

Bristol Town Administrator

From: Robertson, Scott <Scott.Robertson@vermont.gov>
Sent: Wednesday, March 30, 2022 7:50 AM
To: Bristol Town Administrator
Cc: Robertson, Scott
Subject: FW: SFY 2022 Transportation Alternatives Program Grant
Attachments: PCF Construction 2022.docx; Bristol Stormwater 03242022.pdf

Dear Ms. Caples,

Congratulations regarding the SFY 2022 TAP grant awards for your project which has been awarded the requested grant amount! Attached is the award letter and Project Commitment Form (PCF) referenced in the letter. Please return this to me at your earliest convenience. A Municipal Assistance Section Project Supervisor will be contacting you soon to discuss next steps for this new grant funding.

Thank you,

Scott Robertson, P.E. | Municipal Assistance Bureau - Proj. Mgr.
Vermont Agency of Transportation
Barre City Place | 219 North Main St. – 4th flr. | Barre, VT 05641
802-793-2395 | scott.robertson@vermont.gov
vtrans.vermont.gov



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Agency of Transportation

March 24, 2022

Ms. Valerie Capels
Town of Bristol
PO Box 249, 1 South Street
Bristol, VT 05673

RE: SFY 2022 Transportation Alternatives Grant Application

Dear Ms. Capels,

Thank you for your recent application on behalf of the municipality of Bristol for funding through the SFY 2022 Transportation Alternatives Program (TAP). The TAP selection committee met on February 22th, 2022 and voted to award your project **\$300,000** in federal funds, which will require **\$75,000** in matching funds.

In accordance with the requirements of the program, your award is capped, and the amount indicated above will be considered the maximum limiting amount (MLA) of federal funds available to the project, so it will be important that the project budget be monitored closely. Project details will be articulated in a grant agreement with the Agency of Transportation (VTrans). We expect that the project will be advanced expeditiously and have outlined some of those expectations on the attached Project Commitments Form (PCF). Please review the form, sign it and return it as soon as possible, but within one month of receipt. Conversely, please notify us as soon as possible if you are not interested in moving forward. Once the form is received, we will begin working on your Grant Agreement. Reimbursable work cannot begin until after the Grant Agreement is fully executed.

After receipt of the attached PCF, a VTrans staff member from the Municipal Assistance Bureau – Local Projects Section will be assigned to your project and an initial project meeting will be scheduled. At this meeting, there will be discussion regarding the project development process, typical project schedule and next steps.

As you know, this is a reimbursement program and not a direct grant. The offering of this conditional award should not be construed as approval of all work, methods, terms or other specifics proposed in your application. Your award will be governed by the terms of the Grant Agreement with VTrans, including all applicable VTrans, State, and Federal program requirements.

If you should have any questions do not hesitate to contact me directly at 802-793-2395. We look forward to working with you and your community towards a successful implementation of your project.

Sincerely,

A handwritten signature in blue ink, appearing to read "T. Robertson", is centered on a light gray rectangular background.

Scott Robertson, PE – TAP Coordinator
VTrans - Municipal Assistance Bureau

Cc: RPC
VTrans – DTA
VTrans – Policy, Planning & Research
Project File