



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, May 23, 2022, 7:00 PM  
In person at Holley Hall**

**Or remote Access via Zoom:**  
**<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003**  
**Phone In: 1-646-558-8656**  
**<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWxleHMrenpqTkZmUUNGZz09>**

**Selectboard Members**  
Ian Albinson, Chair  
Darla Senecal, V. Chair  
Joel Bouvier  
Peeker Heffernan  
Michelle Perlee

**Town Clerk**  
Sharon Lucia

**Town Treasurer**  
Anthony Delmonaco

**Town Administrator**  
Valerie Capels

**Administrative Assistant**  
Gail James

**Fire Chief**  
Brett LaRose

**Public Works Foreman**  
Eric Cota

**Police Chief**  
Bruce Nason

**Recreation Director**  
Meridith McFarland

**Hub Youth Center Director**  
Taylor Welch

**Zoning Administrator/  
E-911 Coordinator**  
Kris Perlee

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**Bristol Town Office**  
Holley Hall  
1 South Street  
P.O. Box 249  
Bristol, VT 05443  
(802) 453-2410  
www.bristolvt.org

**AGENDA**

**I. Call to Order: 7:00 P.M.**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

**II. Public Forum. (5 min. per person)**

**III. Department Head Roundtable. (5 min. per person)**

**IV. Public Hearing - Water and Sewer District Annual Meeting. (+/- 25 min.)**

- Review of operating budgets, capital budgets, and upcoming projects
- Review recent revisions to the Bristol Water Use Ordinance
- General issues

**V. Regular Business.**

1. Consider request by the MAUSD Board that a few Selectboard members join them at their May 24 meeting to discuss Bristol candidates for the vacant Board seat. (+/- 5 min.)
2. Consider request by Tom Wells to establish a grace period for late property tax payments. (+/- 10 min.)
3. Consider new contract with VTM Engineering for the DWSRF Step II loan for the Pine Street water line replacement project. (+/- 10 min.)
4. Discussion on IT hardware/networking updates to Town Office and additional Zoom licenses. (+/- 10 min.)
5. American Rescue Plan Act (ARPA) funding update. (+/- 10 min.)
6. Appointment or reappointment of Town officers -- *tentative. May include deliberation in Executive Session to discuss appointments.* (+/- 5 min.)

*Continued on next page ...*

7. Review and approval of the August 23, September 13, January 17, January 24, February 7, February 21, February 28, March 14, March 28, April 11, April 25, and May 9, 2022 meeting minutes. (+/- 5 min.)
8. Authorize accounts payable warrant and any liquor licenses. (+/- 5 min.)
9. Selectboard roundtable. (+/- 10 min.)
10. Town Administrator's report. (+/- 5 min.)

**VI. Other Business.**

1. Correspondence, reports, correspondence received. (+/- 5 min.)

**VII. Executive Session** – contract negotiations per 1 V.S.A. §313(a)(1)(A) and personnel matters per 1 V.S.A. §313(a)(3).

**VIII. Adjourn.**

Next Selectboard meetings:

- Monday, June 13, 2022 \*\* note 5 Mondays in May \*\*
- Monday June 27, 2022

Please note: All times are approximate and changes in the agenda can occur.  
Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).  
Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/).