



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, June 13, 2022, 7:00 PM  
In person at Holley Hall**

**Or remote Access via Zoom:**  
<https://zoom.us/> ♦ **Meeting ID:** 879 1281 0018 ♦ **Passcode:** 619003  
**Phone In: 1-646-558-8656**  
<https://us02web.zoom.us/j/87912810018?pwd=WFdGNUtJYWxleHMrenpqTkZmUUNGZz09>

**Selectboard Members**  
 Ian Albinson, Chair  
 Darla Senecal, V. Chair  
 Joel Bouvier  
 Peeker Heffernan  
 Michelle Perlee

**Town Clerk**  
 Sharon Lucia

**Town Treasurer**  
 Anthony Delmonaco

**Town Administrator**  
 Valerie Capels

**Administrative Assistant**  
 Gail James

**Fire Chief**  
 Brett LaRose

**Public Works Foreman**  
 Eric Cota

**Police Chief**  
 Bruce Nason

**Recreation Director**  
 Meridith McFarland

**Hub Youth Center Director**  
 Taylor Welch

**Zoning Administrator/  
E-911 Coordinator**  
 Kris Perlee

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**Bristol Town Office**  
 Holley Hall  
 1 South Street  
 P.O. Box 249  
 Bristol, VT 05443  
 (802) 453-2410  
 www.bristolvt.org

**AGENDA**

**I. Call to Order: 7:00 P.M.**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

**II. Public Forum. (5 min. per person)**

**III. Department Head Roundtable. (5 min. per person)**

**IV. Regular Business.**

1. Review and approval of updated Recreation Department Coordinator job description. (+/- 10 min.)
2. Review and approval of the Public Works Assistant Foreman job description. (+/- 10 min.)
3. Water and Sewer Commission: consider proposed 3-year service contract from Vermont Utility Management Services (VTUMS). (+/- 10 min.)
4. Water Commission: new connection application for 81 Cottage Park. (+/- 5 min.)
5. East Street Sidewalk Replacement Project: status review. (+/- 10 min.)
6. Ratification of approval of MAUSD banner application for graduation event. (+/- 5 min.)
7. American Rescue Plan Act (ARPA) funding update. (+/- 10 min.)
8. Appointment or reappointment of Town officers -- *May include deliberation in executive session to discuss appointments.* (+/- 5 min.)
  - ACRPC Delegate: Peter Grant
  - ACRPC Alternate Delegate: Bill Sayre
  - ACRPC TAC: Peter Grant
  - AC REMC – Emergency Management Director: Valerie Capels
  - AC REMC – Emergency Services Representative: Peter Coffey



9. Grant application authorization request: VTrans Grants-In-Aid program. (+/- 10 min.)
10. Review and approval of the August 23, September 13, January 17, January 24, February 7, February 21, February 28, March 14, March 28, April 11, April 25, May 9, and May 23, 2022 meeting minutes. (+/- 5 min.)
11. Authorize accounts payable warrant and any liquor licenses. (+/- 5 min.)
12. Selectboard roundtable. (+/- 10 min.)
13. Town Administrator's report. (+/- 5 min.)

**V. Other Business.**

1. Correspondence, reports, correspondence received. (+/- 5 min.)

**VI. Executive Session** – personnel matters per 1 V.S.A. §313(a)(3).

**VII. Adjourn.**

Next Selectboard meetings:

- Monday, June 27, 2022
- Monday July 11, 2022

Please note: All times are approximate and changes in the agenda can occur.  
Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).  
Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/).