

Bristol Town Administrator

From: knight@gmavt.net
Sent: Tuesday, August 2, 2022 5:16 PM
To: Bristol Town Administrator
Subject: RE: Social Justice trainings

ASAP, Porter will:

- ✓ Identify potential trainers for “Phase I” which will include 4 trainings, two each offered in Sept and October
- ✓ Reach out to discuss what training they can offer (I have been in touch w Tabitha Moore and Emiliano Void. Meeting with Creative Discourse tomorrow)
- ✓ Ask each for a cost proposal
 - Want each training to be run twice: once during work day for town staff, in person; once in evening for any town staff who couldn’t make it plus any committee/commission members who can attend – evening offering to have an optional zoom component.
- Porter will submit a memo to Selectboard for the August 22 meeting identify who reached out to, qualifications of trainer(s) recommended.
- Porter will attend Aug 22 meeting to present memo and answer questions

September – press release about grant and Town’s efforts

Sept/Oct – trainings

Nov-Jan – Porter will support Valerie in work with consultant to review all Town forward facing materials (website, town report, job descriptions). Porter will work with Valeire and consultant (and other town staff as identified) to develop “Decision-Making Framework” to help dept heads and committees/commissions evaluate all future decisions for equity and inclusion

Jan/Feb/Mar – Porter will work with Valerie and consultant to develop “Sustainability Plan” and recommendations to SB for next steps



Porter

From: Bristol Town Administrator <townadmin@bristolvt.org>
Sent: Tuesday, August 2, 2022 4:35 PM
To: Porter Knight <knight@gmavt.net>
Subject: RE: Social Justice trainings

Hi Porter,

Do you happen to have notes from our discussion?

Thanks,

--Valerie

Valerie Capels, Town Administrator
 Town of Bristol
 1 South Street
 P.O. Box 249
 Bristol, VT 05443

P: (802) 453-2410 Ext. 1
F: (802) 453-5188
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IG: <https://www.instagram.com/townofbristolvt/>
Tw: @BristolTownAdm

Please note this email message, along with any response or reply, may be considered a public record subject to disclosure under the Vermont Public Records Law (1 V.S.A. §§ 315-320).

From: Porter Knight <knight@gmavt.net>
Sent: Monday, July 18, 2022 3:42 PM
To: Bristol Town Administrator <townadmin@bristolvt.org>
Subject: RE: Social Justice trainings



On Jul 18, 2022 3:38 PM, Bristol Town Administrator <townadmin@bristolvt.org> wrote:

Let's go with 2:00pm. See you then—and tonight.

--Valerie

Valerie Capels, Town Administrator
Town of Bristol
1 South Street
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Bristol, VT 05443
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From: knight@gmavt.net <knight@gmavt.net>
Sent: Monday, July 18, 2022 3:37 PM
To: Bristol Town Administrator <townadmin@bristolvt.org>
Subject: RE: Social Justice trainings

2:00?
or 4:00?
Porter

From: Bristol Town Administrator <townadmin@bristolvt.org>
Sent: Monday, July 18, 2022 3:17 PM
To: knight@gmavt.net
Subject: RE: Social Justice trainings

Hi Porter,

Belated congratulations on the award of the grant! I have a sliver of time on Wednesday. Let me know what works for you.

--Valerie

Valerie Capels, Town Administrator
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From: knight@gmavt.net <knight@gmavt.net>
Sent: Sunday, July 17, 2022 2:50 PM
To: Bristol Town Administrator <townadmin@bristolvt.org>
Subject: Social Justice trainings

Hi Valerie,

Let's sit down together to talk about the Social Justice trainings grant and start to make a plan. I can come into the office Mon/Wed or Fri afternoon this week. Do you have a sliver of time one of those afternoons?

Porter
802-343-3920