

## **August 1, 2022, ARPA Committee Notes**

Valerie Capels, Town Administrator, Elizabeth Blair, Porter Knight, Alison DaBica, Kris Perlee, Robert Rooker (PC), Helen Young, Diane Cushman, Mike Dash, John McCormick (EC)

### **Administrative Business**

Meeting called to order at 7:01

Ali DaBica took notes for Jessica Teets tonight.

No Public Forum

Members accepted notes from last meeting

### **Regular Business**

Porter and Betsey on 7/30 headed to the dump and passed out ARPA post cards. They collected 42 completed cards and sent about 180 post cards home with people to mail back or drop off. Stamps were provided. Betsey created a system for reviewing, sorting and reporting out the data form the cards. This was shared and we reviewed (attached).

People have responded online by using the link or QR Code and people have mailed some post cards into the office.

Diane went to the Wednesday night concert. She handed out 50-60 post cards and people took these home to complete.

Post cards are located at the library and Bristol Town Offices along with boxes that Helen created to collect the completed post cards.

## Moving Forward

The postcards can be mailed, completed online via QR code, or dropped in a drop box. The committee will staff tables to hand out the cards, as well as posting the survey on Front Porch Forum. For five weeks our committee will post on Front Porch Forum. We established a schedule.

Week of August 1<sup>st</sup> -Porter

Week of August 8<sup>th</sup> - Helen

Week of August 15<sup>th</sup>-Alison

Week of August 22<sup>nd</sup>-Mike

Week of August 29<sup>th</sup>-Diane

Committee members continue to solicit information in the following formats:

Diane – Band concerts Wednesday nights

Helen – Monday night music on the park (starting Aug 8)

Alison – Senior meals (2<sup>nd</sup> Thursday of the month- attend in Aug)

Jessica – at the Creemee stand

Mike- Shaw's parking lot

Alison will place a kit of post cards, a box to receive the completed post cards, pencils, stamps and a clipboard at the Federated Church, St. Ambrose and the Baptist Church on the Green the first week of August.

Kris will investigate having post cards at Holley Hall on 8/9.

Collecting input from community via spaghetti dinner on 9/8 will be our last large scale data collection events

Kris and Ali sent a document to all members regarding the spaghetti dinner. We determined who will be present to help on this evening. Poster will be ready this week.

We discussed criteria and process that the committee should use to evaluate ideas. The committee will continue to discuss ways in which the information that the committee has collected is presented to the Select Board. Kris shared a few examples of rubrics that other towns are implementing. Porter shared her Venn diagram as one way of synthesizing the ideas.

### **Next Steps**

Committee members will review the notes and firm up criteria for evaluation at September meeting.

Porter will provide an update to the Select Board.

Kris and Alison will continue to plan the spaghetti dinner.

Meeting adjourned @ 8:39

Upcoming meetings will be in person at the meeting room downstairs in Holley Hall (with a zoom option).

9/19  
10/3  
10/17