



**TOWN OF BRISTOL
SELECTBOARD MEETING
Wednesday, September 14, 2022, 7:00 PM
In person at Holley Hall**

Or remote Access via Zoom:
<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003
Phone In: 1-646-558-8656
<https://us02web.zoom.us/j/87912810018?pwd=WFdGNUtJYWxleHMrenpqTkZmUUNGZz09>

Selectboard Members
Ian Albinson, Chair
Darla Senecal, V. Chair
Joel Bouvier
Peeker Heffernan
Michelle Perlee

Town Clerk
Sharon Lucia

Town Treasurer
Anthony Delmonaco

Town Administrator
Valerie Capels

Administrative Assistant
Gail James

Fire Chief
Brett LaRose

Public Works Foreman
Eric Cota

Police Chief
Bruce Nason

Recreation Director
Meridith McFarland

Hub Youth Center Director
Taylor Welch

**Zoning Administrator/
E-911 Coordinator**
Kris Perlee

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Holley Hall
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Bristol, VT 05443
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AGENDA

I. Call to Order: 7:00 P.M.

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

II. Public Forum. (5 min. per person)

III. Department Head Roundtable. (5 min. per person)

IV. PUBLIC HEARING: Adoption of an Ordinance to Regulate Traffic and Motor Vehicle Speeds with the Town of Bristol.

- Proposal to reduce village area motor vehicle speed limits to 25 miles per hour (mph).
- Opportunity to consolidate other Bristol motor vehicle speed limit ordinances into a single document.

V. Consent Agenda.

1. Approve request from the Stampede 2.0 for Walk-a-Thon and 5K run for Sunday, Oct. 2, beginning and ending at the Town Green.
2. Approve VTUMS recommendation to amend the Bristol Water Use Ordinance Appendix B Fees to include a new fee of \$25 for inaccessible touch pads.
3. Approve a minor adjustment to the FY2023 municipal tax rate due to a change in the local agreements calculation.
4. Approve use of the Capital Building Reserve Fund for:
 - Approximately \$600 for Energy Committee’s request that an energy audit be conducted for Lawrence Memorial Library by Efficiency Vermont, and
 - Approximately \$750 for the Preservation Trust of Vermont’s assistance to conduct building assessments for Lawrence Memorial Library and Holley Hall.



5. Approve water connection application with the following conditions for the Cossaarts at 73 Maple Street:
 - The water line is to be Type K copper;
 - The service line shall be bedded in four inches (4") of sand below and twelve inches (12") of sand above;
 - Because this is a new tap on the water main, the Water Operator must be contacted by the permittee or their contractor at least two weeks in advance of the installation so the water tap can be scheduled with an approved vendor; and
 - VTUMS will perform the water line install the Town's side of the service (from the curb stop to the main) and witness the customer side by their contractor from the curb to the home.
 - Conditions of the work in the right-of-way permit shall apply.

6. Approve curb cut application with the following conditions for the Cossaarts at 73 Maple Street:
 - One tree be trimmed looking toward Pine Street;
 - The driveway needs to be at least twenty feet (20') wide at the road entrance;
 - The road base needs to be put in 8" to 12" deep from the road back to the other side of the sidewalk;
 - The new sidewalk in the driveway entrance needs to be 6" deep and at least 4,000 psi mix.
 - Conditions in the work in the right-of-way permit shall apply.

VI. Regular Business.

1. Introduction of Firefighter candidates James Cole and Randy Disorda: Fire Chief Brett LaRose. (+/- 10 min.)

2. Airport Drive Sidewalk Scoping Study Alternatives Public Meeting: Jenny Austin, DuBois & King. (+/- 30 min.)

3. Consider options for a future location of the Bristol Police Station and steps forward. (+/- 30 min.)

4. *Tentative:* Continued review of proposed consolidated Driveway Access and Work in Right-of-Way permit application and fee adjustments for each. (+/- 10 min.)

5. *Tentative:* Consider selection of new [Vermont Bond Bank Bond Counsel](#). *May include deliberation in executive session regarding contract negotiations.* (+/- 10 min.)

6. American Rescue Plan Act (ARPA) funding update. (+/- 10 min.)

7. Review and approval of the August 22, 2022 meeting minutes. (+/- 5 min.)



8. Authorize accounts payable warrant and any liquor licenses. (+/- 5 min.)

9. Selectboard roundtable. (+/- 10 min.)

10. Town Administrator's report. (+/- 5 min.)

VII. Other Business.

1. Correspondence, reports, correspondence received. (+/- 5 min.)

VIII. Executive Session re. personnel matters per 1 V.S.A. §313(a)(3).

IX. Adjourn.

Next Selectboard meetings:

- Monday, September 26, 2022
- Monday, October 10, 2022

Please note: All times are approximate and changes in the agenda can occur.

Minutes of meetings and some digital agenda materials can be found at: www.bristolvt.org/meeting-minutes/.

Videos of meetings can be found at: www.neatbristol.com/.