

**Town of Bristol, Vermont  
Selectboard Meeting Minutes of  
Monday, July 11, 2022**

Selectboard members present: Chair Ian Albinson, Vice-Chair Darla Senecal, Peeker Heffernan, Michelle Perlee and Joel Bouvier

Members Absent:

Staff present: Board Clerk Sharon Lucia; Town Administrator Valerie Capels; Public Works Foreman Eric Cota, Police Chief Bruce Nason, Rec Director Meridith McFarland; Treasurer Anthony Delmonaco; Fire Chief Brett LaRose

Others present: Jim Quaglino, Elizabeth Blair, Ben Skolazdra, Brian Cote (SLR Engineering); Roy Schiff (SLR Engineering); Danielle Wallace, Patricia King; Doug Corkins

**I. Call to Order. 7:02 pm**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). No changes.

2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

**II. Public Forum.** None.

**III. Department Head Roundtable.**

Bruce – 4<sup>th</sup> of July; speed radar signs are getting a lot of attention; other agencies asking about cost; Joel asked how speed carts are coming – have one.

Brett – town’s new pumper – still on scheduled to be delivered in September – gone to paint booth. FEMA’s assistance to firefighter grant; call volume 76 calls to date; respond to a lot of MVAs at River Road/S 116. 4<sup>th</sup> of July – standby for fireworks; dunking booth fill up on 7/3 and 7/4; participated in parade; flag project is complete; car seat fitting station – about 3 installations a week. One of two active FDs for car seats in Addison County.

Sharon – Election August 9, 2022

Eric – Painting is done for crosswalks; update on Ford F450 – wired up wrong and burned up wire harness – at G Stones for repair. Wednesday shouldering Plank Rd and Monkton Rd where we paved; roadside mowing. Ian – did you stripe Prince Lane (Pomerleau); North St sidewalk stripe is done and so is one by Bank (across alley way and drive). No stop bars. Poisonous Parsnip – trying to get it if possible with 2 swipes. Boom mower for 2 weeks in August 8-19 (one week is free and one rented) – can do guardrails and prune back.

Meridith – 4<sup>th</sup> of July was great. 20 mountain bikers off ramp (float); clay and swim camps; movies in park; 501 legion (dress up characters that come to park); free pickle clinic last Saturday; 4 possible candidates for coordinator position. Stations – people are using. Hope to plan for more – Mt Abe and Fire Station. Water Bottle Station used every day.

#### **IV. Regular Business.**

1. Dog Nuisance Public Hearing: Greg and Vicki West. Valerie gave summary of incidents and options to non-compliance. Dogs are not registered. Peeker – give week to get everything in order; if not, give Bruce authority to confiscate the dogs. Michelle – put up fence; Peeker – on leash or run still in compliance. Fines – up to \$500 per dog. Joel – forgo part of fine if it goes towards fence. Week (7 calendar days) from notification (certified mail) to register dogs; if not registered then \$500 fine per dog (3) for total of \$1500. Second violation dogs will be impounded.

Peeker made motion to approve (green area). Michelle seconded. So voted

2. Consider request from the Police Department for authorization to purchase a new 2022 Dodge Charger and trade in 2014 Ford Explorer.

Online are the [details of a new 2022 Dodge Charger \(G Stone\) \(all wheel drive\)](#) the Police Department has identified to purchase as part of the [Police Cruiser Replacement Plan](#). The hybrid was not considered at this time because the Police Department facility does not have an EV charger and there is not one nearby. \$6,000 in trade; lights are extra

Peeker made motion to purchase vehicle. Darla seconded. Joel against. So voted.

3. Consider approval of contract for engineering services for the Lincoln Road riverbank stabilization project.

Roy Schiff – SLR engineering; permitting process; 80% grant (all expenses eligible including engineering and permitting and construction).

Peeker made motion to authorize SLR Engineering. Joel seconded. So voted.

4. American Rescue Plan Act (ARPA) funding update.

Committee is meeting next Monday (7/18); logistics of outreach methods; Valerie is working list of projects.

5. Appointment or reappointment of Town officers.

- Lister position: Doug Corkins

Joel made motion. Pecker seconded. So voted.

6. Review and approval of the September 13, 2021 meeting minutes.

Pushed until next SB meeting.

7. Authorize accounts payable warrant and any liquor licenses. \$314,764.39.

8. Selectboard roundtable.

Michelle – Shout out to 4<sup>th</sup> of July committee; outhouse races.

Darla – Shout out to 4<sup>th</sup> of July committee and Rec Dept.

Joel – any update on Pine St water line. Loan has been submitted to Agency; Engineering contract has been reviewed; Agency waiting for signed copy; Early spring/summer of 2023; November bond vote for project. Picked up 70 flags from 4<sup>th</sup> of July.

Pecker – Thanked Bruce marching in the parade rather than driving; shows commitment.

Ian – Audit. Received draft audit FY2021 – meet with auditors; went through page by page and will follow up with Treasurer.

9. Town Administrator's report.

Audit. West St slope project meeting update. Design and inspection engineers are impressed with work to date. Meeting with LaRose's tomorrow to discuss issues. Have three candidates for DPW position. Sidewalk project – Eric and Valerie to inspect.

**V. Other Business.**

1. Correspondence, reports, correspondence received.

- [2022\\_Annual\\_Core\\_Septic\\_System\\_Inspection\\_Report\\_VTM\\_2022-06-29.pdf](#).

- [Bristol\\_Allocation\\_Letter\\_Walker\\_for\\_Zubow\\_34\\_Garfield\\_St\\_2022-06-30rev.pdf](#).
- [E-maill\\_VTrans\\_LOI\\_received\\_sit\\_back\\_and\\_wait\\_2022-06-30.pdf](#).
- [FY2023\\_Education\\_Tax\\_Rates-Bristol.pdf](#).

Eric thanked Bruce for picking up barricades from 4<sup>th</sup> of July.

**VI. Executive Session.** Contract negotiations per 1 V.S.A. §313(a)(1)(A) and personnel matters per 1 V.S.A. §313(a)(3).

Michelle Perlee made motion to go into Executive Session for personnel matters per 1 V.S.A. §313(a)(3) invited Eric Cota. Peeker Heffernan seconded. So voted. Went into Executive Session at 8:28 pm.

\_\_\_\_\_ made motion to go out of Executive Session and \_\_\_\_\_ seconded. to adjourn the meeting at \_\_\_\_\_ pm. So voted.

Any motions made during Executive Session?

**VII. Adjourn.**

Respectfully submitted,

Sharon A. Lucia  
Board Clerk

Valerie Capels  
Town Administrator