

**Town of Bristol, Vermont
Selectboard Meeting Minutes of
Monday, September 14, 2022**

Selectboard members present: Chair Ian Albinson, Peeker Heffernan, and Vice-Chair Darla Senecal, Michelle Perlee, Joel Bouvier

Members Absent:

Staff present: Board Clerk Sharon Lucia; Town Administrator Valerie Capels; Public Works Foreman Eric Cota; Police Chief Bruce Nason; Zoning Administrator Kris Perlee; Fire Chief Brett LaRose

Others present: Jim Quaglino, Gerry Slager, Jenny Austin, PE DuBois & King; FF James Cole; FF Randy Disorda, Richard Butz, Linda Lucia, Ben Skolozdra, Mike Winslow, Kevin Harper, Jim & Deb Cossaart, Sally Roth, Porter Knight, Matt Daylor, Theresa Gile, Carl Engvall

I. Call to Order. 7:02 pm

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).

Recommend V.4 (permit application) postpone.

Executive Session – add contract negotiations if go into session for Bond Counsel

V.4 Building Energy not Efficiency Vermont

2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

II. Public Forum.

Announced that he is an independent candidate for Addison County Senate race. Mason Dewig, III. From Rochester.

III. Department Head Roundtable.

Brett LaRose, Fire Chief – Saturdays 9/10 event – two FF received awards from State Convention in Bennington so was presented on 9/10 (28 year veteran) Terry Fars VT FF of the year award and Capt Matt Lathrop line officer of the year (27 year veteran). Other standing Training award FF Anthony Robideau; FF of the Year Caleb Rockwood; Outstanding contributor award to Lt Adrian Ludka; years of service awards; Roy Catala, Hoff Ludka (5 yr) Carl Gile & Kris 10 yrs; Jarrett Kimball 15 year; Amos Martin 20 years.

Sharon Lucia, Town Clerk– Elections

Eric Cota, DPW Foreman – working with 3 people other 2 still in class; work slow.
Drainage issue on Basin St; couple bidders on old truck; one truck down and one back on the road

Anthony Delmonaco – Conference in New Hampshire.

Bruce Nason – none.

Meridith – Freddie new coordinator and loves it. 5 Town practice; first race last weekend 5th place; 25 racers (grd 5-12) in Northeast Kingdom; Gymnastics starts 10/1; hunter safety course upstairs to night with about 50 people; Harvest Festival 9/24 (10-4); trying to get trolley to truck people from Rec field to town park; Murder (55 characters) Mystery sold out.

Kris Perlee – small business inquiring about new manufacturing company in town.

IV. Public Hearing: Adoption of an Ordinance to Regulate Traffic and Motor Vehicle Speeds within the Town of Bristol.

- Proposal to reduce village street vehicular speed limits to 25 miles per hour (mph).
- Opportunity to consolidate other Bristol vehicular speed limit ordinances into a single document.

Public Hearing.

A number of changes.

Section 5.3 – eliminate; is there roads still 30 mph; Upper Notch; Upper Meehan & Meehan; Gerry did map for village but not town wide.

Section 5.8 – signage located; concerns about 5.8?

If East St becomes 25 mph is there an issue to 40 mph (vice versa)

Monkton Rd & West the same

4.1 – word it so – do we broaden the language (traffic control devices) mentions police; make it emergency management – look at Statute; Mike Winslow – don't have any experience just put what's in Statute.

5.1 – errors in road names and not correct road numbers

Valerie make changes and have another public hearing hopefully final.

Kris – page 5 4th para local officials –

Lawrence Lane –

Pg 9 of same document – set speed limits too low in increase

Traffic engineering study –

Mike Winslow – ARPC - 6 streets (2-3 yrs ago). Not enforceable for 5 years.

Airport Dr – 15 mph

Meadow Lane (no sign) & North Meadow Lane – 25 too fast; sign on Devino Lane

Richard Butz – lives on East St – young drivers – come up fast & noisy; crosswalk there & there have been close calls; noise problem

Sally – Crescent st – shortcut to Mountain St – roaring up thru; Casella truck reversing down Crescent St & sometimes up the street – too easy not to be seen.

Linda – West St – fly by house; creamie stand open; traffic out of Maplefields; loudness of cars;

Joel – lowest 23 VSA §1007b – speed limits can't be posted lower than 25 mph.

Liberty 35 mph, Maple 25 mph, Mtn 25 mph, North 25 mph, Pine 25 mph, Plank 40 mph, Pleasant 25 mph, Taylor 20 mph

Leave how it is – North to Jay Dr 30 mph; at Jay Dr turns to 35 mph. Michelle & Joel Michelle doesn't agree with North to Jay 25 mph & from Jay Dr to Burpee 30.

V. Consent Agenda.

1. Approve request from the Stampede 2.0 for Walk-a-Thon and 5K run for Sunday, Oct. 2, beginning and ending at the Town Green.
2. Approve VTUMS recommendation to amend the Bristol Water Use Ordinance Appendix B Fees to include a new fee of \$25 for inaccessible touch pads.
3. Approve a minor adjustment to the FY2023 municipal tax rate due to a change in the local agreements calculation.
4. Approve use of the Capital Building Reserve Fund for:
 - Approximately \$600 for Energy Committee's request that an energy audit be conducted for Lawrence Memorial Library by Building Energy, and
 - Approximately \$750 for the Preservation Trust of Vermont's assistance to conduct building assessments for Lawrence Memorial Library and Holley Hall.
5. Approve water connection application with the following conditions for the Cossaarts at 73 Maple Street:
 - The water line is to be Type K copper;
 - The service line shall be bedded in four inches (4") of sand below and twelve inches (12") of sand above;
 - Because this is a new tap on the water main, the Water Operator must be contact by the permittee or their contractor at least two weeks in advance of the installation so the water tap can be scheduled with an approved vendor; and
 - VTUMS WILL PERFORM THE WATER LINE INSTALL ON THE Town's side of the service (from the curb stop to the main) and witness the customer side by their contractor from the curb to the home.
 - Conditions of the work in the right-of-way permit shall apply.
6. Approve curb cut application with the following conditions for the Cossaarts at 73 Maple Street:
 - One tree be trimmed looking toward Pine Street;
 - The driveway needs to be at least twenty feet (20') wide at the road entrance;
 - The road base needs to be put in 8" to 12" deep from the road back to the other side of the sidewalk;

- The new sidewalk in the driveway entrance needs to be 6” deep and at least 4,000 psi mix.
- Conditions in the work in the right-of-way permit shall apply.

Peeker made motion to approve Consent Agenda. Michelle seconded. So voted.

VI. Regular Business.

1. Introduction of Firefighter candidates James Cole and Randy Disorda: Fire Chief Brett LaRose.

Background checks, pre-employment screening and has been done. Randy comes from Brandon with certification James Cole from Nevada and will get enrolled asap.

Peeker made motion to accept candidates and Joel seconded. So voted.

Historic signature book – anyone who have volunteered have signed book. They are 333 & 334 in book.

2. Airport Drive Sidewalk Scoping Study Alternatives Public Meeting: Jenny Austin, DuBois & King.

Jenny Austin – last meeting with Town and ARPC (TAC) next week. After meeting a final scoping study will be shared with Valerie.

1 & 1b. Curbed Sidewalk on east side (school property)

2a & 2b. Sidewalk with Grass strip on east side

Option 3. Sidewalk with Grass strip on east with shifted road (more pricey)

3. Consider options for a future location of the Bristol Police Station and steps forward.

Currently lease space from Bristol Works!. Do we continue lease (not investing in anything). If don't continue, where do we go. Bristol Fire Station property? Bristol PD & DPW together? When fire station was done the architect did a rendering including the PD building. Two entities sharing space. New large stormwater pond there now in addition to the Town's stormwater pond. Could town eliminate theirs to dump into newer stormwater pond. Engineer question. Kevin Harper gave permission to approach engineers. Remove stormwater pond for more parking.

Next Steps - Cushman design – reach and give estimate. OR go with Breadloaf Construction design. Cushman designed Stoney Hill Park so know what’s there. Valerie will reach out to Cushman. Peeker – have one entrance to both buildings.

4. *Tentative:* Continued review of proposed consolidated Driveway Access and Work in Right-of-Way permit application and fee adjustments for each.

Skip this item.

5. *Tentative:* Consider selection of new Vermont Bond Bank Bond Counsel.

Executive Session.

6. American Rescue Plan Act (ARPA) funding update.

Spaghetti dinner successful. Summary. Next meeting 9/19 (in person). 20 participants – affordable housing, childcare outdoor activities, mental health care, sustainability, taxes.....IV.6_Bristol_ARPA_

7. Review and approval of the August 22, 2022, meeting minutes.

Push to next meeting

8. Authorize accounts payable warrant and any liquor licenses. \$431,966.09.

9. Selectboard roundtable.

Darla – none

Michelle – none

Peeker – Canopy is starting to come down hitting good size limbs (Ron LaRose’s tree North St) Pine St & Liberty St. – need to look at trimming. Eric has talked to Brett Sargent if he would be interested in doing one road a year. Need to budget up. Nighttime work lights East St – hit a limb & broke lights (smashed them). Some need to be done now.

Ian – none.

Joel - Eric – Pete was road foreman – Spring St/Mountain St north to School (2 trees on Mountain St) 38 Spring St. - cut hedges – pd \$800-\$900 can't see; hang on sidewalk too. Munsill & Pine too. Stop sign on Munsill to Pine – move more towards Pine St.

10. Town Administrator's report.

Nothing to ad.

VII. Other Business.

1. Correspondence, reports, correspondence received.

- [FY2023_Bristol_Budget_Status_Report_thru_2022-08-31.pdf](#).
- [E-mail_BFD_ceiling_repair_appreciation_2022-09-03.pdf](#).
- [Bristol_Energy_Committee_Meeting_Notes_2022-08-24.pdf](#).
- [Bristol_Ford_F-350_Bid_Notice_2022-09-07.pdf](#).
- [National_Opioid_Settlement_Allocation_Notice-Vermont_and_Payment_2022-08-31.pdf](#).

Darla asked about what we will be doing with. Valerie will have to check – next 10 to 18 years. Substance abuse committee in Addison County. Bob Donnis is advocating for money to Turning Point. \$1,000 plus

- [ACRPC_Newsletter_Sept2022.pdf](#).

VIII. Executive Session. Contract negotiations per 1 V.S.A. §313(a)(1)(A) and personnel matters per 1 V.S.A. §313(a)(3).

Michelle Perlee made motion at 9:51 pm and invite Bruce to attend. Contract negotiations per 1 V.S.A. Peeker seconded. So voted.

Any motions made in Executive Session.

IX. Adjourn.

Joel made motion. Peeker seconded.

Respectfully submitted,

Sharon A. Lucia
Board Clerk

Valerie Capels
Town Administrator