



## Town of Bristol

1 South Street  
P.O. Box 249  
Bristol, VT 05443  
(802) 453-2410  
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[www.bristolvt.org](http://www.bristolvt.org)

## Town of Bristol REQUEST FOR PROPOSALS FRONT PORCH RESTORATION for LAWRENCE MEMORIAL LIBRARY

The Town of Bristol is requesting proposals for restoration of the front entry. There are different thoughts about whether the front porch and stairs should be repainted or stripped and stained. In either case, rotted wood need to be replaced. We welcome your professional judgement about which approach would be best.

The building is located at 40 North Street in Bristol (corner of Lawrence Lane and North Street) and is on the National Register of Historic Places. All work on the building must follow the Secretary of the Interior's *Standards for Rehabilitation*, which are available online at <https://www.nps.gov/tps/standards/four-treatments/treatment-rehabilitation.htm>.

### **Front Porch Scope of Work**

- Paint or stain the porch deck and stairs? Please provide a cost proposal for each and your recommendation for what would be the best approach.
- Clean, prime and paint the hardware base of the center railing at the front entrance.
- Scrape all areas to be painted or stained. Let them dry before painting or staining them.
- Identify rotted and/or damaged areas of the steps and deck and replace as needed.
- Use an oil-based paint or oil-based colored stain that is designed for high traffic exterior locations for the front steps and deck.
- Repaint railings, columns, and lattice.

### **Schedule**

Lawrence Memorial Library is open to the public. Please provide a schedule for the soonest the work can begin and an estimate of how long it may take.

### **Responsibilities of the Contractor**

- Provide all materials, tools, supplies and labor needed for the job.
- Keep the site and adjacent areas free from accumulation of waste materials caused by the operation and must keep tools, equipment, machinery, etc. suitably stored when not in use and on a daily basis to not detract from the public facilities.
- The Contractor will be required to provide the Town with a proof of general liability insurance, **with the Town listed as an additional insured**, a W-9, and worker's compensation insurance if applicable.

- Follow all applicable safety measures.
- The Contractor shall meet with the Town Administrator and Library Director prior to commencement of the job.
- The Contractor shall warranty their work for at least three years.

### **Responsibilities of the Town**

- The Town will make payment to the Contractor in a timely manner after invoices are submitted.
- Invoices are paid by the Town every two weeks following approval of warrants at Selectboard meetings.

### **General Conditions**

- The Contractor shall be responsible for making him/herself familiar with site conditions prior to submitting the proposal.
- The quote for painting and/or staining shall be for two finish coats.
- The Town, by its Selectboard, reserves the right to reject any or all proposals and to accept any bid deemed by it to be in the best interests of the Town of Bristol.
- The contractor agrees to indemnify, defend, and hold harmless the Town of Bristol and its officers and staff from all costs, claims, damages, liabilities, settlements and judgments that arise out of any breach of contract, negligence or wrongful act or omission of the contractor, or failure of the contractor to comply with state or federal law.

Questions? Contact Valerie Capels at the Town office at 453-2410 or [townadmin@bristolvt.org](mailto:townadmin@bristolvt.org). Please submit proposals by **12:00noon, Thursday, October 13, 2022** by e-mail to [townadmin@bristolvt.org](mailto:townadmin@bristolvt.org) or by mail or hand delivery with “Lawrence Memorial Library Porch Restoration” on the subject line or envelope to: Town of Bristol, 1 South Street, P.O. Box 249, Bristol, VT 05443.



**Figure 1.** Lawrence Memorial Library front entry west side (07/27/2022).



**Figure 2.** Closer view of the Lawrence Memorial Library front steps (Mosely, 08/15/2022).





**Figure 3.** Closer view of the Lawrence Memorial Library front steps (Mosely, 08/15/2022).



**Figure 4.** Side view of the Lawrence Memorial Library front steps (Mosely, 08/15/2022)

**TOWN OF BRISTOL  
LAWRENCE MEMORIAL LIBRARY PORCH RESTORATION  
BID FORM**

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact Pers.: \_\_\_\_\_

Price for repainting front entry\*: \$ \_\_\_\_\_

Price for stripping and staining front entry\*: \$ \_\_\_\_\_

\*Please indicate which you would recommend.

Anticipated start date: \_\_\_\_\_ Anticipated completion date: \_\_\_\_\_

Please indicate any conditions or special circumstances that would require any changes in the scope and/or additional charges: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**AGREEMENT:**

The signature below represents the contractor's acknowledgement that this is an agreement and he/she agrees to the terms and conditions in the RFP and as stated above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: Please mark sealed bid envelope or E-mail subject line as "LAWRENCE MEMORIAL LIBRARY PORCH RESTORATION BID."**