



Town of Bristol
 1 South Street
 P.O. Box 249
 Bristol, VT 05443
 (802) 453-2410 x22
www.bristolvt.org

LOCAL MATCH COMMITMENT LETTER

November 23, 2021

**Hazard Mitigation Assistance (HMA) Sub-application Local Match Commitment Letter –
 Local Hazard Mitigation Plan Grant**

Dear State Hazard Mitigation Officer:

As part of the Hazard Mitigation Assistance Program process, a local match funding commitment is required. This letter serves as the **Town of Bristol's** commitment to meet the local match fund requirements for this grant.

Source of Local Match Commitment Funds:	Local Agency Funding <input checked="" type="checkbox"/>	Other Agency Funding <input type="checkbox"/>	Private Nonprofit Funding <input type="checkbox"/>	In-Kind Match <input checked="" type="checkbox"/>
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Name of Local Match Commitment Funding Source:	<p><u>Financial Match Source:</u> General Fund</p> <p><u>In-Kind Match Source:</u></p> <ul style="list-style-type: none"> • Staff time for hiring a consultant and plan coordination/development tasks • Potential volunteer time at planning meetings and travel
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Total Project Cost:	\$11,150.00
Requested Federal Share (75%):	\$8,362.50
Local Match Commitment (25%):	\$2,787.50

We understand that in order for match to be accepted, it must be allowable, reasonable, allocable, consistently applied, and included in the approved budget. We are aware that appropriate documentation is required to record the cost match being provided. The records of all cash and in-kind contributions, including volunteer time will be documented.

We are aware that none of the cash or in-kind contributions can be paid from a federally funded source (including salaries) or currently being utilized as a cost match toward another federal grant.

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Please contact Valerie Capels, Town Administrator at (802) 453-2410 ext. 1 or townadmin@bristolvt.org with questions.

Sincerely,

A handwritten signature in black ink that reads "Valerie Capels". The signature is written in a cursive style with a large initial 'V'.

Valerie Capels, Town Administrator
(802) 453-2410 ext. 1
townadmin@bristolvt.org