

# Fwd: Leave of Absence request

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From: **Brett LaRose Fire Chief** | bristolfiredepartment@gmail.com

Wednesday, Jan 4 at 2:45 PM

To: **Town Administrator** | townadmin@bristolvt.org

Cc: **Bristol Clerk** | clerk@bristolvt.org, **Ian Albinson (ianalbinson+sb@gmail.com)** | ianalbinson+sb@gmail.com

Please include on the Monday (1/9) Selectboard agenda this leave of absence request from Firefighter Kerrin Hoff. Kerrin is requesting a 12-month LOA (01/01/2023 - 12/31/2023) for medical and personal reasons.

Thank you,  
-Brett

Brett LaRose  
Chief  
Bristol Fire Department  
802-453-3201 - BFD Voicemail  
802-798-2673 - Mobile

*Please note that this email message, along with any response or reply, is considered a public record, and thus, subject to disclosure under the Vermont Public Records Law (1 V.S.A. §§ 315-320).*

From: **Brett LaRose Fire Chief** | bristolfiredepartment@gmail.com

To: **Hoff**

Monday, Jan 2 at 10:59 AM

Hello Kerrin and Happy New Year. I hope this email finds you well. Your request for a 12 month leave of absence (LOA) will be on the 1/9 Selectboard agenda with my recommendation to approve. I will specify the timeframe of 01/01/23-12/31/23 for your LOA.

Can I please ask you to drop off your fire department issued pager/charger, portable radio/charger and key at my Maple Street residence at your earliest convenience. If we are not home please leave these items on my Church St porch. These items will be placed in your BFD locker and will remain there until your return.

Please let me know if you have any questions.

Kind regards,  
-Brett

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Chief  
Bristol Fire Department  
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