

THE
ANNUAL REPORT
OF THE
OFFICERS OF THE
TOWN OF BRISTOL
VERMONT

FOR THE YEAR ENDING JUNE 30,
2022

Please bring this report with you to Town Meeting
Monday, March 6, 2023, at 7:00 pm

Voting by Australian Ballot
Tuesday, March 7, 2023
7:00 am to 7:00 pm

TOWN OF BRISTOL

GENERAL INFORMATION

Chartered June 26, 1762

Area26,860 acres
Green Mountain National Forest Acreage.....5,338 acres

Town Roads (excluding Class 4 Roads)..... 36.4 miles
State Highway (Routes 116 and 17)..... 13.4 miles
Population (2020 Census).....3,782
Voter Checklist (as of January 31, 2021)3,213

INFORMATION FOR VOTERS

ELIGIBILITY OF VOTERS

Any person who, on Election Day:

- is a citizen of the United States;
- is a resident of the State of Vermont;
- has taken the Voter's Oath; and
- is 18 years of age or more

may register to vote in the town of his or her residence in any election held in a political subdivision of this state in which he or she resides.

VOTER'S OATH

You solemnly swear (or affirm) that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person.

PLEASE BRING THIS REPORT TO TOWN MEETING:

Monday, March 6, 2023, 7:00 PM at Holley Hall

VOTING:

Tuesday, March 7, 2023, 7:00 AM to 7:00 PM at Holley Hall

REPORTS FROM MANY OF THE ORGANIZATIONS REQUESTING FUNDS
CAN BE SEEN AT THE TOWN CLERK'S OFFICE.

DEDICATION



Photo: Mary Dearborn

Reginald Dearborn

The Selectboard wishes to recognize Reg Dearborn's contributions toward preserving Bristol's history. Through countless hours spent in the Bristol land records or pouring through photos and other archives, Reg has generously shared his passion for Bristol's history through engaging articles, interviews, presentations, and displays.

Born and raised in Bristol, he is a long-time member of the Bristol Historical Society and a steward of its broad collection of artifacts. He is a definitive resource on the history of Bristol. He also serves as Secretary for the Bristol Cemetery Commission (Greenwood Cemetery).

Since his retirement from General Electric, where he worked in research and development as a machinist on their military contracts, Reg now dedicates much of his time to preserving and sharing the history of the Town of Bristol.

*With appreciation,
Bristol Selectboard*

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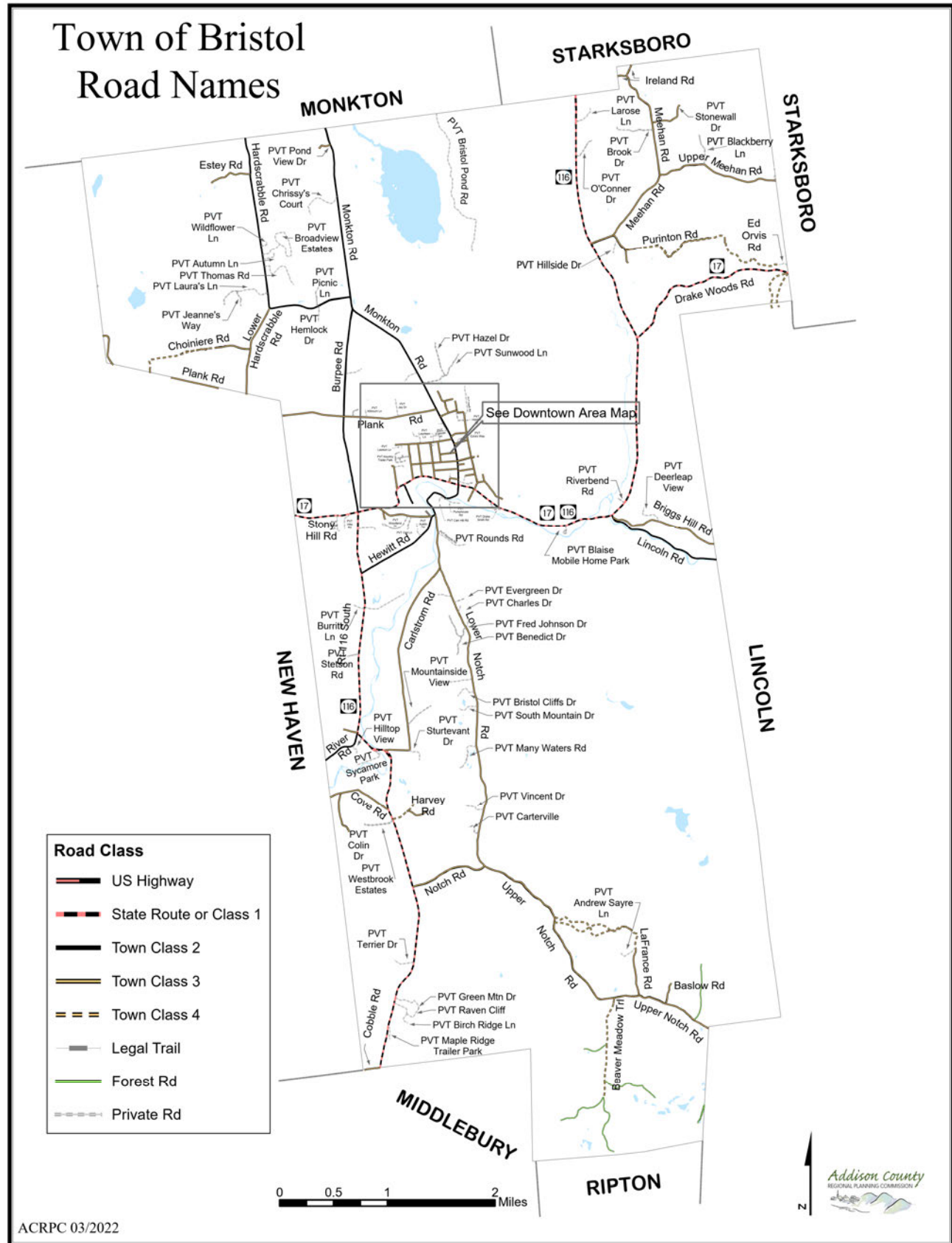
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TOWN OF BRISTOL ROAD NAMES



WARNING
ANNUAL TOWN MEETING
BRISTOL, VERMONT
Monday, March 6, 2023

The legal voters of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Monday, March 6, 2023, at 7:00 p.m., said meeting to be recessed at the close of all business to be transacted from the floor to the following day, Tuesday, March 7, 2023, for voting by Australian ballot between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, for the election of officers and voting on those articles so noted.

ARTICLE 1: To hear the reports of the Town officers.

ARTICLE 2: To elect by Australian ballot the following Town Officers as required by law: one Selectboard member for a three-year term; one Selectboard member for a two-year term; one First Constable for a one-year term; one Second Constable for a one-year term; one Lister for a three-year term; one Lister for a one-year term; one Town Moderator for a one-year term; one Library Trustee for a three-year term; one School Board member for a three-year term and one School Board member for a one-year term for Mount Abraham Unified School District.

ARTICLE 3: Shall the legal voters of the Town of Bristol, as part of the Mount Abraham Unified School District, approve the withdrawal agreement with the Lincoln School District, which includes the property transfer of the Lincoln Community School building and bond as well as a negotiated portion of the MAUSD Education Reserve Fund in the amount of **\$74,754** by Australian Ballot? The details of the terms can be found in the full withdrawal agreement posted on the MAUSD website, in MAUSD schools, and at the town clerk's office.

ARTICLE 4: Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of $\frac{3}{4}$ of one percent per month or fraction thereof for the first three months and thereafter one and one-quarter percent per month or fraction thereof from the due date of each installment with the payment of the real property taxes and interest to the Town Treasurer for the Town's fiscal year period of July 1, 2023, through June 30, 2024, real property taxes being due in two equal installments on November 15, 2023, and April 15, 2024, by physical delivery to the Town Office before midnight on that date?

ARTICLE 5: Will the Town limit the amount of the penalty charged by the collector of delinquent taxes for payments made after the due date for payment to four percent (4%) of the tax collected pursuant to 32 V.S.A. § 1674(3)(A)?

ARTICLE 6: Will the voters adopt the proposed 2023-2024 fiscal year General Fund Operating Budget in the amount of **\$1,113,885** subject to modification by actions on the subsequent articles, with **\$923,306** to be raised by taxes through a tax rate set by the Selectboard on the 2023 Grant List sufficient to raise **\$923,306**?

ARTICLE 7: Will the voters set the salaries that shall be paid to the members of the Selectboard at the same as FY2022, being **\$500** plus **\$15** per meeting and **\$25** per meeting for the Chair?

ARTICLE 8: Will the voters adopt the proposed 2023-2024 fiscal year Public Works/Highway Fund Operating Budget in the amount of **\$894,658**, with **\$774,486** to be raised by taxes through a tax rate set by the Selectboard on the 2023 Grand List sufficient to raise **\$774,486**?

ARTICLE 9: Will the voters adopt the proposed 2023-2024 fiscal year Arts, Parks, and Recreation Department budget in the amount of **\$349,269**, with **\$250,469** to be raised by taxes through a tax rate set by the Selectboard on the 2023 Grand List sufficient to raise **\$250,469**?

ARTICLE 10: Will the voters authorize changing the name of the Capital Building Fund to the Capital Building and Maintenance Fund and authorize the transfer of **\$16,000** of the June 30, 2022, General Fund unassigned fund balance to it?

ARTICLE 11: Will the voters authorize the transfer of **\$10,000** from the June 30, 2022, General Fund unassigned fund balance to the Capital Technology Fund?

ARTICLE 12: Will the voters authorize the transfer of **\$10,000** from the June 30, 2022, General Fund unassigned fund balance to the Cemetery Fund?

ARTICLE 13: Will the voters appropriate the following sums to be placed in various Town Reserve Funds accounts as noted?

<u>Reserve Funds:</u>	<u>Amount:</u>
Capital Highway Equipment Fund	\$135,000
Capital Sidewalk Fund	\$40,000
Capital Fire Equipment Fund	\$25,000
Capital Fire Vehicle Fund	\$125,000
Capital Technology Fund	\$7,000
Capital Building Fund	\$30,000
Capital Road Fund	\$45,000
Reappraisal Fund	\$15,000
Capital Paving Fund	\$135,000
Conservation Fund	<u>\$10,000</u>
Total:	\$567,000

ARTICLE 14: Will the voters approve an appropriation of **\$173,410.88** for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes?

ARTICLE 15: Will the voters renew the exemption of the Bristol Rescue Squad for its property located at 45 Monkton Road from real estate taxes for a period of five (5) years pursuant to 32 V.S.A. § 3840?

ARTICLE 16: Will the voters appropriate the following sums in support of the Bristol-based organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<u>Organization:</u>	<u>Amount:</u>
Bristol Cemetery Association, Inc.	\$29,000
Bristol CORE	\$10,000
Bristol Family Center	\$4,000
Bristol Historical Society	\$2,500
Bristol Little League Baseball & Softball	\$2,000
Bristol Recreation Club	\$15,000
Bristol Rescue Squad	\$13,500
Bristol Town Band	\$1,200
NEAT (Northeast Addison Television)	\$3,500
Total:	\$80,700

ARTICLE 17: Will the voters appropriate **\$8,500** to the Bristol Fourth of July Committee to organize the parade and events at the Town Green?

ARTICLE 18: Will the voters appropriate **\$6,000** to the Have-a-Heart Food Shelf for providing food and essential items, free of charge, to any person living in the Five-Town Area of Addison County (Bristol, Lincoln, Monkton, New Haven, and Starksboro).

ARTICLE 19: Will the voters appropriate **\$750** to the Addison Allies Network, Inc. for migrant farmworkers living in Addison County?

ARTICLE 20: Will the voters appropriate **\$1,500** to the Addison County Restorative Justice Services, Inc? To provide restorative projects for offenders who have the potential to learn from their mistakes?

ARTICLE 21: Will the voters appropriate **\$1,500** to Habitat for Humanity Addison County to build affordable, energy-efficient, and sustainable homes for eligible families?

ARTICLE 22: Will the voters appropriate **\$3,000** to Turning Point Center of Addison County to support its mission to assist persons, their families, and their friends in recovery from substance use disorder and addictive behaviors?

ARTICLE 23: Will the voters appropriate the following sums in support of the organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<u>Organization:</u>	<u>Amount:</u>
Addison County Home Health & Hospice	\$4,700
Addison County Parent/Child Center	\$4,800
Addison County Readers, Inc.	\$2,000
Addison County River Watch Collaborative	\$300

Age Well	\$2,700
Counseling Service of Addison County	\$3,875
Elderly Services	\$2,200
Homeward Bound	\$1,000
HOPE (Helping Overcome Poverty's Effects)	\$3,250
John W. Graham Housing and Services	\$1,400
Open Door Clinic	\$1,000
RSVP and Green Mountain Foster Grandparent Program	\$750
Tri-Valley Transit	\$11,306
Vermont Adult Learning	\$1,650
WomenSafe	<u>\$3,500</u>
Total:	\$44,431

ARTICLE 24: To transact any other non-binding business that may legally come before this meeting.

The legal voters of the Town of Bristol are further notified that information and discussion will be held in person and via Zoom on Monday, March 6, 2023, during Annual Town Meeting.

To log into the Zoom meeting:

Monday, March 6, 2023, 7:00 p.m.

<https://us02web.zoom.us/>

Meeting ID: 879 1281 0018

Passcode: 619003

Phone in: 1 (646) 558-8656

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed, and held on January 30, 2023. Received for record and recorded in the records of the Town of Bristol on January 31, 2023.

Bristol Selectboard:

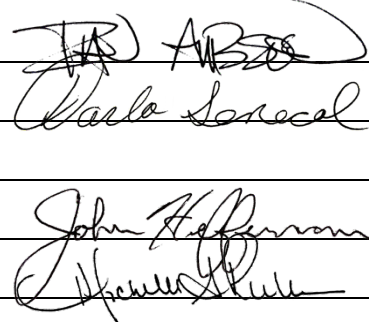
Ian Albinson, Chair

Darla Senecal, Vice Chair

Joel Bouvier

John Heffernan

Michelle Perlee



ATTEST:


Sharon Lucia, Town Clerk

WARNING
BRISTOL POLICE DEPARTMENT
SPECIAL SERVICE DISTRICT MEETING
Monday, March 6, 2023

The legal voters of the Police Department Special Service District of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Tuesday, March 7, 2023, between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, to vote by Australian ballot on the following article(s) of business:

ARTICLE 1: Will the voters of the Bristol Police District adopt the proposed 2023-2024 fiscal year budget in the amount of **\$599,348** with **\$456,181** to be raised by taxes through a tax rate set by the Selectboard on the 2023 Grand List of the property in the area included within the District sufficient to raise **\$456,181**?

Informational Meetings: *The legal voters of the Bristol Police District are further notified that informational meetings will be held in person and via Zoom on Monday, February 27, 2023 during a regular Selectboard meeting which will commence at 6:30 p.m., and on Monday, March 6, 2023, during a special Selectboard meeting which will commence at 6:30 p.m. for the purpose of discussion about the proposed Police District Budget.*

To log into the Zoom meetings:

Monday, February 27, 2023, 6:30 p.m.

<https://us02web.zoom.us/>

Meeting ID: 879 1281 0018

Passcode: 619003

Phone in: 1 (646) 558-8656

Monday, March 6, 2023, 6:30 p.m.

<https://us02web.zoom.us/>

Meeting ID: 879 1281 0018

Passcode: 619003

Phone in: 1 (646) 558-8656

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 30, 2023. Received for record and recorded in the records of the Town of Bristol on January 31, 2023.

Bristol Selectboard:

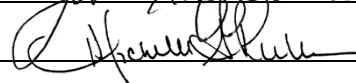
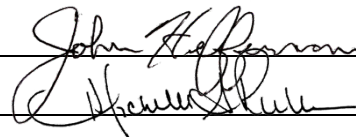
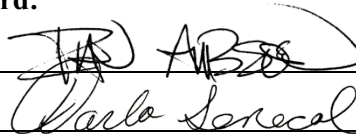
Ian Albinson, Chair

Darla Senecal, Vice Chair

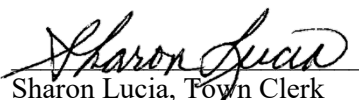
Joel Bouvier

John Heffernan

Michelle Perlee



ATTEST:


Sharon Lucia, Town Clerk

CIVIC ORGANIZATIONS REQUESTING TOWN FUNDS

Lawrence Memorial Library (\$173,411) (802-453-2366 / www.lawrencelibraryvt.org) provides free access to information, services, and programs to nurture the intellectual and cultural life of the Bristol community. The library provides entertaining and enlightening materials and serves as a center of learning for all ages.

Bristol Cemetery Association (\$29,000) (802-453-3034) was formed in 1900 by an act of the Vermont Legislature. Its purpose is to sell lots, care for, and maintain the grounds of the Greenwood Cemetery.

Bristol CORE (\$10,000) (802-453-7378 / www.bristolcore.org) is Bristol's non-profit downtown organization committed to increasing and maintaining the economic vitality of the downtown area. Events include the *Pocock Rocks Music Festival & Street Fair*, *Chocolate Walk*, and the *Lumen Celebration of Fire & Light*.

Bristol Family Center (\$4,000) (802-453-5659 / www.bristolfamilycenter.org) provides childcare and early education programs serving many working families and their children.

Bristol Fourth of July Committee (\$8,500) (802-453-4877 / www.bristol4th.com) organizes the annual parade and events at the Town Park.

Bristol Historical Society (\$2,500) (802-453-3526) is the caretaker for the local area history including local legends and many historical artifacts of the Town.

Bristol Little League Baseball & Softball (\$2,000) (802-453-3614) provides baseball and softball for elementary school children.

Bristol Recreation Club (\$15,000) (802-777-1968 / www.bristolrecclub.org) manages the 10-acre recreation land and properties adjacent to Mt Abe Union High School.

Bristol Rescue Squad (\$13,500) (802-453-2472 / www.bristolrescuevt.org) provides emergency treatment and transportation of ill and injured persons to nearby hospitals.

Bristol Town Band (\$1,200) (802-377-7335) is a group of citizens from Bristol and surrounding communities with a talent for music. This band plays weekly in the Town Park during the summer months and entertains at other locations.

Have a Heart Food Shelf (\$6,000) (802-453-4577) provides food and essential items, free of charge, to any person in the Five-Town area of Addison County, VT (Bristol, Lincoln, Monkton, New Haven, and Starksboro). (New for 2022)

Northeast Addison Television (NEAT) (\$3,500) (802-453-8562 / www.neatbristol.com) is a non-profit public access television station that serves Bristol's five-town region.

Addison Allies Network (\$750) (802-989-6866 / www.facebook.com/AddisonAllies/) is a group of volunteers building a stronger, more diverse, and inclusive community by teaching English, providing needed services, and hosting social opportunities to migrant farmworkers living in Addison County, Vermont. (New for 2022)

Addison County Home Health and Hospice (\$4,700) (802-388-7259 / www.achhh.org) provides in-home health care and hospice to area residents, including nursing, physical, occupational, and speech therapy, aides, and homemakers.

Addison County Parent/Child Center (\$4,800) (802-388-3171 / www.addisoncountypcc.org) provides playgroups, classes, transportation, infant care, and family education services to town residents.

Addison County Readers (\$2,000) (www.addisoncountyreaders.org) supports preschool literacy through activities that include the distribution of books, educational opportunities, parent training, and literacy awareness.

Addison County Restorative Justice Services (\$1,500) (802-388-3888 / www.acrjs.org) is a nonprofit organization dedicated to providing restorative justice programs to the residents of Addison County.

Addison County River Watch Collaborative (\$300) (802-434-3236 / www.acrpc.org/acrwc) is a citizen-run water quality monitoring program.

Age Well (Champlain Valley Agency on Aging) (\$2,700) (802-865-0360 / www.agewellvt.org) provides home and community-based services such as Outreach, Meals on Wheels, Senior Meal Sites, Transportation, Legal Services, and others.

Counseling Service of Addison County (\$3,875) (802-388-7641 / www.csac-vt.org) offers professional mental health services, including 24-hour emergency service.

Elderly Services (\$2,200) (802-388-3983 / www.elderlyservices.org) sponsors Project Independence Adult Day Health Center, Daybreak Alzheimer's Care Program, Family Caregiver Support Group, and the Aging Education Center.

Habitat for Humanity Addison County (\$1,500) (802-388 0400 / www.addisonhabitat.org) is a global nonprofit housing organization focused on our neighbors and communities throughout Addison County. (New for 2022)

Homeward Bound (Addison County's Humane Society) (\$1,000) (802-388-1100 / www.homewardboundanimals.org) promotes the ethical treatment of and prevention of cruelty to all domestic animals by providing shelter and education services.

HOPE (Helping Overcome Poverty's Effects) (\$3,250) (802-388-3608 / www.hope-vt.org) provides emergency services, (other than shelter), dental care, and affordable housing. (Formerly Addison County Community Action Group)

John W. Graham Shelter (\$1,400) (802-877-2677 / www.johngrahamshelter.org) provides emergency shelter to the homeless.

Open Door Clinic (\$1,000) (802-388-0137 / www.opendoormidd.org) provides free health care to uninsured and under-insured residents in Addison County.

Retired Senior Volunteer Program (RSVP) and Green Mountain Foster Grandparent Program (\$750) (802-388-7044 / www.volunteersinvt.org) is a nationwide program for people 55 and older who want to help meet community needs through meaningful use of their skills and knowledge in volunteer service to non-profit organizations.

Tri-Valley Transit (\$11,306) (802-388-2287 / www.trivalleytransit.org) supplies transportation with a Tri-town Shuttle Bus and other transportation services for the elderly and disabled.

Turning Point Center of Addison County (\$3,000) (802-388-4249 / www.turningpointaddisonvt.org) is a non-profit recovery center that provides a safe, friendly, and substance use free, environment where all people in recovery, and their families and friends, can meet for peer-to-peer recovery support, social activities, recovery coaching, education, and advocacy.

Vermont Adult Learning (\$1,650) (802-388-4392 / www.vtadultlearning.org) provides educational programs for adults who wish to learn to read, write and receive their high school diploma.

WomenSafe (\$3,500) (802-388-4205 / www.womensafe.net) whose purpose is to promote the social welfare of Addison County by reducing the incidents of physical, sexual, and emotional violence against women through direct service and social change.

Total Civic Organizations Appropriations: \$319,792

<p style="text-align: center;">CANDIDATES FOR ELECTED TOWN AND TOWN SCHOOL OFFICES</p>

Moderator	1 year	Jennifer Wagner
First Constable	1 year	Bruce Nason
Second Constable	1 year	
Selectboard	3 years	Michelle Perlee
Selectboard	2 years	John “Peeker” Heffernan
Lister	3 years	Patricia King
Lister	1 year	Douglas Corkins
Library Trustee	3 years	Scott Kluever
Mt Abe Unified School District	3 years	
Mt Abe Unified School District	1 year	Krista Siringo

ELECTED TOWN OFFICIALS

TOWN OFFICERS

Jennifer Wagner, Moderator	Term Expires 2023
Bruce Nason, 1 st Constable	Term Expires 2023
Vacant, 2 nd Constable	Term Expires 2023

SELECTBOARD

John “Peeker” Heffernan	Term Expires 2023
Michelle Perlee	Term Expires 2023
Joel Bouvier	Term Expires 2024
Darla Senecal (Vice-Chair)	Term Expires 2024
Ian Albinson (Chair)	Term Expires 2025

LISTERS

Douglas Corkins (appointed July 2022)	Term Expires 2023
Patricia L. King	Term Expires 2023
Mark Bouvier	Term Expires 2025

MT ABRAHAM UNIFIED SCHOOL DISTRICT MEMBERS

Kris Pearsall (appointed)	Term Expires 2023
Krista Siringo	Term Expires 2023
Kevin Hanson	Term Expires 2024
Erin Jipner	Term Expires 2024
Elizabeth Sayre	Term Expires 2025

LAWRENCE MEMORIAL LIBRARY TRUSTEES

Robert Wilkey	Term Expires 2023
Caroline Engvall (Chair)	Term Expires 2024
Erin Jipner	Term Expires 2024
Jill Mackler	Term Expires 2024
Elizabeth “Betsy” Almeter	Term Expires 2025

JUSTICE OF THE PEACE (Terms Expire February 2023)

Fred Baser	Peter Coffey	Craig Scribner
Nathan Bouvier	Sharon Compagna	George Tighe (deceased)
Christopher Bray	Paul Jackman	Anne Wallace
Martha Chesley	Peter D. Ryan	Kenneth Weston

APPOINTED TOWN OFFICIALS

AMERICAN RESCUE PLAN ACT (ARPA) FUNDING ADVISORY COMMITTEE

Porter Knight (Chair)	Term Expires March 2024
Kris Perlee (Vice-Chair)	Term Expires March 2024
Alison DaBica (Secretary)	Term Expires March 2024
Betsy Blair	Term Expires March 2024
Diane Cushman	Term Expires March 2024
Mike Dash	Term Expires March 2024
John McCormick (Energy Committee)	Term Expires March 2024
Robert Rooker (Planning Commission)	Term Expires March 2024
Helen Young (Conservation Commission)	Term Expires March 2024

BICYCLE PEDESTRIAN ADVISORY COMMITTEE

Herb Schulte (Vice-Chair) (resigned May 2022)	Term Expires March 2024
Marianne Eaton (Secretary)	Term Expires March 2024
Tanya Bashaw	Term Expires March 2024
Kevin Masse	Term Expires March 2024
Christian DaBica (Chair)	Term Expires March 2025
Dustin Corrigan	Term Expires March 2025
Gerry Slager (resigned June 2022)	Term Expires March 2025

CONSERVATION COMMISSION

Kristen Underwood (Vice Chair)	Term Expires March 2023
VACANT	Term Expires March 2023
VACANT	Term Expires March 2023
Carolyn Dash (Chair)	Term Expires March 2025
Nancy Morrison	Term Expires March 2025
Helen Young	Term Expires March 2025
Jono Chapin	Term Expires March 2026
Zelie Smith (Clerk)	Term Expires March 2026
Alex Smith	Term Expires March 2026

DEVELOPMENT REVIEW BOARD

Josh Crandall	Term Expires March 2023
Ted Desmond	Term Expires March 2023
John Moyers	Term Expires March 2023
VACANT (Alternate)	Term Expires March 2023
VACANT (Alternate)	Term Expires March 2023
Kevin Brown (Chair)	Term Expires March 2024
Brenda Tillberg	Term Expires March 2024
VACANT	Term Expires March 2024
Thomas Wells	Term Expires March 2025

DESIGN REVIEW COMMISSION

Ian Albinson	Term Expires March 2023
Ronald LaRose (Chair)	Term Expires March 2023
James Weening	Term Expires March 2023
Carol Wells	Term Expires March 2024
Elizabeth Herrmann	Term Expires March 2025
John “Slim” Pickens	Term Expires March 2025
Ben Skolozdra	Term Expires March 2025

ENERGY COMMITTEE

Sally Burrell (Chair)	Term Expires March 2024
Richard Butz	Term Expires March 2024
Michael Corey	Term Expires March 2024
Carl Engvall	Term Expires March 2024
John McCormick	Term Expires March 2024
Ben Skolozdra	Term Expires March 2024
Stephen Taylor	Term Expires March 2024

EQUIPMENT COMMITTEE

Peter Bouvier	Term Expires March 2023
Valerie Capels (Ex-Officio Town Administrator)	Term Expires March 2023
Alan Clark	Term Expires March 2023
Eric Cota (Ex-Officio Road Foreman)	Term Expires March 2023
John “Peeker” Heffernan (Ex-Officio Selectboard)	Term Expires March 2023
Ken Johnson	Term Expires March 2023
Randy Sargent	Term Expires March 2023

PLANNING COMMISSION

Kevin Hanson (Chair)	Term Expires March 2023
Jeff Lunstead	Term Expires March 2023
John “Slim” Pickens	Term Expires March 2023
Fred Baser	Term Expires March 2024
Chanin Hill	Term Expires March 2024
William Sayre	Term Expires March 2024
Melissa Hernandez	Term Expires March 2025
John Moyers	Term Expires March 2025
Robert Rooker	Term Expires March 2025

REVOLVING LOAN FUND

Fred Baser (Chair)	Term Expires March 2024
Jen Myers	Term Expires March 2024
Michelle Perlee (Ex-officio Selectboard)	Term Expires March 2024
Carol Wells	Term Expires March 2024
Dan Werme	Term Expires March 2024
Theresa Gile	Term Expires March 2025
William Sayre	Term Expires March 2025

ONE YEAR TERM

Addison County Regional Planning Commission	Peter Grant William Sayre
Addison County Solid Waste Management District	Joel Bouvier, Supervisor Valerie Capels, Alternate
Addison County Transit Resources	Naomi Drummond
Collector of Delinquent Taxes	Anthony Delmonaco
Dog Officer	Police Department
Emergency Management Director	Valerie Capels
Emergency Management Deputy	Peter Coffey
Fence Viewers	Joel Bouvier David Sharpe
Green Up Day Coordinator	Carolyn Dash
Town Fire Warden (Reappointed to June 2025)	Edward Shepard
Transportation Advisory Committee	Peter Grant
Tree Warden	John Swepston

THREE YEAR TERM

Health Officer	Diane Cushman
Deputy Health Officer	Theodore (Ted) Lylis
Zoning Administrator	Kris Perlee

TOWN EMPLOYEES

Town Administrator	Valerie Capels
Administrative Assistant	Gail James
Town Clerk & Assistant Treasurer	Sharon Lucia
Treasurer & Assistant Clerk	Anthony Delmonaco
Assistant Treasurer	Peter Ryan
Public Works Foreman	Eric Cota
Public Works Crew	Mike Menard Chris Bapp Brett Bassett Colby Gile Meridith McFarland
Recreation Department Director	Freddie Cannon
Recreation Dept & Youth Center Assistant Director	Taylor Welch
Youth Center Director	Vermont Utility Management Services
Water and Sewer Department	Bruce Nason
Police Chief	Joshua Turner
Police Officers	Francis Smith Andrew Graham Matthew Collins (PT) Christopher Major (PT) Michael Major (PT) Matthew Tatro (PT) Logan Young (PT)

VITAL RECORDS

Due to a Legislative change to Vital Records beginning July 1, 2019, the Town of Bristol will now only list the number of births, marriages, and deaths.

We acknowledge this is not what everyone is accustomed to seeing in the Town Report but feel it best not to include names and dates due to identity theft and privacy issues.

2022 Births: **42**

2022 Marriages: **22**

2022 Deaths: **44**

Below is a 5-year comparison of Bristol's vital records recorded.

	2018	2019	2020	2021	2022
Births	46	43	32	48	42
Marriages	21	20	25	26	22
Deaths	47	35	37	34	44



Bristol Recreation Fields

Photo: Ian Albinson

APPLICATION FOR VOLUNTEER POSITIONS IN TOWN GOVERNMENT

The Town frequently looks for qualified individuals to serve as Town Officers, or as members of the Commissions and Boards. In addition, there are other positions, as well as special committees, which may be appointed by the Selectboard. Please see the list of Town officers in the Town Report for a complete listing. There are also other groups in town that are always looking for volunteers. If you are interested in getting involved, please fill out and return this form to the **Town Administrator, Town of Bristol, PO Box 249, Bristol, VT 05443**, drop it off at the Town Office at One South Street, Bristol, or in the box located in the lobby of Holley Hall during Town Meeting or Election Day on Tuesday.

Name _____

Address _____

Phone # _____ Email Address _____

Why are you interested? _____

What skills do you bring to the volunteer position? _____

Interest in serving on:

Town Offices:

- ☐ Planning Commission
- ☐ Development Review Board
- ☐ Conservation Commission
- ☐ Design Review Commission
- ☐ Energy Committee
- ☐ Equipment Committee
- ☐ Revolving Loan Fund Committee
- ☐ Hub Advisory Board
- ☐ Bicycle Pedestrian Advisory Committee
- ☐ Other: _____

Other Community Groups:

- ☐ Howden Hall Committee
- ☐ Holley Hall Committee
- ☐ Fourth of July Committee
- ☐ Bristol Historical Society
- ☐ Bristol Recreation Club
- ☐ Bristol CORE
- ☐ Bristol Fire Department
- ☐ Bristol Friends of the Arts
- ☐ Bristol Best Night
- ☐ Bristol Rescue Squad
- ☐ The Peace Garden

TOWN BUDGET

TOWN OF BRISTOL GENERAL FUND BUDGET

GENERAL OPERATING FUND	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 PROPOSED
	audited		not audited		12/31/22	
REVENUES						
TAXES & PAYMENTS						
Delinquent Tax	137,667		30,883		63,562	
Delinquent Taxes - Interest	11,266	10,000	3,386	10,000	2,465	10,000
Delinquent Taxes - Penalty	13,591	12,500	1,569	12,500	2,950	7,000
Fish & Wildlife Pond Access PILOT	411	790	461	790	0	790
National Forest Payments	16,163	15,500	16,558	15,500	0	15,500
Landfill Solar Lease Payments				3,000		3,000
Current Use Program	83,806	85,000	83,782	84,000	0	84,000
TOTAL TAXES & PAYMENTS	125,238	123,790	105,756	125,790	5,416	120,290
% change from previous budget year		-0.4%		1.6%		-4.4%
LICENSES, FINES & FEES						
Liquor Licenses	1,110	1,000	1,410	1,100	115	1,000
Dog Licenses	2,094	2,000	1,358	2,000	40	1,500
Dog Fines	30	300	55	300	15	500
Police Fines	9,119	4,000	2,305	4,000	0	4,000
Town Clerk Fees	59,633	40,000	67,330	45,000	33,794	50,000
Motor Vehicle Reg. Renewals	207	300	255	200	135	200
Zoning Fees	11,005	9,000	17,580	9,000	4,135	10,000
Insurance Claim Revenue	3,682		0		0	
TOTAL LICENSES, FINES & FEES	86,879	56,600	90,293	61,600	38,234	67,200
% change from previous budget year		7.3%		8.8%		9.1%
REIMBURSEMENTS TO TOWN						
Library Personnel Benefits Reimb	9,253	10,304	0	1,774	0	589
Act 60 Reimbursements	1,677	1,600	0	1,670	0	1,600
TOTAL REIMBURSEMENTS	10,930	11,904	0	3,444	0	2,189
% change from previous budget year		301.9%		-71.1%		-36.4%
OTHER REVENUES						
Interest	438	500	16	500	22	500
Parking Permit Fees	225	250	150	200	0	200
Insurance Proceeds			0		0	
Grant Revenues	41,894					
Miscellaneous Revenues	4,108	250	156	250	200	200
Revenue to be Distributed	1,370		550		8,899	
FEMA Grant	30,790		63,908		13,439	
TOTAL OTHER REVENUES	78,825	1,000	64,780	950	22,560	900
% change from previous budget year		-4.8%		-5.0%		-5.3%
TOTAL REVENUES	301,872	193,294	260,829	191,784	66,209	190,579
% change from previous budget year		6.8%		-0.8%		-0.6%

	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	2023-2024
GENERAL OPERATING FUND	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
	audited		not audited		12/31/22	
EXPENDITURES						
GENERAL EXPENSES						
Supplies	2,235	2,500	3,047	2,500	1,266	2,500
Furnishings	0	0	0	0	0	0
Equipment	2,092	2,500	2,073	2,500	1,065	2,500
Computer/Software	1,711	2,500	1,841	1,500	732	3,000
General Office Machine / Service		-		-		-
Advertising	3,804	1,000	5,989	2,000	569	2,000
Postage	5,191	4,000	3,338	4,000	2,209	4,000
Telephone	2,150	5,300	3,925	5,300	2,751	5,500
Pub. Official & Empl. Practices Ins.	11,543	13,000	7,451	11,001	6,810	10,233
Rubbish Removal	884	750	688	750	263	750
Miscellaneous	4,540	500	1,513	1,000	1,925	2,000
TOTAL GENERAL EXPENSES	34,152	32,050	29,865	30,551	17,590	32,483
% change from previous budget year		6.7%		-4.7%		6.3%
SPECIAL SERVICES						
Grant Writer					
ADMINISTRATOR'S OFFICE						
Salaries	70,060	72,214	37,634	75,047	31,981	83,181
FICA/Medicare	5,091	5,597	2,685	5,816	2,265	6,363
Health Insurance	22,401	18,768	8,462	17,817	8,933	19,523
Retirement	6,568	5,777	3,300	6,379	2,923	7,070
Workers Compensation	113	186	167	238	169	265
Disability Insurance	752	642	514	642	514	642
Mileage	1,517	1,500	1,443	1,500	866	1,500
Training	85	200	118	200	25	200
Computer & Equipment	325	1,068	0	1,068	0	1,068
TOTAL ADMINISTRATOR'S OFFICE	106,911	105,953	54,323	108,707	47,675	119,813
% change from previous budget year		2.1%		2.6%		10.2%
ADMINISTRATIVE ASSISTANT						
Salary	29,420	26,677	29,120	7,345	5,970	13,104
FICA/Medicare	2,515	2,067	2,222	569	591	1,002
Health Insurance	3,461	5,098	77	0	0	
Retirement	-1,862	1,569	1,833	0	83	0
Workers Compensation	0	93	0	86	0	96
Disability Insurance	0	184	0	0	0	0
Training		0		0		0
Computer & Equipment	1,048	800	464	900	656	1,000
TOTAL ADMINISTRATIVE ASSISTANT	34,583	36,489	33,562	8,900	7,300	15,202
% change from previous budget year		10.0%		-75.6%		70.81%
CLERK/TREASURER'S OFFICE						
Salaries *	66,238	74,017	34,028	105,428	65,058	144,839
Assistant Clerk & Assistant Treasurer						
FICA/Medicare	4,834	5,736	2,523	8,066	4,768	11,080
Health Insurance	27,854	28,607	14,268	16,680	20,546	55,837
Retirement	8,977	4,732	1,043	6,958	3,371	12,311
Workers Compensation	498	558	501	628	507	701
Disability Insurance	534	711	546	619	531	719
Training	138	300	974	400	1,415	1,500

	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	2023-2024
GENERAL OPERATING FUND	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
	audited		not audited		12/31/22	
Clerk Supplies	4,401	4,000	3,712	5,500	265	5,500
Treasurer Supplies	0	2,300	3,157	2,000	2,821	2,500
Software & Programming	4,562	5,000	7,126	5,000	4,727	5,500
Equipment	439	600	0	200	0	0
Postage	254	1,300	991	1,500	778	1,500
Telephone	1,425	0	253	0	0	0
Microfilming	155	165	0	0	0	0
Miscellaneous	477	200	625	400	210	400
TOTAL CLERK/TREAS. OFFICE	120,786	128,227	69,747	153,379	104,997	242,387
% change from previous budget year		6.4%		19.6%		58.0%
* Includes Clerk, Treasurer, and Assistant Clerk/Treasurer						

LISTING DEPARTMENT						
Salaries	24,424	6,000	21,109	6,750	14,515	31,122
FICA/Medicare	1,869	465	1,615	523	1,110	2,381
Workers Compensation	166	42	167	45	116	265
Mileage	254	300	163	300	186	300
Training	50	300	78	300	50	100
Supplies	273	250	710	275	428	300
Software	3,831	3,300	4,058	3,900	3,094	3,900
Equipment	0	100	233	100	0	100
Postage	108	300	281	300	214	275
Telephone	712	0	126	0	0	0
Legal Fees	0	300	0	300	0	0
Professional Fees / Services	0	20,800	0	21,000	0	25,920
Map Maintenance	0	1,000	0	1,000	0	1,000
Miscellaneous	0	100	0	100	0	0
TOTAL LISTING DEPARTMENT	31,687	33,257	28,541	34,893	19,713	65,663
% change from previous budget year		30.7%		4.9%		88.2%

PLANNING & ZONING						
Salary	16,898	22,000	8,694	24,895	7,214	24,024
FICA/Medicare	1,321	1,710	621	1,773	530	1,862
Health Insurance	0	0	0	0	0	0
Retirement	0	0	0	0	0	0
Workers Compensation	166	186	62	238	116	265
Disability Insurance	0	0	12	0	14	0
Mileage	0	100	0	100	0	100
Training	0	200	60	1,000	0	500
Supplies	122	600	29	600	0	300
Computer & Equipment	2,715	2,900	2,131	2,500	2,472	2,500
Advertising	998	700	167	700	101	250
Postage	41	200	42	200	70	200
Attorney Fees	3,083	2,000	0	2,000	0	1,000
Planning Services	1,887	5,000	0	5,000	0	5,000
Printing	0	200	0	0	0	0
Meetings	715	1,850	0	0	0	2,015
TOTAL PLANNING & ZONING	27,946	37,646	11,816	39,006	10,517	38,016
% change from previous budget year		0.0%		3.6%		-2.5%

PROFESSIONAL FEES						
Attorney Fees	4,543	10,000	4,606	8,000	206	5,000
Audit Fees	26,211	31,000	16,198	18,000	7,161	18,000
Other	15					
TOTAL PROFESSIONAL FEES	30,769	41,000	20,805	26,000	7,367	23,000
% change from previous budget year		36.7%		-36.6%		-11.5%

GENERAL OPERATING FUND	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 PROPOSED
	audited		not audited		12/31/22	
TOWN REPORT						
Town Report/Printing	1,204	1,200	1,273	1,200	0	1,300
TOTAL TOWN REPORT	1,204	1,200	1,273	1,200	0	1,300
% change from previous budget year		26.3%		0.0%		8.3%
MEETINGS & ELECTIONS						
Election Workers	2,417	1,400	746	3,500	1,983	1,400
Election Supplies	3,190	1,700	3,632	3,200	385	1,700
TOTAL MEETINGS & ELECTIONS	5,607	3,100	4,378	6,700	2,368	3,100
% change from previous budget year		-53.7%		116.1%		-53.7%
TOWN OFFICERS						
Selectboard Salaries	7,214	7,500	937	7,000	2,465	7,000
Collector of Delinquent Taxes	5,417	5,358	721	0	0	0
Health Officer	0	500	500	500	0	500
FICA/Medicare (7.75% of payroll)	827	1,000	227	543	150	543
Training	167	200	159	200	440	200
Conservation Commission	150	350	0	200	0	200
Energy Committee	0	100	0	100	0	100
TOTAL TOWN OFFICERS	13,775	15,008	2,544	8,543	3,055	8,543
% change from previous budget year		0.4%		-43.1%		0.0%
TOWN PARKS						
Supplies	0	600	108	200	0	200
Electricity	1,369	1,500	1,645	1,500	794	1,500
Liability Insurance	1,835	2,245	1,311	1,925	1,303	2,283
Mowing	11,362	8,000	9,579	10,000	3,267	10,000
Tree Planting & Maintenance	168	5,000	0	5,000	0	5,000
Sycamore Park Portolet	412	550	1,192	800	885	800
Maintenance	2,237	3,000	6,092	3,000	2,663	3,000
Rubbish Removal	1,643	1,450	1,265	1,450	915	1,450
Miscellaneous	0		222	200	0	200
TOTAL TOWN PARKS	19,025	22,345	21,413	24,075	9,827	24,433
% change from previous budget year		1.0%		7.7%		1.5%
HOLLEY HALL						
Supplies	840	1,500	790	1,500	681	1,200
Equipment	0	250	0	250	0	0
Heating Fuel	3,820	4,500	6,592	4,500	3,123	7,000
Electricity	4,342	4,500	4,771	4,200	1,695	4,200
Custodial	3,735	4,850	4,978	4,200	3,311	4,200
Building Maintenance (general maintenance s	8,025	15,000	10,590	15,000	4,344	12,000
Liability Insurance	5,290	4,972	3,582	5,548	3,262	6,581
Holley Hall Renovation Bond	42,265	45,856	46,378	44,776	40,200	43,696
Sewer Fees	693	715	693	715	347	800
Water Fees	297	350	306	350	155	500
TOTAL HOLLEY HALL	69,306	82,493	78,679	81,039	57,116	80,177
% change from previous budget year		6.7%		-1.8%		-1.06%
HOWDEN HALL						
Supplies	0	200	390	200	0	200
Heating Fuels	1,358	1,600	2,459	1,600	853	1,600
Electricity	585	1,000	618	800	287	700
Telephone	530	675	537	650	224	500

	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	2023-2024
GENERAL OPERATING FUND	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
	audited		not audited		12/31/22	
Liability Insurance	3,670	4,491	2,623	3,850	2,607	4,566
Building Maintenance (general maintenance s	1,801	2,500	4,765	2,500	1,942	3,000
Custodial	0	0	0	0	0	1,000
Water Fees	292	315	309	315	153	350
TOTAL HOWDEN HALL	8,238	10,781	11,700	9,915	6,065	11,916
% change from previous budget year		4.2%		-8.0%		20.19%
PUBLIC SAFETY						
Dog Officer	500	1,500	1,500	2,500	0	7,000
FICA/Medicare	38	0	0	0	0	543
Dog Pound	921	500	86	0	0	0
Street Lights	24,739	24,000	24,551	25,000	9,751	25,000
Police Town Traffic Patrol Contract	12,000	12,000	6,000	15,000	7,500	19,000
Police Non-District Services to Town	3,685	6,600	1,880	4,000	2,795	10,000
Supplies		0		0		
TOTAL PUBLIC SAFETY	41,884	44,600	34,016	46,500	20,046	61,543
% change from previous budget year		0.6%		4.3%		32.35%
FIRE DEPARTMENT						
Labor	33,779	39,000	27	54,517	0	56,616
FICA/Medicare	2,529	3,025	0	4,225	0	4,388
Dues	860	910	544	1,645	567	1,598
Training	2,407	1,500	1,778	1,500	0	1,500
OSHA Requirements	1,603	4,000	1,438	6,335	2,511	0
Supplies	10,686	9,000	3,116	9,500	5,848	9,500
Electricity	9,487	8,000	8,020	8,000	2,978	8,000
Propane	4,793	6,000	5,817	7,000	6,615	7,000
Apparatus fuel & oil	1,844	2,000	2,823	2,000	1,686	3,000
Telephone	3,288	3,800	3,163	3,800	1,352	4,400
Dispatching	2,484	3,700	3,961	4,061	1,850	4,450
Active-911	455	455	455	455	525	525
Building Maintenance (general maintenance,	4,401	4,600	12,296	4,000	4,636	13,200
Mowing	2,694	1,700	3,619	2,250	2,310	4,060
Custodial	3,256	5,110	3,739	5,110	1,145	0
Annual Services	10,846	8,500	10,861	8,800	7,939	14,952
Workers Compensation	3,540	1,890	2,004	4,438	3,648	1,879
Accident & Disability Insurance	2,085	3,835	1,949	3,800	0	3,800
Property Insurance	14,364	15,467	8,009	12,236	7,728	12,057
Water Fees	298	330	308	350	152	350
Hose Service Replacement	2,115	2,000	0	0	0	0
Rubbish Removal		0	0	0	0	0
Communication Tower Lease	5,450	4,420	3,800	5,650	2,207	5,876
Radios and Pagers (repair and replace)	10,296	9,000	8,313	9,000	233	11,500
Equipment Service Testing & Maintenance	1,188	3,400	5,370	0	338	0
Fire/bond payment on station	136,588	136,000	129,704	125,161	117,279	122,798
Fire Prevention and Education	514	500	417			550
Miscellaneous	75	200	0		0	0
Fire/Uniforms & Apparel	5,115	3,000	9,788	2,500	3,206	2,500
Fire Personal Protective Equipment	15,698	14,180	14,045	14,180	1,718	14,890
Apparatus / Vehicle Maintenance	29,133	25,000	23,338	20,000	5,770	20,000
PS Trax Inventory Management System	1,118	1,200	1,118	1,575	0	1,575
TOTAL FIRE DEPARTMENT	322,990	321,722	269,822	322,088	182,240	330,964
% change from previous budget year		-0.3%		0.1%		2.76%

GENERAL OPERATING FUND	2020-2021 ACTUAL audited	2021-2022 BUDGET	2021-2022 ACTUAL not audited	2022-2023 BUDGET	2022-2023 ACTUAL 12/31/22	2023-2024 PROPOSED
LAWRENCE MEMORIAL LIBRARY						
Health Insurance	9,459	9,715	4,462	0	0	0
Workers Compensation	758	997	308	1,185	811	1,197
Disability Insurance	461	589	0	589	632	589
Maintenance	241	3,000	150	3,000	0	0
Liability Insurance	2,435	3,070	528	2,591	1,600	2,612
TOTAL LAWRENCE MEM. LIBRARY	13,354	17,371	5,448	7,365	3,043	4,399
% change from previous budget year		313.2%		-57.6%		-40.27%
CEMETERY CARE						
Cemetery Care	2,545	3,500	3,334	3,500	1,651	3,500
TOTAL CEMETERY CARE	2,545	3,500	3,334	3,500	1,651	3,500
% change from previous budget year		0.0%		0.0%		0.00%
TAX ANTICIPATION INTEREST	1,217	1,100	0	1,100	0	1,100
% change from previous budget year		0.0%		0.0%		0.00%
MUNICIPAL SOLID WASTE PROGRAM						
Post Closure Monitoring	7,586	4,000	2,675	7,000	4,001	8,000
Landfill Closure						
Total MUN. SOLID WASTE PROG.	7,586	4,000	2,675	7,000	4,001	8,000
% change from previous budget year		0.0%		75.0%		14.29%
DUES, TAXES, CONTRIBUTIONS						
Addison County Regional Planning	5,137	5,191	5,137	5,106	5,144	5,220
Vermont League of Cities & Towns	5,928	5,928	5,928	5,873	5,873	6,807
Fourth of July Bristol PD exp.	0	1,500	0	1,500	1,213	1,500
Addison County Economic Dev. Corp.	3,500	3,500	3,500	3,500	3,500	3,500
Addison County Tax	16,572	18,256	18,256	20,815	20,815	21,143
Chamber of Commerce	175	175	175	175	0	175
Tax Abatement Expense	6		1,503		0	
Miscellaneous -- Cash Adj.	3,369	0		0		
TOTAL DUES, TAXES, CONTRIB.	34,688	34,550	34,500	36,969	36,545	38,345
		15.6%		7.0%		3.72%
TOTAL EXPENSES	928,251	976,393	718,441	957,430	541,116	1,113,885
% change from previous budget year						16.34%
GENERAL OPERATING FUND						
NET SUPPORTED BY TAXES	626,379	783,099	457,612	765,646	474,907	923,306
% change from previous budget year		5.6%		-2.2%		20.59%

GENERAL OPERATING FUND	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 PROPOSED
	audited		not audited		12/31/22	
PUBLIC WORKS/ HIGHWAY DEPARTMENT	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 PROPOSED
	audited		not audited		12/31/22	
REVENUES						
DPW/HIGHWAY REVENUES						
State Aid for Highways	125,789	99,972	56,217	99,972	51,452	99,972
Equipment Use - Water Dept	1,650	1,000	0	0	0	0
Garage/sign Rent from Water Dept.		0				
Miscellaneous	1,635	2,000	120	2,000	15	200
Grant Revenues		0				20,000
TOTAL REVENUES	129,074	102,972	56,337	101,972	51,467	120,172
% change from previous budget year		4.2%		-1.0%		17.85%
EXPENSES						
PERSONNEL & INSURANCE						
Salaries	222,233	239,281	218,084	253,175	146,908	273,194
Overtime	14,586	25,422	24,572	25,932	8,837	23,972
FICA/Medicare	17,222	20,515	17,862	21,631	10,541	23,077
Health Insurance	91,476	95,562	73,968	67,602	40,324	83,065
Retirement	18,119	21,176	19,234	23,724	11,710	25,387
Workers Compensation	19,084	21,322	18,470	25,902	17,457	25,046
Disability Insurance	2,032	2,179	1,971	2,179	963	2,179
Uniforms	1,895	3,000	2,032	3,000	1,020	3,000
Mileage	29	200	0	400	721	500
Training	841	500	177	800	12,309	1,000
Liability Insurance	12,870	15,320	9,704	13,585	7,706	13,898
TOTAL PERSONNEL	400,388	444,477	386,072	437,930	258,496	474,319
% change from previous budget year		1.0%		-1.5%		8.31%
EQUIPMENT						
Supplies	20,086	16,000	13,279	16,000	12,305	16,000
Parts	18,212	14,000	15,232	14,500	12,356	14,500
Tires	5,409	8,000	9,393	8,000	5,497	8,000
Fuels	23,528	42,500	48,718	43,000	19,263	52,000
Oil, Anti-freeze	1,166	3,000	3,111	3,000	1,164	3,000
Purchases/tools	10,124	2,000	1,520	2,500	854	2,500
Contracted Repairs	9,721	10,000	19,651	11,000	3,290	12,000
Equipment Rentals	0	3,500	1,529	3,500	0	3,500
TOTAL EQUIPMENT	88,247	99,000	112,432	101,500	54,729	111,500
% change from previous budget year		2.1%		2.5%		9.85%
GARAGE						
Supplies	5,149	5,500	5,090	5,500	3,159	6,000
Heating Fuel (East garage)	999	3,000	1,400	2,500	579	2,500
Propane (West garage)	3,351	4,000	4,603	4,200	5,145	5,200
Electricity	4,231	3,800	3,939	3,800	1,373	3,800
Telephone	1,907	2,000	1,893	2,000	936	2,000
Pagers	540	600	689	600	149	0
Maintenance	9,670	4,000	2,760	4,000	1,080	4,000
Water Fees	298	325	308	325	82	325
Rubbish Removal	1,142	600	725	600	263	600
TOTAL GARAGE	27,288	23,825	21,407	23,525	12,765	24,425
% change from previous budget year		3.0%		-1.3%		3.8%

GENERAL OPERATING FUND	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 PROPOSED
	audited		not audited		12/31/22	
MATERIALS & SERVICES						
Road Gravel	13,426	22,000	22,854	22,000	9,969	25,000
Winter Sand	36,819	37,000	35,550	37,000	38,952	40,000
Salt	65,547	60,000	66,755	65,000	62,399	70,000
Chloride	13,823	19,000	21,082	22,000	13,472	22,000
Cold Patch	5,498	1,500	1,122	1,500	1,214	2,000
Culverts	4,411	4,500	9,849	4,500	3,420	4,500
Signs	2,442	2,500	3,049	3,500	2,073	3,500
Tree Work	7,300	6,000	8,000	8,000	7,700	8,600
Pavement Markings	46	1,000	1,093	6,500	74	7,000
Guard Rail	0	5,000	2,475	5,000	0	5,000
Stone for Ditching	9,618	6,000	3,187	7,000	3,236	7,000
Storm Drainage	275	1,500	214	7,000	2,339	7,000
Contracted Services	24,414	18,000	25,464	21,000	22,476	25,000
Permits	1,350	3,000	1,590	3,000	0	3,000
Miscellaneous	998	1,000	474	1,000	160	1,000
TOTAL MATERIALS & SERVICES	185,967	188,000	202,759	214,000	167,484	230,600
% change from previous budget year		1.6%		13.8%		7.8%
TOTAL DPW/HIGHWAY OPERATING EXP.	701,890	755,302	722,671	776,955	493,474	840,844
% change from previous budget year		1.4%		2.9%		8.2%
INDEBTEDNESS						
Stormwater Bond (2010, refi 2012)	27,534	34,920	34,920	34,920	41,024	34,920
South Street Bridge Replacement	53,834					
USDA West Street Stormwater Bond (2019)	18,893	18,894	17,590	18,894	3,347	18,894
TOTAL INDEBTEDNESS	100,261	53,814	52,510	53,814	44,371	53,814
% change from previous budget year		-23.4%		0.0%		0.0%
TOTAL EXPENDITURES INCL. BOND	802,151	809,116	775,181	830,769	537,845	894,658
		-0.8%		2.7%		7.7%
PUBLIC WORKS/HIGHWAY DEPARTMENT						
NET SUPPORTED BY TAXES	673,077	706,144	718,843	728,797	486,378	774,486
% change from previous budget year		-1.4%		3.2%		6.3%

	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	2023-2024
GENERAL OPERATING FUND	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
	audited		not audited		12/31/22	

ARTS, PARKS & RECREATION DEPT.	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	2023-2024
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
	audited		not audited		12/31/22	

REVENUES

REVENUES						
Program Registration Fees	26,056	55,000	27,941	55,000	33,448	55,000
Swimming	0	16,000	0	12,000	3,082	8,000
Town Appropriations - 4 towns	9,500	9,500	5,000	9,500	9,500	9,500
Youth Center Events Income	3,438	3,800	3,600	3,800	4,185	3,800
Pottery Studio Revenues	10,079	12,000	11,324	12,000	14,462	14,000
Holley Hall Events	388	3,500	0	2,000	3,131	3,500
Hall Rentals (Howden and Holley)	613	5,000	2,913	5,000	3,090	5,000
Sponsorships/Donations						
TOTAL REVENUES	50,073	104,800	50,777	99,300	70,898	98,800
% change from previous budget year		-0.5%		-5.2%		-0.5%

EXPENDITURES

GENERAL RECREATION DEPT.						
Labor (director & assistant)	62,718	62,984	33,409	69,283	26,986	78,140
Contracted Labor	0	0	0	0	0	0
FICA/Medicare	4,591	4,881	2,496	5,369	2,015	5,978
Health Insurance	30,163	29,948	9,235	20,054	7,179	21,869
Retirement	6,162	5,039	3,426	5,889	2,532	6,642
Workers Compensation	2,750	4,011	1,134	4,364	2,129	3,999
Disability Insurance	740	670	242	670	190	670
Liability Insurance	0	1,500	0	2,637	0	86
Mileage	104	200	85	150	75	150
Transportation				5,000	1,230	5,000
Training	277	600	195	600	205	600
Supplies	2,189	900	718	900	197	900
Equipment	1,604	1,500	785	1,500	954	1,500
Technology/Computers	2,995	4,681	0	4,681	2,300	4,700
Advertising	161	500	38	500	245	500
Facilities Rent	0	2,000	0	1,000	0	1,000
Postage	0	100	32	100	33	100
Telephone	1,680	1,600	784	1,600	947	1,600
Holley Hall Custodial	625	1,000	0	1,000	0	1,000
Printing	365	1,700	467	1,200	767	1,200
Swimming	0	15,000	0	10,000	1,815	6,000
Programs	10,051	32,000	7,797	25,000	15,068	35,000
Vehicle Transportation	0		0		0	
Events	928	2,500	793	2,500	1,706	2,500
Annual Fees	570	350	22	350	0	700
Miscellaneous	0	300	80	300	205	300
TOTAL GENERAL RECREATION	128,671	173,965	61,737	164,647	66,778	180,133
% change from previous budget year		1.8%		-5.4%		9.4%

YOUTH CENTER/SKATE PARK

Full Time Labor	52,344	56,860	29,059	62,546	34,002	68,271
Part Time Labor	0	0		0		0
FICA/Medicare	3,782	4,407	2,072	4,847	2,456	5,223
Health Insurance	23,940	21,066	13,260	34,771	16,005	38,228
Retirement	2,792	4,549	1,630	5,316	1,708	5,803
Workers Compensation	3,389	4,011	1,134	4,364	2,889	3,999
Disability Insurance	450	623	221	623	164	623

GENERAL OPERATING FUND	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 PROPOSED
	audited		not audited		12/31/22	
Travel	47	200	0	200	0	200
Hub rent to Recreation Club	7,800	7,200	3,600	7,200	4,200	7,200
Supplies	1,132	1,000	296	1,000	640	1,500
Food	419	1,000	567	1,500	1,704	2,500
Heat	551	2,000	968	2,000	980	2,000
Electricity	1,143	1,500	569	1,500	626	1,500
Telephone	1,291	1,300	542	1,300	564	1,300
Programs/Workshops	791	1,500	567	1,500	769	1,500
Special Event	0	0	0	0	0	
Water Fees	298	325	81	325	78	325
Trash Disposal	934	550	305	550	260	550
Maintenance	671	1,500	464	1,500	1,063	2,000
TOTAL YOUTH CENTER/SKATE PK.	101,774	109,591	55,332	131,042	68,108	142,721
% change from previous budget year		3.2%		19.6%		8.9%
POTTERY STUDIO						
Labor	12,795	12,800	6,398	14,000	8,195	14,000
Supplies	632	800	708	800	231	800
Kiln	377	600	550	600	613	600
Heat	596	700	704	700	980	700
Electricity	412	400	163	400	160	400
Rent	7,800	7,800	3,900	7,800	4,550	9,360
Telephone	544	555	227	555	245	555
TOTAL POTTERY STUDIO	23,156	23,655	12,650	24,855	14,973	26,415
% change from previous budget year		0.6%		5.1%		6.3%
TOTAL EXPENDITURES	253,601	307,211	129,719	320,544	149,860	349,269
% change from previous budget year		2.2%		4.3%		9.0%
ARTS, PARKS & RECREATION DEPT.						
NET SUPPORTED BY TAXES	203,528	202,411	78,942	221,244	78,962	250,469
% change from previous budget year		3.6%		9.3%		13.2%

GENERAL OPERATING FUND	2020-2021 ACTUAL audited	2021-2022 BUDGET	2021-2022 ACTUAL not audited	2022-2023 BUDGET	2022-2023 ACTUAL 12/31/22	2023-2024 PROPOSED
VOTED APPROPRIATIONS	2020-2021 ACTUAL audited	2021-2022 BUDGET	2021-2022 ACTUAL not audited	2022-2023 BUDGET	2022-2023 ACTUAL 11/30/22	2023-2024 PROPOSED
VOTED APPROPRIATIONS						
Capital Highway Equipment Fund	135,000	135,000	0	135,000	0	135,000
Capital Sidewalk Fund	35,000	35,000	0	40,000	0	40,000
Capital Fire Equipment Fund	25,000	25,000	0	25,000	0	25,000
Capital Fire Vehicle Fund	100,000	100,000	0	100,000	0	125,000
Capital Technology Fund	7,000	7,000	0	7,000	0	7,000
Capital Building Fund	30,000	30,000	0	30,000	0	30,000
Capital Road Fund	40,000	40,000	0	40,000	0	45,000
Reappraisal Fund	5,000	5,000	0	15,000	0	15,000
Capital Paving Fund	125,000	125,000	0	135,000	0	135,000
Conservation Reserve Fund	10,000	10,000	0	10,000	0	10,000
Cemetery Reserve Fund						
TOTAL CAPITAL AND RESERVE FUNDS	512,000	512,000	0	537,000	0	567,000
		0.0%		4.9%		5.6%
Lawrence Memorial Library (Article 14)	144,252	144,248	72,126	153,900	76,950	173,411
Bristol Recreation Club	15,000	15,000	15,000	15,000	0	15,000
Bristol Town Band	0	1,200	1,200	1,200	0	1,200
Bristol Cemetery Association	29,000	29,000	29,000	29,000	14,000	29,000
Bristol Fourth of July Committee (Article 17)	6,000	6,000	6,000	6,000	0	8,500
Bristol Historical Society	2,500	2,500	2,500	2,500	0	2,500
Bristol Rescue Squad	13,500	13,500	13,500	13,500	0	13,500
Elderly Services	2,200	2,200	0	2,200	0	2,200
Age Well	2,700	2,700	2,700	2,700	0	2,700
Helping Overcome Poverty's Effects (HOPE)	3,250	3,250	3,250	3,250	0	3,250
John W. Graham Housing and Services	1,400	1,400	1,400	1,400	0	1,400
Counseling Service Addison County	3,875	3,875	3,875	3,875	0	3,875
Addison County Home Health & Hospice	4,700	4,700	4,700	4,700	0	4,700
Addison County Parent Child Center	4,800	4,800	4,800	4,800	0	4,800
Bristol Little League Baseball & Softball	2,000	2,000	2,000	2,000	0	2,000
Bristol Family Center	4,000	4,000	4,000	4,000	0	4,000
WomenSafe	3,500	3,500	3,500	3,500	0	3,500
Addison County River Watch Collaborative	300	300	300	300	0	300
Vermont Adult Learning	1,650	1,650	1,650	1,650	0	1,650
RSVP and Green Mountain Foster Grandparent	750	750	750	750	0	750
Tri-Valley Transit	11,306	11,306	11,306	11,306	0	11,306
Open Door Clinic	1,000	1,000	1,000	1,000	0	1,000
Northeast Addison TV (NEAT)	3,500	3,500	3,500	3,500	0	3,500
Bristol CORE	10,000	10,000	10,000	10,000	0	10,000
Addison County Readers, Inc.	2,000	2,000	2,000	2,000	0	2,000
Homeward Bound	1,000	1,000	1,000	1,000	0	1,000
Turning Point Center of Addison County (Article 18)	3,000	3,000	3,000	3,000	0	3,000
Addison County Restorative Justice Services, Inc.	1,150	1,150	1,150	1,150	0	1,500
Addison Allies Network, Inc. (Article 19)				750		750
Habitat for Humanity Addison County (Article 21)				1,500		1,500
Have-a-Heart Food Shelf (Article 18)						6,000
TOTAL CIVIC ORG. APPROPRIATIONS	278,333	279,529	205,207	291,431	90,950	319,792
		0.0%		4.3%		9.7%
TOTAL VOTED APPROPRIATIONS	790,333	791,529	205,207	828,431	90,950	886,792
% change from previous budget year		0.0%		4.7%		7.0%

	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023	2023-2024
GENERAL OPERATING FUND	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
	audited		not audited		12/31/22	
SUMMARY OF NON-TAX REVENUES						
General Operating Fund	301,872	193,294	260,829	191,784	66,209	190,579
Public Works/Highway Department	129,074	102,972	56,337	101,972	51,467	120,172
Arts, Parks, & Recreation Department	50,073	104,800	50,777	99,300	70,898	98,800
GRAND TOTAL NON-TAX REV.	481,019	401,066	367,944	393,056	188,574	409,551
% change from previous budget year		4.1%		-2.0%		4.2%
SUMMARY OF EXPENDITURES						
General Operating Fund	928,251	976,393	718,441	957,430	541,116	1,113,885
Public Works/Highway Department	802,151	809,116	775,181	830,769	537,845	894,658
Arts, Parks, & Recreation Department	253,601	307,211	129,719	320,544	149,860	349,269
Voted Appropriations	790,333	791,529	205,207	828,431	90,950	886,792
GRAND TOTAL EXPENDITURES	2,774,336	2,884,249	1,828,548	2,937,174	1,319,770	3,244,604
% change from previous budget year		1.8%		1.8%		10.5%
SUMMARY OF AMOUNT SUPPORTED BY TAXES						
General Operating Fund	626,379	783,099	457,612	765,646	474,907	923,306
Public Works/Highway Department	673,077	706,144	718,843	728,797	486,378	774,486
Arts, Parks, & Recreation Department	203,528	202,411	78,942	221,244	78,962	250,469
Voted Appropriations	790,333	791,529	205,207	828,431	90,950	886,792
TOTAL SUPPORTED BY TAXES	2,293,317	2,483,183	1,460,604	2,544,118	1,131,196	2,835,053
% change from previous budget year		1.5%		2.5%		11.4%

FIVE-YEAR COMPARISON OF FUNDS RAISED BY TAXES

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
General	\$753,882	\$711,716 -5.59%	\$741,747 4.22%	\$783,099 5.57%	\$765,646 -2.23%
Highway	\$677,691	\$675,251 -0.36%	\$716,515 6.11%	\$706,144 -1.45%	\$728,797 3.21%
Recreation	\$171,645	\$193,613 12.80%	\$195,353 0.90%	\$202,411 3.61%	\$221,244 9.30%
Appropriations	\$682,728	\$768,096 12.50%	\$794,004 3.37%	\$794,004 0.00%	\$828,431 4.34%
Local Agreement	\$12,455	\$12,315 -1.12%	\$12,315 0.00%	\$14,602 18.57%	\$14,624 0.15%
Fire Vehicle Capital Fund	\$0	\$0	\$0	\$0	\$0
Total General Fund	\$2,298,401	\$2,360,991 2.72%	\$2,459,934 4.19%	\$2,500,260 1.64%	\$2,558,742 2.34%
Police District	\$422,974	\$421,369 -0.38%	\$403,020 -4.35%	\$405,637 0.65%	\$405,062 -0.14%

Note: Percentage figures beneath each item represent the change from the previous year.

THREE-YEAR TAX RATE COMPARISON

<u>Grand List:</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>%Change Previous Year</u>
Municipal Grand List	\$3,384,278	\$3,428,824	\$3,481,978	1.55%
Police District Grand List	\$1,352,351	\$1,369,752	\$1,371,486	0.13%
State Education Grant List				
Homestead Grand List	\$2,142,439	\$2,179,121	\$2,184,136	0.23%
Non-Residential Grand List	<u>\$1,249,279</u>	<u>\$1,257,119</u>	<u>\$1,299,722</u>	3.39%
Total Education Grant List	\$3,391,718	\$3,436,240	\$3,483,858	1.39%
Common Level of Appraisal	92.25%	92.25%	87.40%	
<u>Municipal Tax Rates</u>				
General	\$0.2192	\$0.2284	\$0.2199	-3.72%
Highway	\$0.2117	\$0.2059	\$0.2093	1.65%
Recreation	\$0.0577	\$0.0590	\$0.0635	7.63%
Appropriations	\$0.2346	\$0.2316	\$0.2379	2.72%
Local Agreements (voted exemptions)	<u>\$0.0040</u>	<u>\$0.0043</u>	<u>\$0.0042</u>	-2.33%
Total Municipal Tax Rate	\$0.7272	\$0.7292	\$0.7348	0.77%
<u>Police District Tax Rates</u>	\$0.2980	\$0.2961	\$0.2953	-0.27%
<u>Education Tax Rates</u>				
Homestead Rate	\$1.7206	\$1.7641	\$1.7046	-3.37%
Non-Residential Rate	\$1.6853	\$1.7474	\$1.6773	-4.01%
<u>Total Tax Rates</u>				
Homestead outside Police District	\$2.4478	\$2.4933	\$2.4221	-2.86%
Homestead within Police District	\$2.7458	\$2.7894	\$2.7174	-2.58%
Non-Residential outside Police District	\$2.4125	\$2.4766	\$2.3948	-3.30%
Non-Residential within Police District	\$2.7105	\$2.7727	\$2.6901	-2.98%

FINANCIAL REPORTS

FINANCIAL AUDIT

An audit for fiscal year-end June 30, 2022, is currently in progress by RHR Smith & Company and will be posted on the Town's website (www.bristolvt.org) when completed. Physical copies will also be available upon request.

BONDS AND NOTES PAYABLE

<u>Governmental Activities:</u>	<u>Principal Balances 12/31/22</u>	
2010 Holley Hall/Waterline Bond Vermont Municipal Bond H.H matures Dec. 1, 2030, net interest of 2.620% Water, Annual principal payments of \$40,000.	\$315,000	
2012 Bristol Stormwater Improvement General Obligation ARI-026, matures Oct. 1, 2031, net interest of 2.00%. Annual principal payments of \$37,180.24	\$313,668	
2017 Fire Facility Bond National Bank of Middlebury Annual principal payments of \$98,200, interest of 1.54%	\$2,211,628	
USDA West Street Water/Stormwater Bond, Interest at 2.25% Bi-Annual payments of \$16,878	\$785,133	(\$544,592 water) (\$240,541 sewer)
Subtotal Governmental Activities:	\$3,625,429	
 <u>Business-Type Activities:</u>		
2012 USDA Refinance of Water and Sewer Construction bonds. Water portion matures Dec. 2036. Sewer portion matures Dec. 2023, 3.93%, annual principal payments of \$9,813.35 sewer and \$34,760.60 water.	\$632,422	(\$600,801 water) (\$31,621 sewer)
Preliminary Engineering for West Street project. Interest 0%, Principal payments of \$8,800 due annually, September 1, 2020 ending September 1, 2024	\$26,400	
Subtotal Business-Type Activities:	\$658,822	
 TOTAL SHORT AND LONG TERM OBLIGATIONS:	 \$4,284,251	

DELINQUENT TAX REPORT

As of December 31, 2022

<u>Location</u>	<u>Amount</u>		<u>Amount</u>
66 Estey Road	\$1,213.47	192 River Rd	\$409.88
1705 Hardscrabble Road	\$3,003.53	446 Carlstrom Road	\$8,858.67
175 Thomas drive	\$9,550.41	2085 Lower Notch Road	\$54.34
80 Lower Hardscrabble Road	\$5,133.63	91 Vincent Drive	\$0.10
0 North 116 Road	\$2,297.31	2883 Lower Notch Road	\$5,809.52
0 Bristol Pond Road	\$2,125.59	Unlanded Camp	741.66
0 Meehan Road (85A)	\$5,798.57	944 Upper Notch Road	\$121.95
0 Meehan Road (105A)	\$9,061.89	239 Birch Ledge	\$9,755.49
225 Choiniere Road*	\$26,023.49	1 Maple Ridge Trailer Park	\$308.11
547 Rockydale Road	\$7,254.09	35 Morgan Horse Lane	\$1,247.45
0 Rockydale Road	\$4,334.00	41 Morgan Horse Lane	\$552.32
39 Blaise's Mobilehome Park	\$676.99	98 Morgan Horse Lane	\$976.99
65 Blaise's Mobilehome Park	\$567.76	28 Hermit Thrush Lane	\$1,355.83
76 Blaise's Mobilehome Park	\$380.03	140 Morgan Horse Lane	\$1,554.59
86 Blaise's Mobilehome Park	\$567.34	17 Sugar Maple Lane	\$236.66
104 Blaise's Mobilehome Park	\$647.54	240 Morgan Horse Lane	\$534.24
110 Blaise's Mobilehome Park	\$551.25	246 Morgan Horse Lane	\$358.88
116 Blaise's Mobilehome Park	\$471.07	56 Taylor Avenue	\$3,772.08
120 Blaise's Mobilehome Park	\$353.29	100 Mountain Street*	\$6,329.32
94 Blaise's Mobilehome Park	\$621.04	45 Liberty Street*	\$3,035.00
46 Blaise's Mobilehome Park	\$346.51	81 West Street	\$2,709.51
170 Hasseltine Road	\$3,473.06	32 West Street	\$18,313.42
648 South 116 Road	\$2,387.27		

*These locations have a current payment arrangement in place.

Total Delinquent Taxes: \$153,810.80

2017/2018 Delinquent Taxes	\$298.45
2018/2019 Delinquent Taxes	\$1354.50
2019/2020 Delinquent Taxes	\$17,116.08
2020/2021 Delinquent Taxes	\$44,765.52
2020/2021 Delinquent Taxes	\$90,276.25

Attention:

If you are delinquent in taxes, we want to make you aware of a program that could provide relief for all or a portion of the delinquency, regardless of when it became delinquent.

Vermont Housing Finance Agency (VHFA) is still accepting applications for assistance on outstanding property taxes through its Homeowner Assistance Program.*

Applications and additional help can be found by going to <https://vermonthap.vhfa.org>. You can also reach the VFHA by calling (833) 221-4208 between 8 am and 5 pm, Monday through Friday, and apply over the phone.

*This program is administrated by VHFA only and is NOT associated with the Town of Bristol.

VALUE OF NON-TAXABLE PROPERTIES 2022

<u>Schools</u>	<u>2022</u>
Bristol Elementary School	\$8,328,900
Mt. Abraham Unified School District	\$24,898,500
Red Cedar School (private)	\$327,900
Bristol Family Center	\$339,200
Total	\$33,894,500

<u>Cemeteries</u>	
Mount Saint Joseph's Cemetery	\$9,800
Greenwood Cemetery	\$32,000
Varney Hill Cemetery	\$1,100
Briggs Hill Cemetery	\$900
Meehan Cemetery	400
Total	\$44,200

<u>Churches</u>	
Adventist Church	\$319,400
Federated Church	\$804,200
First Baptist Church	\$416,700
St. Ambrose Catholic Church	\$353,100
Terasem Movement Foundation	\$466,800
Total	\$2,360,200

<u>State of Vermont</u>	
Land (approximately 515.19 acres)	\$240,300

<u>USDA Forest Service</u>	
Land (approximately 5338.89 acres)	\$3,919,400

<u>Miscellaneous</u>	
Libanus Lodge No. 47 (Masons)	\$413,100
Bristol Rescue Squad	\$479,300
American Legion Post #19 (225034)	\$451,900
Bristol Recreation Club, Inc.	\$165,900
Secretary of Housing & Urban Development	\$135,200
Total	\$1,645,400

Total Value of all Non-Taxable Property	\$42,104,000
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TOWN OF BRISTOL BUILDINGS AND LAND

<u>Location</u>	<u>Acreage</u>	<u>2022 Value</u>	<u>2021 Value</u>
Memorial Park	19.30	\$31,600	\$31,600
Sycamore Park	8.40	\$46,500	\$46,500
Eagle Park, Lincoln Rd.	5.50	\$12,000	\$12,000
Parks Totals	33.20	\$90,100	\$90,100
Town landfill and Town Garages	12.34	\$117,800	\$117,800
Salt Shed & Land, Sand Storage	2.40	\$100,100	\$100,100
Dog Kennel	-	-	-
Garage & Landfill Totals	14.74	\$217,900	\$217,900
Reservoir (Land only)	2.00	\$5,000	\$5,000
Reservoir Tank	-	\$625,000	\$624,000
Chlorinator (Bldg only)	-	\$1,600	\$1,600
Chlorinator Land	0.06	\$100	\$100
60 Pump House Rd Sewage Treatment Facility	4.20	\$20,700	\$20,700
Water & Sewer Totals	6.26	\$652,400	\$651,400
Foot of Briggs Hill	-	\$900	\$900
Town Pit	4.20	\$37,300	\$37,300
Bartlett Falls Area	30.36	\$45,500	\$45,500
Former Shackett & Hallock Properties	1.59	\$3,500	\$3,500
Between 100 & 106 Mountain St.	0.14	\$200	\$200
Alleyway between Church St. & School St.	0.04	\$100	\$100
South Street Land on River	2.30	\$5,000	\$5,000
Drake Smith Rd.	0.50	\$1,800	\$1,800
Drake Smith & East Rd.	0.97	\$2,100	\$2,100
Lord's Prayer Rock	1.00	\$2,200	\$2,200
Lover's Lane	7.69	\$16,800	\$24,400
South 116 Saunders	54.80	\$70,900	\$70,900
Land (open & with bldgs.)	94.99	\$186,300	\$193,900
Holley Hall	0.20	\$1,541,500	\$1,541,500
Howden Hall and Coach House	1.00	\$230,500	\$230,500
Park and Bandstand	1.50	\$78,500	\$78,500
Skating Rink	0.95	\$168,500	\$168,500
Riding Ring	1.30	\$88,000	\$88,000
Pottery Kiln	-	\$3,200	\$3,200
Library	0.17	\$411,300	\$411,300
Remaining Buildings & Land	5.12	\$2,521,500	\$2,521,500
Fire Station & Land	2.86	\$3,057,600	\$3,057,600
Total Fire Department	2.86	\$3,057,600	\$3,057,600

TOWN CAPITAL RESERVE FUNDS REPORT

CAPITAL BUILDING AND MAINTENANCE FUND:

June 30, 2021, Balance	\$199,834
FY22 Voted Appropriation	\$30,000
Interest Income	\$397
Expenditures	*\$(39,951)
June 30, 2022, Balance	\$190,280

*Includes a 5-dollar Audit Adjustment

HOWDEN HALL CAPITAL BUILDING FUND:

June 30, 2021, Balance	\$1,226
Interest Income	\$0.55
Expenditures	\$(0)
June 30, 2022, Balance	\$1,226

PEVERILL PEAKE FUND:

June 30, 2021, Balance	\$4,541
Interest Income	\$2
Expenditures	\$(0)
June 30, 2022, Balance	\$4,543

This fund was created as the result of a bequest of approximately \$59,000 from the late Peverill Peake to the Town for use in the improvement, renovation, and maintenance of Holley Hall.

CONSERVATION FUND:

June 30, 2021, Balance	\$64,046
FY22 Voted Appropriation	\$10,000
Interest Income	\$29
Expenditures	\$(0)
June 30, 2022, Balance	\$74,046

FIRE CAPITAL EQUIPMENT FUND:

June 30, 2021, Balance	\$127,176
FY22 Voted Appropriation	\$25,000
Interest Income	\$229
Donations	\$550
Expenditures	*\$(97,885)
June 30, 2022, Balance	**\$55,076

*Includes Transfer of Funds from Fire Capital to Fire Vehicle to assist with the purchase of a Fire Truck

**Does not include additional funds from Article 12, Annual Town Meeting Warning, March 1, 2022

FIRE CAPITAL VEHICLE FUND:

June 30, 2021, Balance	\$190,640
FY22 Voted Appropriation	\$100,000
Transfer from Fire Equipment	\$75,000
Interest and Miscellaneous Income	\$16,890.92
Expenditures	\$(1650)
June 30, 2022, Balance	\$380,890

CAPITAL ROAD FUND:

June 30, 2021, Balance	\$155,951
FY22 Voted Appropriation	\$40,000
Interest Income	\$3
Corrections	\$(75,955)
Expenditures	\$0
June 30, 2022, Balance	\$75,956

CAPITAL PAVING FUND:

June 30, 2021, Balance	\$577
FY22 Voted Appropriation	\$127,500
Interest Income	\$0
Expenditures	\$(113,241)
June 30, 2022, Balance	\$14,836

HIGHWAY CAPITAL EQUIPMENT FUND:

June 30, 2021, Balance	\$10,633
FY22 Voted Appropriation	\$135,000
Sale of Equipment	\$0
Interest and Miscellaneous Income	\$6,403
Expenditures	*\$(170,534)
June 30, 2022, Balance	\$18,416

*FY22 Included last Payment of Truck

REAPPRAISAL FUND:

June 30, 2021, Balance	\$145,290
FY22 Voted Appropriation	\$5,000
Act 60 Annual Support	\$14,288
Interest Income	\$352
Expenditures	\$0
June 30, 2022, Balance	\$164,930

SIDEWALK FUND:

June 30, 2021, Balance	\$66,420
FY22 Voted Appropriation	\$35,000
Interest Income	\$115
Expenditures	\$(62,253)
June 30, 2022, Balance	*\$39,280

*Includes 2-dollar Audit Adjustment

TECHNOLOGY FUND:

June 30, 2021, Balance	\$5,721
FY22 Voted Appropriation	\$7,000
Interest Income	\$2
Expenditures	\$(8,949)
June 30, 2022, Balance	\$3,754

POLICE VEHICLE FUND:

June 30, 2021, Balance	\$5,963
FY22 Voted Appropriation	\$15,000
Interest Income	\$2
Expenditures	\$(1,610)
June 30, 2022, Balance	\$19,355

POLICE EQUIPMENT FUND:

June 30, 2021, Balance	\$13,807
FY22 Voted Appropriation	\$3,000
Interest Income	\$6
Expenditures	\$(92)
June 30, 2022, Balance	\$16,721



Photo: Ian Albinson

POLICE DEPARTMENT BUDGET

	2021-2022 BUDGET	2021-2022 ACTUAL not audited	2022-2023 BUDGET	2022-2023 ACTUAL 12/31/22	2023-2024 PROPOSED
REVENUES					
Detail Revenues	2,000	51	500	0	500
Town Traffic Patrol Contract	12,000	12,000	15,000	7,500	19,000
MAUSD Contract	18,750	18,750	23,750	5,938	30,000
Non-District Services to Town	6,600	2,915	6,600	0	10,000
GHSP Grant					0
Unassigned Funds					20,000
Fines	7,000	10,469	7,000	685	11,000
Cops Grant		40	41,667	0	41,667
Dog Officer	1,500		2,500	0	7,000
Services	2,500	2,980	2,500	6,783	4,000
TOTAL NON-TAX REVENUES	50,350	47,205	99,517	20,905	143,167
% change from prior budget	2.0%		97.7%		
NET RAISED BY TAXES	402,020	403,020	405,035	211,413	456,181
% change from prior budget			0.7%		
TOTAL REVENUES	452,370	450,225	504,552	232,318	599,348
% change from prior budget	-3.9%		11.5%		18.8%
EXPENDITURES					
Full-time Salaries	167,640	133,534	213,489	103,375	265,884
Part-time Salaries	21,270	12,203	8,714	2,935	7,000
Detail Labor	2,000	111	500	150	500
Clerical	7,000	5,205	8,000	1,778	6,000
Overtime & Shift Differential	30,500	48,206	19,000	20,624	35,000
FICA/MEDI	17,640	15,397	19,962	10,102	24,263
Health Insurance	59,070	54,925	62,588	19,089	72,770
Retirement	15,200	14,401	20,269	10,871	32,148
Worker's Comp	19,810	17,044	20,865	14,927	23,800
Life/Disability Insurance	1,610	1,108	2,100	504	1,300
Uniforms	2,000	7,306	4,000	1,302	4,000
Training	2,000	0	2,500	0	1,500
Computer Supplies	4,750	2,255	4,750	2,807	8,200
Office Supplies	2,500	1,184	0	421	
Equipment	500	2,493	1,000	743	1,000
General Supplies	750	1,340	3,300	437	3,300
Vehicle Gas/Oil	7,500	5,672	8,000	3,798	8,000
Vehicle Maintenance	5,500	6,387	6,000	1,595	6,000
Facility Expenses	47,510	46,369	52,700	26,951	55,000
Postage	300	73	300	61	300
Communications	9,500	7,363	11,000	3,295	7,131
Legal expenses	2,000	11,573	2,000	0	1,000
Dues	200	300	400	100	400
Property & Liability Insurance	9,420	9,741	10,915	6,156	11,653
Capital Vehicle Reserve Fund	12,500	12,500	19,000	0	20,000
Capital Equipment Reserve Fund	3,000	3,000	3,000	0	3,000
Miscellaneous	200	0	200	299	200
Crime Prevention	0	0	0	0	
TOTAL EXPENDITURES	452,370	419,692	504,552	232,318	599,348
% change from prior budget	-3.5%		11.5%		18.8%

SEWER DISTRICT BUDGET

	2021-2022	2021-2022	2022-2023	2022-2023
	BUDGET	ACTUAL	BUDGET	ACTUAL
REVENUES				thru 12/31/2022
User Fees	55,460	52,587	56,847	24,388
Interest & Penalty Charges	200	181		181
Misc. & Allocation Revenue	0	0		0
TOTAL REVENUES	55,660	52,768	56,847	24,569
	0.0%			
EXPENDITURES				
Admin/Clerical Salaries	3,000	2,626	1,500	1,682
FICA/Medicare	233	186	117	120
Health Insurance	800	567	400	224
Retirement	233	0	117	0
Disability Insurance	70	11	35	8
Operating Contract	7,938	7,938	8,176	4,088
Supplies	1,000	1,785	1,000	980
Insurance	205	53	103	462
Debt Retirement	12,290	12,144	12,290	11,991
Capital Reserve Fund	5,500	5,500	7,810	0
Maintenance & Septic Tank	20,091	21,579	21,000	18,077
Testing	1,000	920	1,000	4,460
Engineering	3,300	2,123	3,300	873
Miscellaneous	0	42	0	31
TOTAL EXPENSES	55,660	55,473	56,847	42,994
	0.0%		2.1%	

The proposed FY2024 Sewer District budget will be presented, reviewed, and voted on at the annual Sewer District meeting at the end of May or early June 2023.

WATER DISTRICT BUDGET

	2021-2022 BUDGET	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL
REVENUES				thru 12/31/2022
Water Rents	323,211	337,841	330,000	169,425
Interest & Penalty	4,000	1,140	3,500	-
Water Service Connection Fees	500	1,582	5,000	791
Sugar Wood Revenue	950	150	900	-
Miscellaneous Revenue	100	1,000	100	4,202
TOTAL REVENUES	328,761	341,712	339,500	174,418
% change from previous budget year	2.0%		3.3%	
EXPENSES				
Personnel/Labor	2,000	20	2,000	165
Admin/Clerical Salaries	11,669	11,091	11,000	7,267
FICA/Medicare	904	799	900	540
Health Insurance	2,830	2,202	2,830	795
Retirement	904	-	900	-
Disability Insurance	140	128	140	31
Training	-	71	-	-
Supplies	31,900	22,408	35,000	6,160
Meters, Touchpads, etc.	2,000	7,142	10,000	-
Electricity - Pump	33,000	30,849	26,000	13,662
Electricity - Basin St. Building	500	257	500	108
Operating Contract	71,442	71,442	73,585	39,753
Contracted Services	40,000	21,886	50,000	25,972
Postage & Office Supplies	500	891	650	277
Communications	300	87	300	581
Insurance	1,400	1,260	1,400	740
Building Overhead & Maintenance	6,600	2,276	3,000	2,936
Compliance Testing	2,000	890	2,000	520
Vt Water System Fee	4,200	4,008	3,500	2,250
Property Tax - Lincoln property	450	409	450	430
Bond and Note Payments	68,126	71,322	62,000	51,399
Capital Reserve Fund	44,896	44,896	50,345	3,375
Transfer to Capital Roads - Paving	2,500	2,500	2,500	-
Miscellaneous	500	-	500	-
TOTAL EXPENSES	328,761	296,835	339,500	156,962
% change from previous budget year	2.0%		3.3%	

The proposed FY2024 Water District budget will be presented, reviewed, and voted on at the annual Water District meeting at the end of May or early June 2023.

TOWN DEPARTMENT REPORTS

BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT

The COVID-19 pandemic and its variants continued to cast its shadow. That, plus being short-staffed, continued to contribute to the Town Office being closed to the public on Fridays and for the foreseeable future. The Town Office remains open to the public Monday – Thursday, 8:00 am – 4:30 pm

In March 2022, Town Meeting was held entirely by Australian ballot for the second year thanks to COVID. This year we will come together in person upstairs at Holley Hall for the floor meeting on Monday evening, March 6, at 7:00 pm, led by Moderator Jennifer Wagner. Australian ballot voting on such things as elected officers, the Police District budget, and two MAUSD articles will take place Tuesday, March 7, from 7:00 am to 7:00 pm upstairs at Holley Hall. Absentee ballots can be obtained by contacting the Town Clerk. Two informational meetings for the Police District budget will be held. The first on Monday, February 27, 6:30 pm, and the second is on Monday, March 6, at 6:30 pm upstairs at Holley Hall. Something new: we will apply lessons learned over the past two years to offer both in-person and Zoom participation at the Town Meeting floor meeting and the Police District information meetings with one caveat: Zoom participants will not be able to vote. More information is below.

In no particular order, below are some of the noteworthy benchmarks of this past year, followed by highlights of the proposed FY2023 budget.

COVID-19 ARPA COMMITTEE

The Town of Bristol received more than \$1.2 million through the American Rescue Plan Act (ARPA) passed by Congress in 2021. The funds must be obligated by December 31, 2024, and fully expended by December 31, 2026. The funds are intended to be used to:

- fight the pandemic and support families and businesses struggling with its public health and economic impacts.
- maintain vital public services, even amid declines in revenue resulting from the crisis, and/or
- build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

Source: U.S. Treasury Web site

The Selectboard appointed a 9-member ARPA Funding Advisory Committee consisting of one representative each from the Planning Commission (PC), Conservation Commission (CC), and Energy Committee (EC) and six residents from inside and outside the Police/Village District with a wide range of applicable experience and expertise. Chaired by Porter Knight, members include Betsy Blair, Diane Cushman, Alison DaBica, Mike Dash, John McCormick (EC), Kris Perlee, Robert Rooker (PC), and Helen Young (CC).

Over the past year, they met monthly and conducted numerous initiatives to solicit community input on how best funds should be spent. The Selectboard expects to receive their recommendations after Town Meeting. See their annual report for more information.

BASIN STREET IMPROVEMENTS MOVING FORWARD

We received word in May 2022 that Bristol was awarded the full amount of the Downtown Transportation Fund (DTF) Grant--\$200,000—plus an additional \$26,000 for stormwater best management design for the Basin Street Improvement Project. This comes in addition to the VTrans Transportation Alternatives Program (TAP) grant of \$300,000 we received word of in March. The total project cost was estimated to be \$700,700. The balance was projected to come from the Capital Road Fund, Capital Sidewalk Fund, and/or other grant sources.

A Basin Street Project Committee was formed to help review responses received to our request for proposals (RFP) for a Municipal Project Manager (MPM). Committee members included Richard Butz (East Street resident), Brendan Gallivan (Basin Street resident), Ian Albinson (Selectboard), Valerie Capels (Town Administrator), and Mike Winslow (Addison County Regional Planning Commission), with oversight from VTrans Project Supervisor Peter Pochop, P.E. Basin Street is located at the intersection where Main Street becomes East Street, is directly across from Mountain Street, and is the only access to the Bristol Core sewer system leach fields.

Patrick Travers, P.E., with Greenman-Pederson, Inc. (GPI), was selected, which the Selectboard approved at their meeting on November 14, 2022. Next steps this coming year include developing a Request for Qualifications (RFQ) for a design and engineering team to thoroughly assess the project area, solicit neighborhood and overall community input, present alternative solutions at a Selectboard meeting, and develop preliminary plans.

SIDEWALKS

East Street and Park Place

The long-awaited replacement of the decrepit sidewalk on East Street from Mountain Street eastward toward Drake Smith Road was completed by Workers, LLC. Despite the number of residences along the route, there were few, if any, complications. In response to public safety concerns, a small section of sidewalk was replaced on Park Place near Park Place Dental by Masterson Excavation. Both projects were funded in-house through the Sidewalk Reserve Fund.

Munsill Avenue Sidewalk Scoping Study

DuBois & King (Dan Mallach, et al.) completed their scoping study of a prospective pedestrian facility on Munsill Avenue. They conducted extensive site analyses and developed four potential alternatives for locating a pedestrian facility on Munsill Avenue. Doing nothing is always among the alternatives. Those alternatives were vetted by the community through multiple surveys and public meetings. The Selectboard's preferred alternative is the east-side buffered sidewalk with a 4-foot-wide grass strip.

This was partly funded with a \$31,000 grant through the VTrans Bicycle and Pedestrian Program. Next steps include securing funding for the design, permitting, and construction of a new sidewalk project along Munsill Avenue.

Airport Road Sidewalk Scoping Study

DuBois & King (Jenny Austin, P.E.) completed the scoping study for a new pedestrian facility on Airport Road. Based on input at public meetings, information received by the Town, and a comparison of alternatives in an evaluation matrix, the Selectboard's preferred alternative was a 5-foot-wide concrete sidewalk with a grass strip on the east side of the road. This alternative

does have slightly increased impacts regarding utilities; however, this alternative is also expected to be the least expensive (other than the No Build alternative).

This project was funded completely through a grant from the Addison County Regional Planning Commission (ACRPC). Next steps include securing funding for the design, permitting, and construction of the new sidewalk. Coordination with the Mount Abe Unified School District (MAUSD) administration will be essential.

NEW BRISTOL WELCOME SIGNS

The Selectboard wishes to express its appreciation to Ian Albinson and his father, Eric, for taking the initiative to improve the Town's signage. Working with Bristol-based design firm Everest Jaymes, they developed a new design for the "Welcome to Bristol" signs for the three main entrances to town. The signs were then fabricated and installed in June. They also rebuilt the frame of the main sign panel at Holley Hall and added a new "1 South Street" that helps identify where the Town Office is located.



Photo: Ian Albinson

2019 HALLOWEEN STORM – RECOVERY CONTINUED

Recovery efforts progressed from the Halloween storm of 2019.

West Street Slope Stabilization

The contract with Kings Trucking was executed in October 2021, but the start of work was postponed until spring 2022 to minimize changes in the scope due to potential winter and spring weather conditions. The project was officially deemed complete by the project engineers on September 19, 2022. The construction project was largely funded with a 75% grant through the U.S. Natural Resources Conservation Service (NRCS) Emergency Watershed Protection Program (EWP) to assist the five private property owners whose properties suffered damage that threatened to undermine one or more structures at the top of the slope. The next steps are to finalize and follow up on the financial commitments for the remaining 25% of the project costs. This does not include the cost of restoring the Bristol Trail Network segment that had been destroyed during the 2019 storm.

Eagle Park Universal Fishing Platform

Roy Schiff, P.E., and his team at SLR International Corp., continue to work on final designs to repair the universal fishing platform (UFP) damaged in the 2019 storm. The proposed design plan needed to be reviewed and accepted by the Federal Emergency Management Agency (FEMA) for hazard mitigation funding eligibility. They had issues with some of the initial design elements and cost estimates. After various communications and adjustments, hazard mitigation funding was approved. SLR is now in the process of final design and seeking state and Corps of Engineers permits. Bid documents for construction are expected to be available in February 2023.

LINCOLN ROAD RIVERBANK RESTORATION

Bristol received a \$175,000 grant through the VTrans Municipal Highway Structures Grant Program for design, permitting, and construction to restore two areas along Lincoln Road and the New Haven River, where the riverbank is washing out, threatening to undermine the road. Because of their work on the universal fishing platform just downstream and their familiarity with this area, Roy Schiff, P.E., and his team at SLR International Corp. were invited to submit a proposal, which the Selectboard accepted in July 2022. Preliminary plans are expected to be available for review in February 2023.

EMERALD ASH BORER STRATEGIC PLAN COMMITTEE >> BRISTOL TREE COMMITTEE

With the work of the Emerald Ash Borer Strategic Plan Committee basically completed and the departure of Assistant Recreation Director Alex Mihavics, who was providing staff support to the group, some members of the EAB Committee continued to meet and formed the ad hoc Bristol Tree Committee. Among their goals is to carry on and expand upon the work of the EAB Committee, plant new trees in place of trees that have been removed and provide training on proper tree pruning and care. It is considered ad hoc because the Selectboard has not officially appointed them. Josh Behounek and Tree Warden John Sweptson submitted a successful grant application for at least \$5,000, with the Selectboard's authorization, to the VT Urban & Community Forestry Program's Caring for Canopy Grant Program. They propose to plant and care for approximately 30 suitable, high-quality, shade trees along priority streets within the village public right-of-way to replace ash and previously removed trees. The final amount of the grant has not yet been determined.

REVOLVING LOAN FUND

Efforts began more than a year ago to update the Revolving Loan Fund (RLF) application materials and overall loan policies, but personnel transitions inhibited progress. Most of the documents available date from the 1980s and 1990s--definitely time for an update. But staff transitions and other time-sensitive matters stalled the process. The Selectboard intends to finalize the updates and promote the fund as a resource for new and existing businesses, housing, disaster recovery, and other ventures.

DOG COMPLAINTS

Last year, the position of Dog Warden was eliminated, and the duties were officially transferred to the Police Department. Unfortunately, these duties kept officers busy, often in the off and wee hours. In almost every instance, the dogs involved were not registered or licensed with the Town of Bristol. This alone violates the Town of Bristol Dog Ordinance and State Statute and is subject to fines.

Please be aware that ALL dogs residing in the Town of Bristol, six months old or older, must be licensed with the Town Clerk's office along with a current rabies certificate.

PUBLIC WORKS FACILITY SITE AND NEEDS ANALYSIS

This project remains on hold while the Selectboard considers the next steps. The subsurface soil investigation in 2020 found that the soil beneath the new prospective Public Works and Police Station buildings and parking area should either be replaced with compacted structural fill, or the existing materials should be stabilized using GEOPIERs. Both recommendations come with a

price tag of several hundred thousand dollars. The Bread Loaf design team also recommended that a Phase 1 environmental review be conducted before going any further. If a Phase 1 study finds evidence of unacceptable material, the Town will be required at that point to remediate it. Meanwhile, the pressure continues to mount to improve both facilities.

NEW POLICE STATION FEASIBILITY STUDY

With the Police Station 5-year rental lease at Bristol Works! coming up for review in 2023, and the study to co-locate with a new Public Works facility on Pine Street stalled, the pressure is on to either commit to its current space for another period or find a new location. This ignited efforts to resume the feasibility study of a new Police Station behind the Fire Station on Firehouse Drive. Cushman Design, who was involved in the design of the Fire Station and the Stoney Hill Business Park, was invited to submit a proposal to resume exploring and expanding upon their early design concepts, which the Selectboard accepted. The development of schematic designs is underway.

STONEY HILL BUSINESS PARK

The Firehouse Apartments, 20 units of low- and moderate-income rental housing units, began construction in the fall of 2022. The Addison County Community Trust (ACCT) anticipates completing it by fall 2023. *Vermont Business Magazine* (10/27/2022) noted that “[t]his partnership between the Town of Bristol, private developers, and housing nonprofits ACCT and Evernorth leverages the investments in municipal infrastructure and job creation to serve 20 households in a community where there were previously only nine non-age-restricted affordable housing apartments.” For more information, visit <https://www.addisontrust.org/firehouse.html>.

After a year of delays due largely to supply issues, [AllEarth Renewables](#) (AER), currently located in Williston, expects to break ground on “Lot A” for construction of its new facility in spring 2023. While this will bring approximately 19 employees to Bristol in the short term, AER’s long-term projection will bring 40 to 50 new well-paying jobs to Bristol.

GREEN MOUNTAIN ENGINEERING CLOSED ITS DOORS / STEVE PALMER, PE, OPENED HIS

Green Mountain Engineering (GME) served as Bristol’s professional engineering service for at least twenty years. Founded by Bristol resident Alan Huizenga, P.E., he and his team have been our go-to engineers for matters related to the water and sewer systems, the Bristol landfill, stormwater matters, and all kinds of special projects. In February 2022, GME closed its doors due to unforeseen circumstances. Steve Palmer, P.E., worked with GME for several years and subsequently began his own shop: VTM Engineering, PLC in Hinesburg. Steve has now stepped into the role left by GME as Bristol’s Town Engineer on an as-needed basis.

PINE STREET WATER LINE REPLACEMENT

GME had been working closely with the team at the VT Drinking Water State Revolving Loan Fund (DWSRF) to complete the final design for replacement of the Pine Street water line, circa 1905, which has been fraught with leaks over the years resulting in numerous repairs, disruptions in service, road patches, and vast amounts of water loss. Steve Palmer, P.E., worked on the plans while at GME, and subsequently completed them as VTM Engineering, PLC. Simultaneously with the DWSRF’s review of the final plans and Step III funding application, voter approval was sought, and bid documents for construction were prepared. The project is expected to advertise for bid in or around February 2023.

Bond Vote

Following long-time bond counsel Paul Giuliani's death in July 2022, Brian Monaghan, Esq., of Monaghan Safar Ducham, PLLC, became Bristol's new bond counsel. In Sept. 2022, the Selectboard approved a Necessity Resolution to seek voter approval of a bond for up to \$940,000 for this project. Concurrent with the November 2022 election, voters approved the bond vote by a wide margin: 1,083 to 220.

BRISTOL COMMUNITY SOLAR PROJECT

Construction of the Bristol Community Solar (BCS) was completed and powered on the capped Bristol landfill behind the Public Works facility off Pine Street. BCS was organized and built by ACORN Energy Co-op and Aegis Renewable Energy, supported by the Town of Bristol, and made possible from investments by residential, business, nonprofit, and municipal members. The array consists of 1,694 panels capable of producing



Bristol Community Solar Project

Photo: Ian Albinson

more than 800,000kWh of energy every year. It was authorized to operate from Green Mountain Power (GMP) and began supplying the power grid with electricity in Dec. 2021. The lease agreement includes an annual payment of \$3,000 to the Town and property taxes. It also required all areas disturbed by construction activities to be seeded with a pollinator-friendly seed mix.

LAWRENCE MEMORIAL LIBRARY BUILDING REPAIRS

In the winter of 2021-2022, the Lawrence Memorial Library roof over the front entrance was literally falling apart and in serious need of repair. Rooster Construction (Christopher Hahn) repaired parts of the underlying roof, replaced numerous slate shingles, replaced the molding, and installed a snow guard on the roof edge. As noted last year, the entire building needs thorough repainting and weatherization improvements in addition to other repairs and maintenance.

Historic Building Assessment

Bristol received a 50/50 grant through the Preservation Trust of Vermont to have an architectural assessment completed on the library building to identify other areas in need of repair, provide a list of recommendations for maintenance and repairs, and provide cost estimates and suggested priorities. Tom Bursey of Tom Bursey Designs PLLC, completed his review and report in November.

Front Porch Restoration

Before that, a request for proposals (RFP) was issued in the fall for the renovation of the front porch; however, only one bid was received. The Selectboard agreed to re-bid the project in the spring after receiving the results of Tom Bursey's analysis and recommendations.

This is relevant to **Article 10**, as there is no other location in the budget to account for such expenses for the library building.

HOLLEY HALL ROOF AND PORCH REPAIR

Although significant progress was made on the repair of the Holley Hall roof and bell tower, additional repair of roof tiles remains, and significant repairs remain to be addressed elsewhere in the building. The Preservation Trust of Vermont did not think an architectural assessment was a practical option; instead, we were advised to seek quotes from qualified professionals for specific repairs. Upcoming projects include additional slate roof repair, repair or replacement of the Holley Hall railings, repair or replacement of the front steps and porch, and repair of the balcony above the front porch. Funds authorized through **Article 10** will help cover the costs of these repairs over time. We will also seek grants and other sources of funding when possible.

2021 AUDIT

The FY2021 audit was a unique year-long challenge with a new audit firm, RHR Smith & Company, and a new Treasurer, Anthony Delmonaco. Both needed to get oriented to new systems and to each other. Through the process, the Town purchased a new NEMRC cash module and a new fixed assets module, both of which should improve the audit process in future years. The FY2022 audit is currently underway but was not completed in time for budgeting or for information to be included in this Town Report.

WATER AND SEWER COMMISSION

The Selectboard also serves as the Bristol Water Commission and Bristol Sewer Commission. Jill and Cyrus Marsano, principals with Vermont Utility Management Systems (VTUMS), and their team have been Bristol's Water and Sewer Operators since 2016.

Water Commission

Over this past year, we saw several new connections and water leak repairs to the system. A new, more efficient 125KW Kohler generator was proactively installed at the pump house to replace the 25+-year-old Caterpillar diesel unit. That prompted a series of unanticipated compatibility matters that needed to be addressed, including the installation of two new variable frequency drives (VFDs) to provide the slow start-up needed to run the high lift pumps and the replacement of the "delta phase" power with an upgraded transformer. Both high lift pumps now have refurbished motors, and a brand-new pump with a motor is on a pallet available to be put in either position when the time comes to replace one or the other due to wear and tear failure or some other event.

Sewer Commission

The Bristol "core area" sewer system collects and treats wastewater from approximately thirty-four (34) individual commercial and residential properties within the "core" business district, basically the downtown. The wastewater collection and disposal system has been operating since September 1, 1993 (almost 30 years), is governed by Indirect Discharge Permit number 9-0208 issued by the State of Vermont, and is inspected annually by a professional engineer. It is basically a large septic system. The system does not have any spare capacity to allow for new or increased volume connections due to the high biochemical oxygen demand (BOD) content. Previous options for pre-treatment were prohibitively costly. Options will continue to be explored for cost-effective, affordable pretreatment methods to increase capacity and extend the system's life.

The Commission's activities have been largely focused on budgeting for maintenance and capital improvements. The pandemic saw a surge of "disposable" disinfection wipes going down toilet

pipes, which was a serious problem. Some of that is still happening. NOTHING should go through the toilet pipes other than bodily matter and toilet tissue. The other maintenance issue is grease from district food producers. The district currently maintains certain grease traps, but others are privately maintained. Greater attention will be paid to ensuring these are properly maintained.

TRANSITIONS

Assistant Town Treasurer and Assistant Town Clerk Transitions

The Town Clerk and Town Treasurer continued to solicit candidates for an Assistant Clerk and Assistant Treasurer throughout the year. In the past, these positions were each part-time and held by different people. The Selectboard agreed to consolidate the positions and make it a full-time (32-hour) position with benefits. Assistant Treasurer and long-time employee Peter Ryan retired in January 2023. Before this, he spent as much time as possible working with Anthony to get oriented to the Treasurer position, deal with reconciliation issues, and bring prior account entries up to date, among other things. He is greatly missed, but we take much comfort in knowing he is only a phone call away. The absence of an Asst. Town Clerk/Asst. Town Treasurer continues to leave both offices short-handed.

Recreation Department

Taylor and her husband welcomed baby Arlo Plante into their family early in 2022. In May 2022, Alex Mihavics resigned from the Recreation Department to take a position in Williston. Meanwhile, Recreation Director Meridith McFarland kept things together like a rock star and was able to bring on some additional hands. Jacqueline Steponaitis joined the Hub Teen Center as a part-time Assistant, and Freddie Cannon joined as Recreation Department Coordinator. See their annual report for more information.

Department of Public Works

The Public Works Department saw the departure of Anthony Goodrich and Assistant Foreman Joshua Martell and welcomed Brett Bassett and Colby Gile.

Listers Office

With former Lister David Cobb's departure in August 2021, the Listers plugged away on site visits and evaluations, with occasional help by former Lister Craig Scribner and VT Property Valuation and Review (PVR) District Advisor William Benton. Doug Corkins was appointed in July 2022 by the Selectboard to fill the seat vacated by David Cobb. The Listers continued to seek the services of a part-time contract professional Assessor to assist in their operations. A request for proposals (RFP) was issued and received no responses.

With Bristol's Common Level of Appraisal (CLA) still at 87.4% in 2022, we continue to plan for another town-wide appraisal. Finding an available appraisal firm will be difficult because so many other communities are in the same boat whose real estate transactions drove home prices through the roof.

POLICE DEPARTMENT / UNION CONTRACT

The Selectboard ratified a substantially adjusted Police Union contract on August 22, 2022. At the negotiating table were Police Officer Josh Turner, New England Police Benevolent Association (NEPBA) representative Christopher Hoar, Selectboard member Michelle Perlee,

and Town Administrator Valerie Capels. Though Police Chief Bruce Nason is not covered under the contract, he provided guidance to the municipal representatives on key matters.

The Department welcomed Matthew Tatro and Logan Young as part-time Officers. With funding assistance through a US Dept. of Justice [Community Oriented Policing Services \(COPS\)](#) grant, part-time Officer Andrew Graham was made full-time and promoted to Sergeant. Officer Joshua Turner departed the Department in January.

BRISTOL CORE AND COLLABORATIONS

The Town continues to work closely with Bristol CORE to support Bristol's designated downtown and promote Bristol's amazing assets. Kate Bentley stepped down as Executive Director after a short but productive six months, and the position remained vacant for several months until Alicia Standridge, co-owner of *Your Home*, a Main Street business, agreed to step into the post. Despite some COVID-19 limitations, numerous events were successfully held through the holiday seasons. The Recreation Department has been an active partner in most of the events. In the year ahead, one focus will be to update the Downtown Strategic Plan.

SELECTBOARD LIAISONS TO DEPARTMENTS AND OPERATIONS

Selectboard members serve as liaisons to specific departments or operations as a resource and share information about activities, issues, concerns, or other matters of interest with the rest of the board.

Department/Operation	Liaison
Clerk/Treasurer	Darla Senecal
Fire	Ian Albinson
Lister	Joel Bouvier
Planning & Zoning	Michelle Perlee
Police	Ian Albinson
Public Works	Peeker Heffernan
Recreation	Darla Senecal
Revolving Loan Fund	Michelle Perlee
Water and Sewer	Joel Bouvier

TOWN MEETING INFO

With the state emergency order lifted and COVID-19 numbers low, the Selectboard agreed to an in-person Town Meeting on March 6, 2023. Most articles return as a floor vote, though some, like elected officials, will remain as Australian ballot items on Town Meeting Day, Tuesday, March 7, 2023.

Voters will have two options to cast their ballots:

- (1) at the polls at Holley Hall on Town Meeting Day, Tuesday, March 7, 2023, from 7:00 am to 7:00 pm, or
- (2) by absentee ballot.

To request a ballot or register to vote, contact the Town Clerk's office at (802) 453-2410 ext. 5 or e-mail clerk@bristolvt.org. Ballots can be returned by mail or dropped off at the secure drop box outside the Town Office by 7:00 pm on Tuesday, March 7, 2023.

The Selectboard will also be providing a remote option through Zoom for citizens to participate in the Town Meeting: <https://zoom.us/>, Meeting ID: 879 1281 0018, Passcode: 619003, Phone In: 1-646-558-8656. Please note: citizens engaging remotely will not be able to participate in floor votes as there will be no reasonable way to determine voter eligibility.

Informational Meetings

Meetings for the Bristol Police District will be held on **Monday, February 27, 2023, at 6:30 pm** and **Monday, March 07, 2023, at 6:30 pm** in-person and online via Zoom (see above log in info).

BUDGET NOTES

General Fund

As currently proposed, the FY2024 budget reflects an increase in overall spending by \$307,430 (10.5%) and an increase in the net supported by taxes by \$290,934 (11.4%). While this is very unusual, it is consistent with what other municipalities and organizations are experiencing throughout Vermont and elsewhere. The Selectboard and department heads worked hard to keep tax increases to a minimum.

Much of this is the result of the following:

- Increases in compensation and benefits for full-time personnel.
- Increases in liability and workers' compensation insurance.
- Actual or anticipated increases in the costs of supplies.
- Actual or anticipated increases in some services; and
- Conservative projections of revenues.

Police District

The proposed FY2024 Police District budget is increased by almost \$95,000 (18.8%). Like other budgets, this is largely due to increases in compensation and benefits to remain competitive in a challenging market, liability insurance, and supply expenses. While there is a projected increase in non-tax revenues by more than \$43,000 (almost 44%), the net supported by taxes is proposed to be increased by \$51,146 (12.6%). The increase in compensation and benefits reflects an effort to "catch up" based on area and statewide information. Future adjustments are expected to be more stable.

A General Note

The Town has traditionally paid its employees along the minimum or average compensation thresholds with basic increases over the years. COVID-19 changed that across the board as employers lost employees and labor markets tightened across industries. For the first time in anyone's collective memory, the Selectboard withheld employee pay increases in FY2021 to minimize COVID-19 impacts on Bristol taxpayers. Most employees took it on the chin and kept on. Although \$500 and \$1,000 "bonuses" were later provided to part- and full-time employees, their base compensation rates remained the same. This contributed to those rates falling behind relative to market conditions. Around that time, some valued long-time employees found better-paying opportunities elsewhere.

The Selectboard values the experience and talents of the Town's employees. The FY2024 budget reflects recent and proposed efforts to improve Bristol's investments in its employee workforce, without whom we would be unable to deliver the excellent service taxpayers and citizens expect and deserve.

POLICE DISTRICT	2022-2023 BUDGET	2023-2024 PROPOSED	\$\$ Diff.	% Diff.
TOTAL EXPENDITURES	\$504,552	\$599,348	\$94,796	18.8%
TOTAL NON-TAX REV.	\$99,517	\$143,167	\$43,650	43.9%
TOTAL SUPPORTED BY TAXES	\$405,035	\$456,181	\$51,146	12.6%
GENERAL FUND	2022-2023 BUDGET	2023-2024 PROPOSED	\$\$ Difference	% Diff
SUMMARY OF EXPENDITURES				
General Operating Fund	\$957,430	\$1,113,885	\$156,455	16.3%
Highway Department	\$830,769	\$894,658	\$63,888	7.7%
Recreation Department	\$320,544	\$349,269	\$28,725	9.0%
Voted Appropriations	\$828,431	\$886,792	\$58,361	7.0%
GRAND TOTAL EXPENDITURES	\$2,937,174	\$3,244,604	\$307,430	10.5%
SUMMARY OF NON-TAX REVENUES				
General Operating Fund	\$191,784	\$190,579	-\$1,205	-0.6%
Highway Department	\$101,972	\$120,172	\$18,200	17.8%
Recreation Department	\$99,300	\$98,800	-\$500	-0.5%
GRAND TOTAL NON-TAX REV.	\$393,056	\$409,551	\$16,495	4.2%
SUMMARY OF AMOUNT SUPPORTED BY TAXES				
General Operating Fund	\$765,646	\$923,306	\$157,660	20.6%
Highway Department	\$728,797	\$774,486	\$45,688	6.3%
Recreation Department	\$221,244	\$250,469	\$29,225	13.2%
Voted Appropriations	\$828,431	\$886,792	\$58,361	7.0%
TOTAL SUPPORTED BY TAXES	\$2,544,118	\$2,835,053	\$290,934	11.4%

FROM THE SELECTBOARD

We extend our sincere thanks to former Assistant Treasurer Peter Ryan. Throughout the years, he has served in a variety of capacities for the Town of Bristol, and we wish him all the best in his retirement.

We'd like to express our appreciation for all the outstanding volunteers and groups we have in Bristol. Two new Town committees were formed this year, the ARPA Funding Advisory Committee and the Bicycle Pedestrian Advisory Committee, and we've seen terrific work from both. They join an already impressive lineup of members on the Development Review Board, the Planning Commission, the Energy Committee, the Conservation Commission, and many others.

We'd also like to thank our local non-profits such as the Fourth of July Committee, the Bristol Recreation Club, the Historical Society, the Bristol Trail Network, Bristol CORE, the Bristol Band, the Bristol Little League, NEAT and so many more. All these contributions to the community are among the many things that make Bristol such a remarkable place to live and work.

The proposed FY2024 budget reflects the Selectboard's continued commitment to the hard-working and dedicated employees of the town. It also keeps up with improving Bristol's sidewalks and paving Bristol's Town roads, and it also tries to be fiscally responsible by putting money in other capital accounts to avoid needing to borrow funds for projects.

FROM THE TOWN ADMINISTRATOR

The Selectboard continues to meet on the 2nd and 4th Monday of each month, with occasional special meetings as needed. The meetings are a hybrid of in-person and Zoom for the foreseeable future. The meeting agendas and Town Administrator's Reports are posted to Bristol's Web site at www.bristolvt.org and are distributed by e-mail to anyone who would like to be on the distribution list. The agenda is also posted on Front Porch Forum. Notices are also posted on Bristol's Facebook page. Check it out at www.facebook.com/bristolvt/ and consider joining the more than 1,000 others who have "liked" or are following the page. Meeting minutes are available online at www.bristolvt.org. Notices and other information are also posted on Bristol's Instagram page at <https://www.instagram.com/townofbristolvt/>. The meetings are also filmed by NEAT and can be viewed anytime on their Web site at www.neatbristol.com.

I continue to serve on the Addison County Economic Development Corporation's board and its Regional Economic Development Strategy (REDS) Committee. I am also Bristol's representative on the Addison County Regional Emergency Planning Committee and the alternate representative to the Addison County Solid Waste Management District (Joel Bouvier has been the primary representative).

As Bristol's Emergency Management Director, I continue to work closely with the Addison County Regional Planning Commission (ACRPC) and Vermont Emergency Management (VEM) to improve our emergency preparedness. I also participate in the Regional Emergency Management Committee and the Addison County Partners Committee. We were recently received word that Bristol received grant funding through FEMA's Building Resilient Infrastructure and Communities (BRIC) program to update Bristol's All Hazards Management Plan, which expires in 2024 and will be a focus in the year ahead.

We want to thank all of the Town staff who work together to deliver essential services for the community. Special thanks to the many citizens who volunteer countless hours of time and other resources serving on boards, committees, and commissions. We appreciate all of you and would not be successful without your commitment to this town.

Respectfully,

Ian Albinson
Selectboard Chair

Valerie Capels
Town Administrator

CLERK AND TREASURER'S REPORT

The new Treasurer and delinquent tax collector, Anthony Delmonaco, has been here for over a year now. He made it through his first Audit with a new firm, has learned a lot about our accounting software, and has updated several procedures. Our longtime Assistant Treasurer, Peter D. Ryan, retired at the end of December 2022 and we wish him well. The Town Clerk and Assistant Treasurer Sharon Lucia have been keeping up with the water and sewer billing over the past year in addition to her regular Clerk duties. The primary responsibility for the water and sewer billing will transition to the Treasurer in 2023. Keeping up with the day-to-day operations of the Town is a team effort.

We strive to keep the residents of Bristol informed by posting information on our town website (www.bristolvt.org), on Front Porch Forum, and our Facebook page. These sites are useful tools for residents to review agendas and meeting minutes as well as any other happenings that may be orchestrated by any of the town departments. These postings include but are not limited to road closures or delays, water projects or emergency repairs, town committee meetings, and more.

Below are some reminders and frequently asked questions.

Property Taxes - Tax bills are mailed out once a year typically in the middle to end of September with due dates of November 15th and April 15th. If the due date ever falls on a weekend it is pushed to the next business day. We do accept pre-payments for your property taxes and will note that on the tax bill before it is sent. Any state payment that is received by the Town will also show on the tax bill. If you don't see a state payment, please contact the Vermont Department of Taxes. The Town does not accept debit or credit cards, postmarks, or postdated checks. There is a lock box in our office door (emptied daily) where you can securely put your payments. If you are delinquent on your taxes, please contact the Delinquent Tax Collector to make a payment arrangement.

Voting - You can register to vote at any time throughout the year here in the office. You can also register online through the Vermont Secretary of State's My Voter Page at www.mvp.vermont.gov. We always have ballots for early voting at least two weeks before any local election and 45 days in advance for any State or Federal election. You can vote by absentee ballot by calling the Town office to request a ballot be mailed to you or request to pick it up and/or online through the Secretary of State's My Voter Page. You may also request a ballot in person to take with you or to vote on at the Town office. All absentee ballots must be returned by the close of the polls on election day to be counted for the election.

Dog licenses - Before April 1st, spayed or neutered dogs are \$9.00 per license and \$13.00 for non-spayed or non-neutered dogs. After April 1st, spayed or neutered dogs are \$11.00, and \$17.00 for non-spayed or non-neutered dogs. Licenses and tags may be sent in the mail to you if you send us a copy of the dog's rabies certificate with a check for the fee.

Notary Public Services - The clerk's office provides free Notary Public services. Please do not sign your documents before you come to the office, as you need to sign them in front of the Notary Public. Please also remember to bring picture identification.

Birth and Death Certificates – Certificates can now be obtained from any Town Clerk’s office in the State of Vermont. There is a form to be filled out to request a Birth or Death Certificate and you must provide current identification. The fee for a certified copy is \$10. A copy of the form can be found on our website (www.bristolvt.org) in the Documents/Forms section under the Town Clerk tab or on the Vital Records website <https://www.healthvermont.gov/stats/vital-records/vital-records-forms-information>.

Marriage Licenses - There are two steps to getting a marriage license in Vermont. First, complete an application form with all the requested information signed by both parties. Second (as of July 1, 2022), bring the completed application form to **any** Town Clerk’s office to obtain the marriage license. Marriage licenses cost \$60 for the license and an additional \$10 if you would like a certified copy once it is returned to the Town Clerk after the ceremony. The application form is available on the Town’s website (www.bristolvt.org) in the Documents/Forms section under the Town Clerk tab.

Respectfully submitted,

Sharon Lucia, Town Clerk/Assistant Treasurer
Anthony Delmonaco, Treasurer/Delinquent Tax Collector
Peter D Ryan, Assistant Treasurer



Downtown Bristol

Photo: Ian Albinson

DEPARTMENT OF PUBLIC WORKS REPORT

In 2022/2023, the Department of Public Works (DPW) had a busy winter with snow and ice storms that started in November and lasted until the middle of April. When the weather finally warmed up, we swept the streets, painted crosswalks, and got through our regular mud season.

The DPW prepared part of Plank Road, Spring Street, and Library Lane for paving, this included ditching, culvert replacement as needed, and hydroseeding and shouldering.

In addition, the DPW also completed regular routine maintenance along with the following:

- Spread 1,000 yards of gravel on the Town's dirt roads.
- Sprayed 12380 gallons of chloride on the Town's dirt roads for dust control in summer.
- Placed 400 yards of stone for ditch erosion prevention along Town roads.
- Put up 3,605 yards of winter sand in preparation for the next winter season.
- Upgraded 80 feet of culvert.
- Flushed several culverts on various roads with the assistance of the Bristol Fire Department and VTUMS.
- Ditched on the Notch Roads and stoned lined the ditches that our Road Inventory deems a priority.
- Ditching on Lower Notch Road and Hardscrabble Road by the Red Cedar School.
- Paved half of Plank Road, Spring Street, and Library Lane. We held off on paving in the fall due to the price increases. We are hoping that the price will come down next year.
- Water Department - assisted with water line repairs and installing new hydrants.
- Repaired equipment to prepare for spring and summer work between storms and kept trucks repaired after storms.
- Prepared for the fall/winter season.

The Department of Public Works would like to thank Bristol residents for their understanding and patience throughout the year and for letting us know when problems need attention. I would also like to thank the contractors who worked with us over the year.

All this work, which we face annually, couldn't be accomplished without the hard work and dedication of Chris, Anthony, Mike, and Josh. Also, I would like to thank the Bristol Fire Department and Bristol Police Department, along with the Town office, who help us throughout the year.

Employees Josh and Anthony decided to move on to new careers. I wish them the best of luck; their knowledge and dedication will be missed. We hired two new employees in June, Brett Basset and Colby Gile have joined the crew. They spent six weeks in school for their class A CDL license from the middle of August to the end of September.

Respectfully submitted,

Eric Cota
Foreman, Department of Public Works

TOWN OF BRISTOL EQUIPMENT LIST

Department of Public Works	1987	York Rake
	2004	John Deere Front End Loader
	2006	Cross Country Trailer
	2007	Kobelco Excavator
	2007	22-ton Trail Boss Equipment Trailer
	2008	14-foot Protec Snow Pusher
	2010	John Deere 7130 Tractor with Farm Loader
	2012	Cross Country Flatbed Trailer
	2013	Kubota Sidewalk Tractor
	2015	Mack Granite Dump Truck
	2018	Freightliner Dump Truck with Plow and Wing
	2019	International HX 620 Plow
	2019	B-B Trailer
	2019	John Deere 672G Motor Grader
	2021	International HV507 Dump Truck with Plow
	2022	Ford F450 with Plow, Slide-on sander
Bristol Fire Department	1993	Ford F450 Brush Truck
	2001	Ford F550 Heavy Rescue Truck
	2007	Spartan Pumper / Tanker
	2009	Ford F550 Hose Reel Truck-Pumper
Bristol Police Department	2014	Ford Interceptor
	2018	Ford Explorer
	2020	Ford F-150 Pickup
	2022	Dodge Charger



DPW CAPITAL HIGHWAY EQUIPMENT FUND PLAN

	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>
Opening Balance	\$-18,416	\$22,084	\$-67,872	\$66,992	\$27,126	\$57,180	\$22,295
Appropriation	\$135,000	\$135,000	\$135,000	\$135,000	\$135,000	\$135,000	\$135,000
Estimated Interest	\$0	\$44	\$-136	\$134	\$54	\$114	\$45
Total Available	\$116,584	\$157,128	\$66,992	\$202,126	\$162,180	\$192,295	\$157,339
Equipment Item	<i>Ford F350 Balance on International [Tandem landscaping trailer]</i>	<i>John Deere Loader</i>		<i>15 Mack w/ new snow equipment</i>	<i>07 Excavator</i>	<i>2018 Freightlin er</i>	<i>2019 Internatio nal</i>
		<i>2013 Kubota</i>					
Estimated or Actual Cost	\$-85,000 \$-32,000 \$ [-15,000]	\$-175,000		\$-225,000	\$-125,000	\$-190,000	\$-225,000
		\$-80,000					
Trade in/ Re-sale	\$22,500	\$30,000		\$50,000	\$20,000	\$20,000	\$30,000
Closing Balance	\$22,084	\$-67,872	\$66,992	\$27,126	\$57,180	\$22,295	\$-37,661

The following project descriptions provide backup to the spreadsheet schedule for replacing the Town's highway capital equipment shown above. This is a planning tool, and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year by the Equipment Committee so adjustments, either financial or equipment needs, may be made. The purpose of long-range planning is to maintain the equipment in working order and to maintain financial commitment and stability. This plan was designed to avoid bonding for all our equipment needs.

2022-2023	Trade Ford F350 with Snowplow for newer used model. Replace the single-axle cross-country trailer with a tandem landscaping trailer. Replace the 2013 Kubota; move replacement of the 2007 Excavator to FY2027.
2023-2024	Replace the John Deere loader.
2024-2025	Take a break.
2025-2026	Replace the 2015 Mack with new snow equipment.
2026-2027	Replace the 2007 Excavator to FY2027.
2027-2028	Replace the 2018 Freightliner Dump Truck with Plow and Wing.
2028-2029	Replace the 2019 International HX620 Plow Truck.

FIRE DEPARTMENT REPORT

The year 2022 brought many opportunities, along with a few challenges, while proudly serving the Town of Bristol. For the Bristol Fire Department, each call for service provides an opportunity for us to assist our neighbors during difficult times, and I am proud of our department's selfless dedication to serving our community. It is a privilege to be part of such a superior organization and watch, firsthand, how our members continue to creatively team up, resourcefully find a way, and enthusiastically serve the residents, businesses, and visitors of Bristol.

During 2022, we took major strides forward in updating many operational procedures. Each update helped bring our department into alignment with the advancements and best practices of our profession.

Our department continues the self-improvement process required to meet the highest standards in efficiency, technology, equipment, policies, and procedures. This has led to improved effectiveness while raising our department's profile across the region.

It is an honor to lead our department and observe the continued efforts to provide outstanding service to the people who live, work, and visit our Town. It is the quality and dedication demonstrated daily that make the Bristol Fire Department a fantastic organization. Our persistent teamwork, commitment, and resilience allow us to advance our organization.

This annual report features information and data highlighting advancements and programs throughout the department. Our department shares this information with the residents of Bristol so they may gain a better understanding of the fire service while demonstrating our department's inherent value to all who live in, work in, or visit Bristol. It is an honor to serve our community.

Respectfully,
Fire Chief J. Brett LaRose

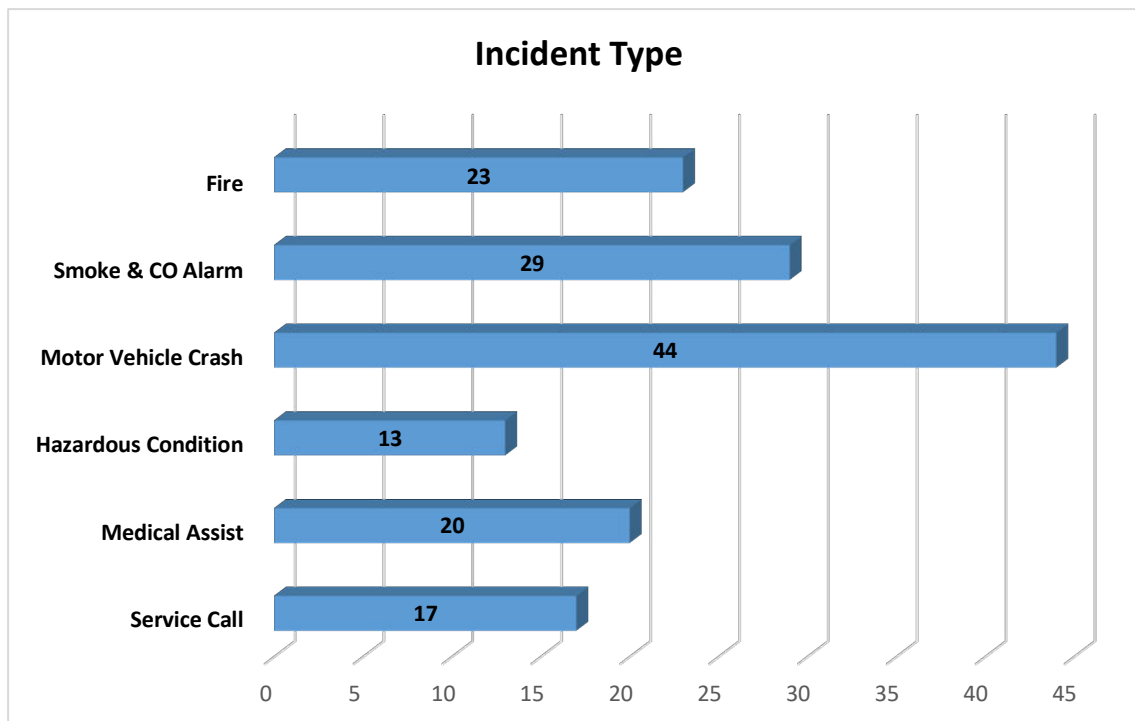


BRISTOL FIRE STATION
79 West Street - Bristol, VT

INCIDENT RESPONSE/CALLS FOR SERVICE

The Bristol Fire Department responded to 146 calls for service in 2022.

The Bristol Fire Department uses the Vermont Fire Incident Reporting System (VFIRS) to report each emergency incident. VFIRS is a member of the National Incident Reporting System (NFIRS). Our incident response statistics are compiled with all other fire departments at the state and national level. These statistics are utilized to focus on current trends and problems and to predict future ones within the fire service.



FIRE DEPARTMENT VEHICLE INVENTORY

Year	Make/Model	Apparatus Type	Truck Body Manufacturer
1993 (body/pump) 2009 (cab/chassis)	Ford F-550	Mini Pumper-Water Supply	Dingee Machine Co.
1993 (cab chassis) 2010 body/pump)	Ford F-450	Forestry/Brush Truck	Danko
2001	Ford F-550	Heavy Rescue Truck	E-ONE
2007	Spartan	Pumper Tanker	KME

EQUIPMENT, APPARATUS, AND FACILITY UPDATES

Equipment

- Purchased 5 new sets of turnout gear.
- Purchased new ladders, hose, and hand tools for new pumper truck.
- Ladders and hose were tested in accordance with National Fire Protection Association (NFPA) Standards.

Apparatus

- Waiting on delivery of new fire pumper truck ordered March 2021. Tentative delivery date is March 2023.
- Pumps were tested in accordance with National Fire Protection Association (NFPA) Standards.

Facility

- Installed temperature and water sensors in the fire station as recommended by insurance carrier.
- Installed ships ladder to access mezzanine as required by insurance carrier.
- Replaced facility air compressor.
- Updated outdoor parking signage to mitigate unauthorized use of parking spaces.
- Installed third flagpole with financial, equipment and material donations.



**Town of Bristol's NEW
Pumper on the assembly line.**
(Photo December 2022)

Delivery date - March 2023

PERSONNEL CHANGES

Resignations

- James Hockett
- Brian C. Wendel

Appointments

- James Cole
- Randy Disorda

TRAINING PROGRAM

Eric Forand, Deputy Chief

Bristol Firefighters completed 1,809 hours of Training in 2022. The Training Program is led by the Deputy Fire Chief who is responsible for the overall administration and management of the Program. This individual ensures compliance with applicable federal, state, and local mandates while producing meaningful training sessions aimed at personal and professional development.

The nature of the responsibilities of a Fire Department requires continuous training of its personnel to assure the best possible chance of a positive outcome when critical incidents occur. This is especially important when those events do not happen very often, and staff gets one chance to get it right. Training and preparation are tailored to create effectiveness, efficiency, and safety when the Fire Department responds to incidents. The Bristol Fire Department provides for training its employees through many different programs using a variety of methodologies that are designed to best meet the needs of the department both fiscally and operationally. Because of the inherent dangers present in the job, many of the training areas are statutorily mandated for the protection of both the employee and the citizens they serve.

Training leads to success in carrying out the mission of the Fire Department. The Training Program conducts, supervises, and coordinates training programs to ensure that the Department is prepared for all emergencies.

Training Highlights:

- Fifteen (15) Bristol Firefighters completed the VT Fire Academy Vehicle Extrication course (180 hours).
- Greg Swain completed the VT Fire Academy Firefighter 1 and 2 courses (276 hours) earning his National Pro-Board Certification.
- Brett LaRose completed the VT Fire Academy Fire Officer 1 and 2 courses (85 hours) earning his National Pro Board Certification.

SMOKE AND CARBON MONOXIDE DETECTOR PROGRAM REPORT

Kevin LaRose, Assistant Chief

FIRE SAFE 802 is a statewide community risk reduction and rural home fire safety improvement project developed by the Vermont Division of Fire Safety. The program was launched in 2017 with funding support from a FEMA Assistance to Firefighters Fire Prevention & Safety (FP&S) Grant.

In Vermont, residential properties account for most of the structure fires and civilian fatalities. Working with local fire departments, this program builds on past fire prevention efforts and enhances the safety of Vermont's most at-risk rural residents in their homes by conducting home safety surveys, providing fire prevention education, and installing smoke and carbon monoxide alarms in homes that need them. All program resources and supplies are free to fire departments and trained teams who in turn offer them free to the public.

In partnership with the Vermont Division of Fire Safety and the American Red Cross, the fire department continued to offer a free smoke detector and carbon monoxide detector installation program for residents. The department performed 14 installations in 2022. Installations are completed under the supervision of a Level 2 Firefighter.

PUBLIC FIRE EDUCATION PROGRAM

Eric Forand, Deputy Chief

The goal of Fire and Life Safety Education is to educate the community, especially those identified as high risk, in methods of prevention, reaction, and preparedness for fire, injury, and other natural disasters. Any emergency the fire department responds to becomes an area of concern for which the department needs to prepare the community.

Each fire and injury prevented also contributes to the safety of department personnel. The following are some of the initiatives and programs offered by the department.

- Fire and Life Safety Education Programs for multi-age level programs in schools. During National Fire Prevention Week, firefighters visited all 16 classrooms at Bristol Elementary providing 40 hours of age-appropriate lessons on fire safety to the pre-K- 6-grade students. A special thanks to Nakeeya Deas for coordinating Fire Prevention Week efforts between the Bristol Elementary School and the Fire Department. Firefighters gave numerous fire station tours to groups including several preschool classes and made a visit to a local preschool.
- Internal department special events coordination
- Smoke and Carbon Monoxide detector installations
- Child Passenger Safety Seat installations
- Educational station tours
- Answer community inquiries and assist in solving safety concerns

ANNUAL FIRE SAFETY CALENDAR AND POSTER CONTEST

We are proud to report that several third-grade students from the Bristol Elementary School were recognized at the State House in a special ceremony for having their art work selected to be included on the *2023 Robert Howe Fire Safety Calendar* sponsored by the Vermont Division of Fire Safety. The fire safety calendar program is a yearly program that features the artwork of 3rd grade students from around the State. The program provides a focused learning experience when children prepare fire prevention posters for each month of the calendar. The following students were selected to have their artwork printed in the **2023 Vermont Division of Fire Safety Calendar**:

	January	April	July	October
Selected Winners	Jane Park	Ayla Shepard	Audrey Corrigan	Hadley Wendel

	Cover	December
Honorable Mentions	Anna Zelonis	Oakley Gebo

Our fire safety program and selection of our local students' work in the fire safety calendar would not be possible without the great work of Deb Mager-Rickner, Art Teacher - Bristol Elementary School.



CHILD PASSENGER SAFETY SEAT PROGRAM

Kevin LaRose, Assistant Chief

Vermont's Child Passenger Safety Program, Be Seat Smart, is designed to draw attention to the importance of child car seats and to help caregivers understand the 4 Stages of Seat Safety for every child. Child safety seats can be confusing for caregivers, and many car seats are not properly installed. Certified safety technicians are available to help you for free at Fitting Stations throughout Vermont and at special Car Seat check events. The Bristol Fire Department is an approved Fitting Station and conducted 30 car seat inspections/installations in 2022.

BRISTOL FIRE DEPARTMENT ROSTER – 2023

Name	Position	Years	Name	Position	Years
Edward Shepard*	PAD/O	51	Eric Forand	Deputy Chief	18
Mark Bouvier**	PAD/O	49	Jarrett Kimball	Apparatus Maint. Ofc.	15
Peter Coffey**	PAD/O	46	James Goodyear	FF and PAD/O	12
Peter Bouvier*	PAD/O	37	Carl Gile	Firefighter	10
Joel Bouvier	PAD/O	36	Kris Perlee	Exterior FF and PAD/O	10
James Robideau	Apparatus Maint. Ofc.	34	Nathan Booska	Lieutenant	6
John Heffernan**	FF and PAD/O	32	Anthony Robideau	Firefighter	6
Peter J. Ryan	Firefighter	31	Kerrin Hoff	FF and PAD/O	5
Jim Whitcomb	PAD/O	31	Adrian Ludka	Lieutenant	5
Kevin LaRose	Assistant Chief	28	Roy Catella	Firefighter	5
Terry Farr	FF and PAD/O	28	Randy Disorda	Firefighter	5
J. Brett LaRose	Chief	27	Caleb Rockwood	Firefighter	2
Matthew Lathrop	Captain	27	Timothy O'Toole	Firefighter	2
Brian W. Wendel	Firefighter	26	Greg Swain	Firefighter	1
Lance Perlee	Exterior Firefighter	26	Ethan DeWitt	Recruit Firefighter	1
Nathan Bouvier	Exterior Firefighter	21	James Cole	Recruit Firefighter	
Amos Martin	Captain	20			

** Honorary Chief Officer

* Honorary Officer

(PAD/O) Pumping Apparatus Driver/Operator

(FF) Firefighter

AWARDS

*Bristol Fire Department
FIREFIGHTER OF THE YEAR
Caleb M. Rockwood*

*Vermont State Firefighters' Association
FIREFIGHTER OF THE YEAR
Terry R. Farr*

*Bristol Fire Department
OUTSTANDING CONTRIBUTOR
Adrian J. Ludka*

*Addison County Firefighters' Association
CHIEF OFFICER OF THE YEAR
Eric J. Forand*

*Bristol Fire Department
TRAINING HOUR AWARD
Anthony J. Robideau*

*Addison County Firefighters' Association
FIREFIGHTER OF THE YEAR
James G. Goodyear*

*Vermont Department of Health
CHILD PASSENGER SAFETY FIREFIGHTER TECHNICIAN OF THE YEAR
J. Brett LaRose*

YEARS OF SERVICE MILESTONES

20 years

Captain Amos A. Martin celebrated 20 years of service in 2022 joining the fire service November 1, 2002. Today, Amos holds the rank of Captain and is a highly accomplished firefighter holding national pro-board certifications as a Level 1 and 2 Firefighter, Pumping Apparatus Driver/Operator, Vehicle Extrication and Hazardous Materials. Amos is also certified in the Incident Command System meeting the National Incident Management System requirements for a fire service supervisor. Amos is one of the most experienced and reliable firefighters on the Bristol Fire Department today. His contributions to the department go far beyond his accomplishments on the training ground and fire scene. Thank you, Amos, for your 20 years of service!



THANK YOU FOR YOUR CONTINUED SUPPORT

BOARD OF LISTERS' REPORT

Despite the challenges we have faced with being short-staffed and the ongoing pandemic, the work in the Lister's office continues to be extremely busy. Property transfers and complying with state mandates require time in the office, while construction of new homes and additions to existing properties necessitates field inspection work by the listers. Upon completion of the fieldwork, we update the parcel information and add new photographs and sketches as needed to maintain and keep the town's grand list up to date.

The Lister's office has seen a variety of projects that require us to revise the grand list. It would be difficult to provide an estimate of the increase in the grand list for next year, other than continuing to follow historical trends.

Appointed in July 2022 Douglas Corkins was appointed to fill the vacant Lister position. His knowledge and expertise have been an integral part of making the Listers Office more effective.

The Division of Property Valuation and review is in the process of implementing a new software system statewide. The Vermont Property Information Exchange (VT PIE) will eventually replace New England Municipal Resource Center (NEMRC) piece. There will be no change to the Micro Solve CAMA and APEX sketching software modules that we currently use. The Sales Equalization software will go live in January 2022 with other components to follow.

Sincerely,

Mark Bouvier
Patricia King
Douglas Corkins
Board of Listers

E-911 COORDINATOR'S REPORT

In 2022 I continued to work to improve the processes of assigning and maintaining 911 addresses for our town. I will continue with the process of updating our addressing scheme to ensure it is accurate. This accuracy is critical to ensure Emergency Response Services can locate those who need their assistance. I am working with the Vermont E911 board to review our system to prioritize these updates.

Sincerely,

Kris Perlee
E-911 Coordinator

POLICE DEPARTMENT REPORT

Mission Statement

To be the finest small police department in the State of Vermont. We are committed to working together within the department and in problem-solving partnerships with community stakeholders to improve the quality of life for the people served by the Bristol Police Department.

Community policing has been defined as a “**philosophy, management style, and organizational strategy**” with the end goal of building community relationships and not only solving crime but addressing the causes of crime within a community. Community policing involves any body of people (whether that be schools, businesses, residents, community organizations, churches, or anyone in the community) collaborating with the police to identify problems within the areas they live and how to solve them.

We encounter many community members during our foot patrols who share their concerns or express their appreciation for the ability to speak with an officer. During school arrival and dismissal, we often hear “Thank you” from students and parents and receive an occasional “Thank You” note from students.

We stop during events at the Town Park, Holley Hall, Bristol Recreation Club, Mount Abraham Unified School District Schools, Local Businesses, Organizational Groups and Clubs, and more. During these encounters, we learn from community members what we are doing well and how we can continue to make the community safe. Members of the Old Farts Club are a wealth of information and are eager to provide guidance and suggestions. We appreciate these collaborative discussions; working together, we can accomplish more. Please do not hesitate to contact us; we are willing to meet with you or your group to have meaningful discussions.

Thank you, Porter Knight, for developing and promoting Bristol Social Justice Discussions. These discussions have been informative and bring us together as a community to understand, discuss and learn how we can improve relationships to ensure all feel welcome and included. I look forward to continued discussions. If you would like more information or be added to an event notification list, email Porter knight@gmvat.net. The Lawrence Memorial Library provides the information in its newsletter and the adult events page on its website as well; <https://www.lawrencelibraryvt.org>. Please take the time to sign up and take advantage of these great discussions.

We welcomed Matthew Tatro and Logan Young to work part-time in the past year. Andrew Graham was promoted to sergeant and now works full-time for the Bristol Police Department. I appreciate their commitment and dedication to the Bristol Community. As well as the continued dedication and commitment from full-time Officer Francis Smith and part-time officers; Michael Major and Matthew Collins. Officer Joshua Turner left the department at the end of the year, and we thank him for his service and wish him well. We would not be as organized without the continued support from part-time administrative assistant Elizabeth “Liz” Tracy.

Our speed radar message signs continue to receive positive reviews. Many people express that they appreciate the signs as a reminder that you are entering a 30 MPH area. We try to change the messages two times a month, if you have a suggestion, please contact us.

This past year we purchased a 2022 Dodge Charger to replace our 2014 Ford Explorer. All our vehicles have the same reflective white lettering.

As a reminder, if you have unused medication, we have a drug disposal box, which was acquired through CVS with the assistance of Jesse Brooks.

We continue to build relationships with community partners to assist persons in need. We work with Bristol's 5-Town Partnership, Turning Point Center of Addison County, Addison County Restorative Justice Services, Hope, Age Well, WomenSafe, the Department for Children and Family Services, Counseling Service of Addison County, and United Way of Addison County to name a few. We also participate in Project Vision North with our Addison County partners to assure people in need are receiving services.

We are thankful for the ongoing support from our Mount Abraham Unified School District partnership. Our commitment to the students and faculty continues to evolve and improve with the positive relationships developed through our interactions with the schools. Thank you, Principal Shannon Warden and the entire Mount Abraham Union Middle High School staff, for your guidance, assistance, and support.

We appreciate and are grateful for the continued support from our law enforcement partners; Vergennes Police Department, Middlebury Police Department, and Vermont State Police for providing support and assistance without hesitation.

We complete fingerprint requests, no need for an appointment, the best time to stop is between 9 AM-2 PM or after 3:30 PM. Bring a completed fingerprint form and two forms of identification. There is no charge for Bristol Police District residents, all others \$30 check or cash. VIN verifications, property checks (if you are away for a few days, simply contact us in advance), and security evaluation of your property are a few services we provide. If there is something we can help with, please do not hesitate to call us.

It was great to see everyone at the 4th of July parade and other events returning. We appreciate the collaboration with event organizers and fellow first responders to provide a safe and joyful experience during the events.

We completed 3,795 calls for service in 2022. They include all incidents reported and/or responded to, proactive patrols, and traffic-related encounters.

We use social media (Facebook) to receive tips, identify people, reunite dog owners, and assist in returning found property, for example. We are open to suggestions of other preferred platforms to provide and receive information.

The members of the Bristol Police Department thank the great Bristol community, Bristol Town Departments, Town Administrator Valerie Capels, and the Bristol Selectboard for their continued support.

You can reach us at (802) 453-2533; on Facebook @BristolPoliceDepartment; by email at Bruce.Nason@vermont.gov or stopping by the station. Due to a shortage of dispatchers, your call may be answered by our auto attendant, leave a message and we will return your call as soon as we can. Please remember if you have an emergency dial 911.

We can't do this without the support of our families; there are times we work extended hours; thank you for your understanding and support.

Thank you, Patricia and Connor; I appreciate your unquestionable support.

Respectfully submitted

Bruce Nason,
Chief of Police



Photo: Ian Albinson

POLICE DEPARTMENT CAPITAL VEHICLE FUND PLAN

	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>
Opening Balance	\$19,356	\$-87	\$19,993	\$5,648	\$25,728	\$9,408
Appropriation	\$19,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Estimated Interest	\$57	\$80	\$80	\$80	\$80	\$80
Total Available	\$38,413	\$19,993	\$40,073	\$25,728	\$45,808	\$29,488
<i>Equipment Item</i>	<i>cruiser (hybrid)</i>		<i>cruiser (hybrid)</i>		<i>cruiser (hybrid)</i>	<i>cruiser (hybrid)</i>
Actual or Estimated Cost	\$-38,500	\$0	\$-40,425	\$0	\$-42,400	\$0
Estimated Trade-In or Sale			\$6,000		\$6,000	
Closing Balance	\$-87	\$19,993	\$5,648	\$25,728	\$9,408	\$29,488

This plan estimates a 5% increase in the purchase price for equipment and a hybrid fuel cruiser. Non-hybrid vehicles are likely less costly.

Equipment can often be transferred from the outgoing vehicle to the incoming vehicle, saving costs. With the addition of a third vehicle, vehicle replacement would occur every two years to maintain their value for trade-in and minimize maintenance costs. Any money made on the sale of a used cruiser will be added to this fund and reflected at that time.



RECREATION DEPARTMENT REPORT

PO Box 249, Bristol, Vermont 05443

Phone: 453-5885 Fax: 453-5188 or www.BristolVtRec.com or e-mail: RecDirector@BristolVt.org



The Bristol Recreation Department (“BRD”) is committed to offering lifelong learning opportunities through a wide range of quality recreational and performing arts activities. The Recreation Department manages multiple locations: the recreation offices in the Holley Hall, Bristol Clay Studio in Artist Alley, and the Hub Teen Center at 110 Airport Drive, as well as 5 parks scattered around Bristol.

The BRD would like to welcome Freddie Cannon to our team and to the community. Freddie splits his time between the rec department and the Hub Teen Center. Freddie has introduced some cool programming, like our Club 50+ and running camps during the February and April vacation break.

The BRD/Hub has had a successful summer camp program with our Wheels Camp, Mountain Bike, and River Camps. We appreciate the partnership that we have with Bristol Recreation Club, Bristol Elementary School, and MAUSD for us to use the facilities, fields, and support for our programs. We welcome back Lindsey Hescock and her amazing gymnastics program. The program quickly filled up and we are always looking for ways we can make more gymnastics available to the community. Evelynne Germain’s Dance classes have been steady and designed for all ages. Another program of success is our 5Town Rider Mountain Bike Team for grades 5-12. The program increased from 17 racers to 34 racers and is still growing. The 5Town Riders is so successful due to the support from our volunteer coaches, parents, and the partnership with Cool Motion Outdoor Sports and Mountain Bike Bristol.

Events through The BRD were well attended. The Town Wide Yard Sale, Movies in the Park, Teddy Bear Picnic, Harvest Festival with Addison County Chamber of Commerce, Pumpkins in the Park with Waitsfield Telecom, and our highlight event; Murder Mystery Speakeasy with Lawrence Memorial Library was successful and fun! We look forward to Rusty DeWees and his stand-up act, Square Dancing with Don Stratton, and other fun community events in Holley Hall.

Parks of Bristol

- BRD continues to check on all the parks on a weekly basis: Town Green, Lord's Prayer Rock pull-off, Eagle Park, Sycamore, and Memorial Park.
- The Bristol Town Green swing set area had new mulch put in and repairs to the playground were done by Bobby Stoddard last spring as well as new lights in the gazebo. Our partnership with Weston's farm saw a 24 old locally grown tree brought to our town green for this year's Memory Tree event. We are starting the process for guard rail replacement along Park Street.

- Eagle Park, is ongoing for repairs to the fishing platform. Thank you to the local Boy Scouts who have kept the park clean.
- At Sycamore Park, the recreation department plans to install a new display sign background as well as fix the picnic table that is rotting away. Also, with the partnership with the local authorities, we have seen a significant drop in littering in Sycamore Park. Thank you to the local Boy Scouts for their yearly cleanup at the park.
- Memorial Park is currently still closed to the public. Bristol Recreation, Bristol Trail Network, and Bristol Conservation Commission look for solutions for long-term accessibility.
- BRD is looking into the possibilities of a Dog Park at Howden Hall

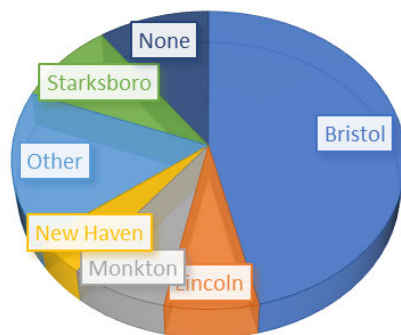
Events

- Summer Music Series*
- Movies in the Park*
- Human Power Parade*
- Teddy Bear Picnic*
- Town Wide Yard Sale
- Bristol Harvest Festival*
- Pumpkins in the Park*
- Murder Mystery Speakeasy
- Candy Cane Hunt with Santa*
- Trolley Rides*
- Toddler Tuesday* (partnership with LML)
- Memory Tree Lighting
- Introduction to Pickleball*
- Very Merry Traveling Theatre*

*free event



REGISTRATION BY RESIDENCY



Other: Vergennes, Hinesburg, and Mad River Valley

None: Drop-in, no registration required

Grant Summary

GRANTOR	USE	DEPARTMENT	AMOUNT
Fieldstone foundation	Food, Staffing	Hub	\$3,500
United Way	Staffing	Hub	\$3,945
United Way	General support, youth survey	Hub	\$10,000
Vermont Community Foundation	General support	Hub	\$10,500
Rise VT	Fitness Trail	BRD	\$1,500
Rise VT	Pickleball Clinics/ Disc	BRD	\$805
Neat Repeats		Hub	\$500
Vermont Department of Health	PREP	Hub	\$12,000
			\$42,750

In addition, the Bristol Recreation Department awarded **19 Scholarships in 2022!**

Thank you for support and partnership with Bristol Trail Network, Bristol Conservation Commission, the Public Works Department, Lawrence Memorial Library, Parent Child Center, Cool Motion Outdoor Sports, Mountain Bikes of Bristol, The Westons, Full Belly Farm, and all the volunteers and community members who have dedicated their time and energy to keeping Bristol wonderful.

The Recreation Department reminds all park users that parks are open from dawn to dusk and to please pack in and pack out all trash when visiting Bristol Parks. Please contact us with any questions, concerns, or feedback at recreation@bristolvt.org

The BRD is continually learning and adapting to the needs of the community. For more information about the programs currently being offered, please visit our website at www.BristolVtRec.com

Respectfully,

Meridith McFarland
Director, Bristol Recreation Department

CLAY STUDIO

The Bristol Clay Studio is run under the auspices of the Bristol Recreation Department. As manager and teacher at the studio, I am delighted to report that classes are busier than ever, with students often returning for multiple sessions.

During the school year, we offer six classes a week in five, six-week sessions. Four classes are for adults and two are for children. Week-long Vacation Clay Camps are held for youth during February and April school break. Last summer four weeklong Children's Clay Camps served kids from near and afar!

Classes at the studio are geared to the individual student, with instruction in clay making techniques in hand building and on the potter's wheel. All the work is fired in the Bristol Town owned gas kiln...I have recently fired my 286th kiln load as this is my twentieth year of offering classes!! Positive response to classes and impressive levels of creativity continue to abound!

Matlakwauhtli Mayforth
Resident Potter



THE HUB TEEN CENTER



Bristol Hub and Skatepark
PO Box 249, Bristol, Vermont 05443
Phone: 453-3678 Fax: 453-5188 or www.BristolSkatePark.com or e-mail: BristolHub@gmail.com

The Bristol Hub Teen Center is a free, community teen center that serves those ages 12 to 19 after school. We are a drop-in space, something like a clubhouse for teens that offers opportunities to develop new skills, build community, and explore the people they want to grow into. Our staff works hard to work with the teens to create programming that focuses on their interests and curates the space so there are lots of options when it comes to activities and games they would like to practice or play. Some of the things we have noticed teens focusing on this past year are:



- Sewing
- Cooking
- Baking
- Painting
- Creating music
- Sports – basketball, soccer, football
- The skatepark – scootering, skateboarding

We have been so lucky to have the support of the community, which makes everything all the more possible. Every time we have posted looking for supplies the community has responded enthusiastically, reinforcing the well-known fact that Bristol seeks to support and enrich the life of its teens and improve the community.

In 2022 the Hub saw a record number of teens coming to the Hub. We had a total of 272 teens come to the Hub for a total of 3943 visits. This is the highest number of visits and teens that we have in our current used system which dates back to 2015. We think this is due to the diversity of programming, community support, and renewed energy in encouraging teens to utilize third spaces, like the Hub!

This year we had the pleasure of welcoming Freddie Cannon to our Hub staff. Freddie splits his time between the Rec Department and The Hub, offering years of diverse experience in community enrichment and youth programming. Freddie has already established himself as a major community leader and an integral member of the Hub staff.

Overall, the Hub has had a very successful year with many new and continued partnerships. A new program we are excited to highlight is our partnership with ELP, allowing us to offer “Extended Hours” during the week. ELP is providing funding for food, activities, and staffing so that on certain days of the week the Hub can stay open until 8 PM while we offer workshops and

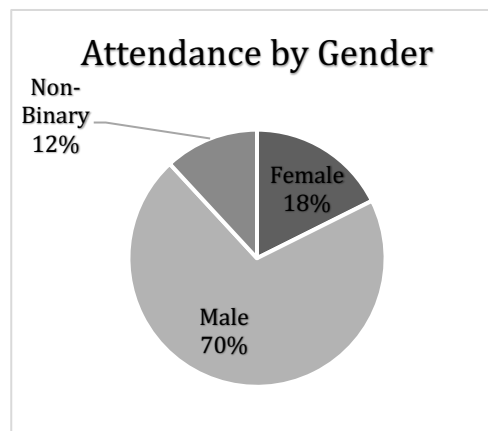
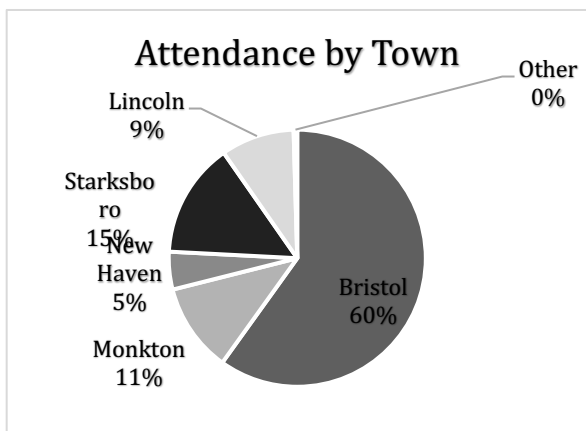
dinner to the teens! We are excited to continue building our programming and honored to serve the 5 Town Community!

Thank you to everyone who has supported us!

- Chill - Summer and Fall Skate Program
- MAUSD Expanded Learning Program
- Have-a-Heart Food Shelf
- Parent-Child Center
- Bristol Recreation Department
- Bristol Recreation Club
- Many Community Members
- Ursa Major
- Martin's Hardware
- White Dog Construction
- Erwin Electric
- Bradford Kitchen and Bath
- Cubbers Pizza
- Bristol CORE
- United Way of Addison County
- Vermont Afterschool
- Cool Motion Outdoor Sports
- So many community members!

Attendance Statistics

Total Visits	3943
Total Teens	272
Female	695
Male	2779
Non-Binary	468
Bristol	2361
Monkton	440
New Haven	187
Starksboro	571
Lincoln	364
Other	18



From the Staff at the Bristol Hub – Thank you.

Sincerely,

Taylor Welch-Plante (she/her)
Bristol Hub Teen Center Director

WATER AND WASTEWATER DEPARTMENT REPORT

The Bristol water system continues to operate in compliance with all state and federal drinking water standards. A consumer confidence report is generated each year that explains the quality of Bristol's water and terminology to help us understand what the Department of Environmental Conservation requires we test for. It is available on our website at www.bristolvt.org and the Town Office.

The Bristol Selectboard also serves as the Water Commission. In this capacity, they review monthly budget reports, and reports from our water operators, plan for infrastructure projects and tend to the coordination of routine maintenance.

Several repairs and other installs were completed including:

- Repair of water leak consisting of an abandoned broken corporation leaking under the road on West Street in front of the Post office.
- Installation of several new customer service connections.
- Upgrade of power service from wild leg to grounded Y at the water treatment facility.
- Replacement of 25-year-old diesel generator with a more efficient new model at the water treatment facility and addition of VFDs for both high lift pumps.
- Upgrade of radio from 3G to 4G.
- Replacement of high lift pump 2.
- Repairs to several old/broken curb stops.

We continue monitoring metered water use against water produced to achieve as little water loss and efficiency as possible. We are gaining on metered water vs. produced.

As noted in the details above, many age-related repairs were made at the water treatment facility/pump house this year. The Town anticipates upgrading the 25+-year-old control panels in the coming 2-3 years.

The bond vote passed in November for the Pine Street waterline replacement project with 1905 water lines and over 15 leaks repaired in the past 20 years. We anticipate this project going out to bid in the late winter and into construction by the summer of 2023.

Selectboard meetings are held on the 2nd and 4th Mondays of the month, and the Water Commissioners hold an annual public meeting in the spring, where customers may voice concerns, ask questions, and make suggestions. That is when the budgets will also be approved.



West Street Water Leak Repair



Worn Through Coupling from Above



New Customer Service and Curb Stop

Customers may also contact the Town Office at 453-2410 any business day, and someone will be there to help.

The Core Area sewer system continues to serve the thirty-four properties located on Main Street and Prince Lane. The Selectboard also serves as the Sewer Commission and holds an annual public meeting and vote on the budget in the spring. In this capacity, they review monthly budget reports, and reports from our wastewater operators, plan for infrastructure projects and tend to coordinate routine sewer system maintenance.

Per VTM Engineering's recommendation in the annual inspection report, maintenance work was performed over the year including repairs to 4 manholes, repairs to a damaged pipe in the splitter box, and the addition of plastic risers to the inspection ports on the leach fields. In addition, the Town continues to work with businesses to continue to reduce grease and non-flushable items coming into the system through routine internal grease trap maintenance. The Town is continuing the don't flush it campaign with all sewer connections to continue to reduce rags and other matters clogging the system.

The Town anticipates hiring engineering services to be paid for through a DWSRF planning loan for potential upgrades to the community sewer system.

Vermont Utility Management Services (VTUMS) operates our water and wastewater systems as our contract operations firm. Cyrus Marsano is our designated operator and may be contacted via the Town Office at 453-2410.

Respectfully,

Valerie Capels, Town Administrator
Cyrus & Jill Marsano, VTUMS



Sewer Splitter Box Rotten Inlet Pipe & Elbow



Sewer Splitter Box New Inlet Pipe & Elbow



Manhole Rehab on East Street

WATER DEPARTMENT CAPITAL EQUIPMENT FUND PLAN

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Balance (12/31/21)	\$117,412	\$137,705	\$125,781	\$145,932	\$166,107	\$186,307
Appropriation	\$44,896	\$50,345	\$40,000	\$40,000	\$40,000	\$40,000
Estimated Interest	\$141	\$165	\$151	\$175	\$199	\$224
Other Revenue						
Total Available	\$162,448	\$188,215	\$165,932	\$186,107	\$206,307	\$226,530
Description of Equipment/Service	<i>Deposit on Generator</i>	<i>Order new 2" High Lift Pump, VFD's & Line Reactors, Pump 2 Motor Rebuild, Balance on generator</i>	<i>Budget for unexpected repairs.</i>	<i>Budget for unexpected repairs.</i>	<i>Budget for unexpected repairs.</i>	<i>Budget for unexpected repairs.</i>
Estimated Cost	\$-24,743	\$-62,434	\$-20,000	\$-20,000	\$-20,000	\$-20,000
Closing Balance	\$137,705	\$125,781	\$145,932	\$166,107	\$186,307	\$206,530

The following project descriptions provide backup to the spreadsheet schedule for replacing the Water Department's capital fund shown above. This is a planning tool, and it is inevitable that circumstances will arise that require the plan to be altered. This plan is meant to be revisited each year, so adjustments, either financial or in need, may be made.

Long-range planning aims to maintain the equipment and system in working order and maintain a financial commitment. This plan was designed to reduce the need for bonding for all our equipment and service needs. It does not reflect any emergency repairs. Replacement of meters and hydrants has been occurring on an as-needed basis, and the cost of their replacements has been incorporated into the operating budget. A goal is to replace at least one hydrant per year.

The opening FY2022 balance remains to be determined through the FY2021 audit process. The Water Commission will look closely at the system's capital needs in the coming year and for discussion at the annual Water District meeting in late May or early June.

Fiscal Year	Description of Equipment/Service	Estimated Cost
2022-2023	Order new 2" High Lift Pump	\$15,996
	VFD's & Line Reactors	\$17,354
	Pump 2 Motor Rebuild	\$4,989
	Balance on generator; 5-yr warranty, service contract.	\$24,095
2023-2024	Budget for unexpected repairs.	\$20,000
2024-2025	Budget for unexpected repairs.	\$20,000
2025-2026	Budget for unexpected repairs.	\$20,000
2026-2027	Budget for unexpected repairs.	\$20,000



Photo: Ian Albinson

ZONING ADMINISTRATOR'S REPORT

The Zoning Administrator works with the Development Review Board, Downtown Design Review Commission, and the Planning Commission to assist in the planning of meetings, the recording of meetings, and other administrative matters as they arise.

Below is a six-year review of zoning activities in the Town of Bristol.

Respectfully submitted,

Kris Perlee,
Zoning Administrator

	2017	2018	2019	2020	2021	2022
Applications						
Residential	6	12	12	23	20	22
Accessory Building (shed/garage/porch)	25	21	33	32	26	26
Addition	11	10	8	10	6	6
Change of use	6	6	5	5	2	0
Commercial	3	5	4	1	2	3
Other	19	17	11	12	15	12
TOTAL	70	71	73	83	71	69
Sub-Divisions	6	4	6	5	6	4
Planned Res. Development	2	1	2	0	2	1
Certificate of Compliance	52	68	44	75	65	58

COMMISSION AND COMMITTEE REPORTS

ARPA ADVISORY COMMITTEE REPORT

Committee members during 2022: Porter Knight, Chair; Kris Perleee, Vice-Chair; Alison DaBica, Secretary); Betsy Blair; Diane Cushman; Mike Dash; John McCormick (Energy Committee); Robert Rooker (Planning Commission); Helen Young (Conservation Commission). AAC meetings are held on the 1st Monday of the month at 7 PM.

Bristol received a little over a million dollars from the American Rescue Plan Act (ARPA) to help the municipality recover from the effects of COVID. The Bristol ARPA Advisory Committee was formed by the Selectboard in March 2022 and met monthly (or more) throughout the year.

We convened four focus groups in the spring to hear feedback from business owners, municipal employees, folks working with children and youth, and people working in non-profit agencies and organizations providing services to Bristol residents. Over the summer we attended multiple events and festivals, stood at the former Town dump, and canvassed outside Shaw's inviting feedback from citizens. Also, over the summer, an online survey and postcards were available at the library and town office as alternate ways for people to share their thoughts. In September we sponsored a free spaghetti supper at the elementary school to gather more input. All told, these efforts yielded hundreds of terrific ideas from community members!

We sorted and sifted through the many excellent ideas and evaluated them in terms of how many residents the idea would serve, whether the idea would produce a long-term benefit to the community, and whether it would leverage additional funds to Bristol. Following that, we compiled a draft list of top recommendations, and shared that list with the community, inviting all Bristol residents to express their preferences in a ranking survey. These ranked ideas will be presented to the Selectboard in March 2023. We hope that the Selectboard will fund as many of these items as possible using the ARPA funds and any grant money or other funding sources they can leverage with the ARPA funds.

Though not all of the hundreds of ideas can be funded with ARPA money, ALL of the excellent ideas will be shared with the Selectboard, and we hope that many of these good ideas will be put into action with various alternate funding sources in the coming years.

Stay tuned, and big thanks to all of you who shared your great suggestions!

Respectfully,

Porter Knight
Chair, Bristol ARPA Advisory Committee

BICYCLE PEDESTRIAN ADVISORY COMMITTEE REPORT

Committee members during 2022: Cris DaBica, Chair; Marianne Eaton, Secretary; Tanya Bashaw, Dustin Corrigan; Kevin Masse; Gerry Slager, (resigned in June;) Herb Schulte, (resigned in May). Meetings are held on the 4th Thursday of every month at 7 pm.

Our committee began as a Selectboard-sanctioned continuation of the work of an ad-hoc group that had previously formed to generate ideas for Bristol that are centered around the non-motorized use of Bristol's streets, roads, and sidewalks.

Despite a combination of absenteeism at our monthly meetings, together with the resignation of two committee members (neither position we've been able to fill yet,), we were able to make some progress in 2022, and more importantly, put in place a solid plan for action in 2023.

Some accomplishments include:

- Putting together a plan for the Pine Street traffic calming initiative (which was inherited from the ad-hoc group and planned/budgeted for by the Selectboard)
- Making direct connections with many residents in areas and on streets that are known to need addressing (including Pine Street, Mountain Street/Devino Lane, Plank Road, Spring/Pleasant/West Pleasant)
- Attended/became connected to the Walk/Bike Council of Addison (an umbrella organization that is uniting groups like ours together for knowledge sharing and other efforts)
- Volunteered at all the Local Motion/Bristol Elementary School "Bike, Walk, and Roll to School" monthly events (and gained access to data from these)
- Made connections with Chief Nason and gained an understanding of what types of initiatives the Bristol Police Department supports
- Participated in and had a booth at the Bristol Human-Powered Parade (May)
- Created an outreach/liaison list of people and groups to contact, (and followed up with efforts to connect, including the ARPA committee, Bristol Rec, MOBB, and others)
- For 2023 we have discussed plans to address the challenges we faced in 2022 and look forward to presenting them to the Selectboard shortly.

Respectfully,

Cris DaBica
Chair, Bristol Bicycle Pedestrian Advisory Committee

CONSERVATION COMMISSION REPORT

Commission members during 2022: Carolyn Dash, Chair; Kristen Underwood, Vice-Chair; Zelig Smith, Clerk; Alex Smith; Jono Chapin; Helen Young; Nancy Morrison. BCC meetings are held on the 2nd Thursday of the month at 6 PM. We are still looking for two Bristol residents to fill vacant seats on our commission. Please let us know if you are interested.

Thank you to Dave Rosen and Melanie Lloyd for their years of service; they both formally resigned from the commission in 2022. We are grateful for Melanie's service as Clerk of the Commission. Dave was a founding member of the Commission in 2003 and has served for many years since then. We thank him for his long-standing dedication to conservation in Bristol, and continuing willingness to show up with wheelbarrows and shovels!

- Continued our work on creating and updating management plans for all the town parks. We completed the Memorial Park Management Plan. The plan was reviewed by the selectboard and approved. We also completed a draft of the Eagle Park Management Plan.
- Organized Green-Up Day and with the help of the Lawrence Memorial Library and Bristol Recreation Department, we distributed 418 green bags. The Public Works Department collected 0.58 tons (1,278.7 lbs.) of litter and 14 tires.
- Continued partnership with Bristol Trail Network (BTN). Porter Knight, BTN interns, and members of the public periodically attended meetings to update the BCC on this ongoing project.
- Conducted several workdays at Sycamore Park in collaboration with the Bristol Recreation Department. On a winter workday, the apple trees were pruned. On our summer workday, we cleaned up some fallen trees, installed new birdhouses to replace damaged ones, and maintained the pollinator garden installed by a BTN intern last year. This summer, Bee the Change (a Vermont-based conservation organization), planted ~30 new perennials to help the fledgling pollinator garden fill out. Throughout the year, individual BCC members also helped weed/prune and water plants at the park as needed voluntarily.
- At a summer Eagle Park workday, we weeded and mulched the perennial garden, and made temporary repairs to the path accessing the Universal Fishing Platform. Thank you to A. Johnson Co. and Pecker Heffernan for mulch and sure-pak donations. The Selectboard approved funds for Dock Doctors to re-level the platform and repair brackets. An engineering design for the repair of the universally accessible ramp has also been approved by FEMA and the Selectboard, with construction anticipated in 2023.
- Began work on a new wildlife survey of Bristol to update the most recent study conducted in 2003 by the Lewis Creek Association referenced in our Town Plan. Thus far, we have been discussing the scope of the project, finding resources, seeking out professional advice, discussing grant options, and making plans. We also dedicated our September meeting to this topic and welcomed members of the New Haven and Cornwall conservation commissions to discuss this issue.

Respectfully,

Carolyn Dash
Chair, Bristol Conservation Commission

ENERGY COMMITTEE REPORT

Committee members during 2022: Sally Burrell; Richard Butz; Mike Corey; Carl Engvall; John McCormick; Ben Skolozdra; and Stephen Taylor. BEC meetings are held on the 3rd Wednesday of the month at 7 pm.

- This year the energy committee welcomed UVM spring semester intern Patrick Ladd who brought fresh energy and focused on helping procure an EV charging station quote for downtown.
- After reviewing Bristol's standing in relation to Vermont's energy goals via Addison County Regional Planning Commission (ACRPC), the committee moved forward with the following actions.
- Participated in Municipal Building Energy Walk-thru with Rose Wall and Matt Sharpe to assess status and needs.
- Explored municipal electricity cost savings and discussed opportunities for greater efficiency at the pump house and wastewater system with Vermont Utility Management Systems (VTUMS) and select board.
- Worked on library priorities with director Coco Mosely, who won a \$15,000 grant in December 2022 from The Association of Rural and Small Libraries to repair windows and switch to efficient lighting. Matt Sharpe's audit report will guide deeper energy retrofits as more funding becomes available.
- Joined Addison County Regional Planning Commission at an energy booth during Field Days to talk with folks about their energy needs.
- Helped Bristol residents choose and purchase affordable insulating window inserts to cozy up their homes and save on energy costs with the nonprofit Window Dressers community build program.
- Stayed apprised of legislation, committees, and organizations regarding energy and climate action.
- Tabled with info on energy, efficiency, and weatherization and offered electric mower demos at the Human Powered Parade in May and the Harvest Festival in September.
- Partnered with GMP and Drive Electric for an Electric Vehicle Demo Day in October. Residents test-drove and discussed electric pick-up trucks and cars and learned about e-mowers, e-bikes, and e-chainsaws.
- Followed up with Green Peake Solar about the Caine Hill project. Equipment procurement for Standard Offer Programs is far behind schedule for all renewable energy projects so it may be another year before construction begins.

Respectfully,

Sally Burrell
Richard Butz
Carl Engvall
Bristol Energy Committee

PLANNING COMMISSION REPORT

The value of any commission/committee is its members. The Planning Commission is fortunate to have the following individuals providing perspective on its work in 2022 (listed by years of service): William Sayre; Robert Rooker; Kevin Hanson; Jeff Lunstead; Melissa Hernandez; Chanin Hill; John Moyers; Fred Baser; and John “Slim” Pickens. PC meetings are held on the 3rd Tuesday of the month at 7 pm.

The Planning Commission has received a By-Law Modernization Grant under the State of Vermont Department of Housing & Community Development’s (DHCD) program to review our current zoning by-laws concerning the housing needs identified in the Town Plan. The grant will allow the Planning Commission to evaluate the current Unified Development/Zoning Regulations for the Village Planning Area and to consider ways to improve the opportunity to renovate or build new housing. A map detailing the Village Planning Area is in the Town Plan on [page 113](#).

To assist with this work, the Town and Planning Commission has retained the Addison County Regional Planning Commission (ACRPC) to facilitate the discussion and support the work necessary to revise the Unified Development Regulations. The Planning Commission will be considering if the Purpose Statement of each district accurately reflects Bristol’s needs, the density of housing appropriate for each district, housing types allowed for each district are appropriate, and building setbacks and other physical requirements appropriate to the area.

To date, the Planning Commission has discussed Accessory Dwelling Units (ADU) which are supplemental uses to a primary residences, duplex houses, and multifamily housing. Discussion will continue over the next year on these and other aspects. The Planning Commission’s work was highlighted in an Addison County Independent article in the November 11th edition.

Rob Rooker has represented the Planning Commission providing perspective and keeping the Planning Commission up to date on the work of the Review Committee for the use of ARPA Funds. Thank-you Rob.

The Planning Commission would like to thank Tom Wallace, Lloyd Dike, and Jason Hurd for their work on the Commission during their terms. The Commission welcomed John Moyers, Fred Baser, and John “Slim” Pickens as new members this year to continue the work of the Commission.

The Commission would like to thank Kris Perlee for his continued support of our work as the Zoning Administrator. Kris supports the Commission with a wealth of knowledge of process and historical perspective as a former Commission Member as well as Zoning Administrator.

The Planning Commission meets monthly, typically on the third Tuesday of the month at 7 PM. Northeast Addison Television (NEAT) will have recordings of our meetings. The public is invited to attend meetings and comment on work being done by the Planning Commission.

Respectfully,

Kevin Hanson
Chair, Bristol Planning Commission

REVOLVING LOAN FUND REPORT

Bristol's Revolving Loan Fund has been in existence for over 30 years. The Selectboard is currently in the process of updating the application process, considering additional uses for the fund's resources, and training at least one administrative official to better help future applicants. Currently, there is approximately \$475,666.31 in funds available for projects in Bristol. There are eight outstanding loans.

There will likely be reporting on the Selectboard's revisions to the Loan program in the near future. Stay tuned.

Respectfully,

Fred Baser
Chair, Revolving Loan Fund Committee



Downtown Bristol

Photo: Ian Albinson

CIVIC ORGANIZATION REPORTS

Addison County River Watch Collaborative

The mission of the Addison County River Watch Collaborative (ACRWC) is to monitor and assess the condition and uses of our rivers over the long term, raise public awareness of the values and functions of our watersheds, and support stewardship that improves water quality. We monitor 6 rivers including the New Haven River. Our water quality measurements include E. coli, phosphorus, nitrogen, and turbidity.

Addison County River Watch has an annual cash budget between \$25-\$45K and an in-kind budget of about the same amount.

In 2022 River Watch volunteers tested for E.coli at local swimming holes on the New Haven River from June to September: Garland Bridge, Bartlett's Falls, Sycamore Park, and DeMers Park. We posted results on Front Porch Forum.

In partnership with Vermont Family Forests, we also monitored Cold Brook, which flows into Baldwin Creek, and the results of that tributary to the New Haven River indicated good water quality. In 2023 we plan to resume similar sampling.

Contact: mwitten@gmavt.net; 434-3236; Webpage: www.acrpc.org/acrwc.



agewellvt.org
Helpline: 1-800-642-5119
P 802-865-0360
F 802-865-0363
875 Roosevelt Hwy, Ste. 210
Colchester, VT 05446

TOWN OF BRISTOL REPORT

FY 2022 (10/1/2021 - 9/30/2022)

Last year, Age Well served 346 people from Bristol, services included:



203 calls to the Helpline



760 hours of Care & Service Coordination



5,854 Meals on Wheels delivered
290 Congregate Meals served
1,647 Grab & Go meals served



64 hours of Options Counseling

25 Bristol residents volunteered over 925 hours

IMPACT

1 YEAR of Meals on Wheels equals roughly the same cost as one day in a hospital.

89% say Meals on wheels makes them feel more safe and secure while at home.

93% say it helps maintain social distancing during the COVID-19 pandemic and beyond.

ABOUT AGE WELL

Age Well, formerly CVAA, are the leading experts and advocates for the aging population of Northwestern Vermont. We believe that health happens at home and focus on lifestyle, happiness and wellness—not on age. Since 1974, we have been part of Vermont's Area Agencies on Aging, coordinating services and care for Addison, Chittenden, Franklin and Grand Isle Counties.

Committed to helping individuals age well, we reduce barriers by providing access to healthy meals, in-home care and community resources. Delivered by staff members and over 1,000 incredible volunteers, our sought-after services are designed to meet the diverse needs of our clients, their families and caregivers.

We do not charge for services provided. As a nonprofit, we rely on donations and encourage clients to contribute if they are able to do so.

MISSION: TO PROVIDE THE SUPPORT AND GUIDANCE THAT INSPIRES OUR COMMUNITY TO EMBRACE AGING WITH CONFIDENCE.

Bristol Cemetery Association

The Bristol Cemetery Association is managed by a Board of Directors and is responsible for the operation and maintenance of Greenwood Cemetery at the foot of Stoney Hill. Greenwood and St. Joseph Cemeteries are the only two active cemeteries in Bristol. Meehan, Briggs Hill, and Varney Cemeteries are maintained by the Town of Bristol.

The cemetery is tax-exempt and nonprofit. There are currently eight directors serving on the board. Our annual meeting is held in June each year.

The current cost per grave is \$500.00, which includes perpetual care. Twenty percent of the funds received for each grave are placed in our perpetual care fund. Each grave is allowed one full burial (casket) plus one cremation or two cremations. For an additional \$150.00, an additional cremation may be buried in a single grave.

The association must be notified before any monuments are placed, graves dug, or burials permitted. Lot owners are not permitted to dig for full burials. Digging for cremation burials may be done by lot owners or family members after receiving approval from the association. Ten lots were sold this year for a total of eighteen graves. Two spaces were sold for additional cremations. There were a total of 16 burials in Greenwood which included 4 full burials and 12 cremations.

We wish to thank the Bristol Fire Department for filling the water tank in the cemetery. It was filled six times this past summer. We also want to thank Heffernan Brothers Aggregate LLC for donating two loads of crushed stone for driveways and Martha Chesley for donating flowers for the urns and trash removal. Brown's Tree Service removed one large spruce tree which was dying from being hit by lightning. Our directors also volunteered many hours in maintaining our cemetery (brush cutting, tree removal and trimming, road work, grave leveling, digging ditches, monument restoration, monument cleaning and cleaning of the mausoleum steps, trash removal, watering plants in urns, etc.).

Wahl Landscaping, LLC, did an excellent job in maintaining the cemetery this past summer. We have two more years remaining of a three-year contract with Wahl Landscaping, LLC.

Projected useable income from interest and lot sales in 2023 is \$7,210.00 and our estimated expenses are \$37,200.00. We are requesting \$29,000.00 from the town this year (the same as the past four years).

Respectfully submitted,

Donald Lathrop, President; Martha Chesley, Vice President; Mike Brown, Treasurer; Reginald Dearborn, Secretary; Jim Rivers, Superintendent; Kevin Corkins; David Weaver; Edward Mayer

Bristol Cemetery Association Financials

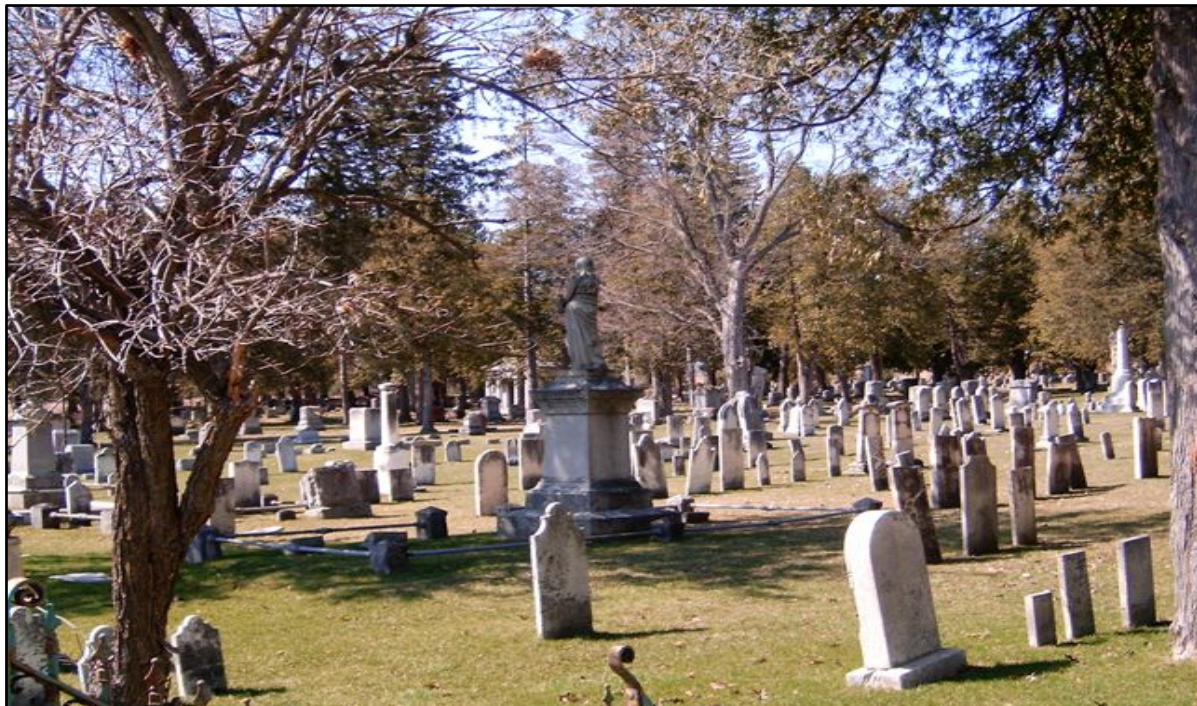
Income – 2022

Interest from CDs and Money Market Accounts	\$982.82
Lot Sales	\$9,300.00
Appropriation from Town of Bristol	\$29,000.00
<u>Donations</u>	<u>\$695</u>
Total Income	\$41,390.43

Disbursements -2022

Biennial Report Submittal to the State of VT	\$20
Mowing and Trimming Contract	\$33,900
Liability Insurance	\$400.00
Rental for Storage space	\$200.00
Repurchase of One Grave	\$500
Flowers for Urns	\$0.00
P.O. Box Rental	\$134.00
Office Supplies, Postage & copying	\$34.80
1 ½” Crushed Stone for Drives	\$0.00
<u>Tree Removal</u>	<u>\$1,000</u>
Total Disbursements	\$36,188.80

Funds Available January 1, 2023	\$33,822.88
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BRISTOL CORE

P.O. Box 413, Bristol, VT 05443 • (802) 453-7378 • info@bristolcore.org • bristolcore.org

Bristol's local downtown organization, Bristol CORE, is an essential part of our active and engaged community. Our mission and passion are to unite people to keep our town vibrant, celebrate its history, and plan for its future.

As the global COVID-19 pandemic continued to linger in 2022, online meetings continued for board meetings throughout the year. The Bristol CORE board also postponed our June Main Street music event *Pocock Rocks* until 2023. With the uncertainty of COVID-19 case numbers in the state, the Board felt it best to focus on projects with less associated risk.

In March, Bristol welcomed a new business to 16 Main Street - *Minifactory and V Smiley Preserves*, which opened in the former Bristol Cliffs Cafe. A vibrant space that is open daily, offering grocery, dining, coffee, and jam. In November, *Silkworm Studio* opened at 27 Main Street, offering boutique vintage clothing. CORE has worked with both businesses on marketing and promotion, especially during their initial launches.

The *Main Street Flower Basket project* returned this year with two hanging baskets per lamppost for a total of 28 baskets on Main Street. All Main Street lamp posts had sponsorship from generous local businesses and individuals. Our thanks to Rocky Dale Gardens for basket design and planting.

The *Bristol COWORKING* space, centrally located on Main Street, operated with Dedicated and Shared memberships through September. Bristol CORE then helped facilitate a new tenant relationship directly between the property owners and dedicated members, and as such, Bristol CORE is no longer involved.

In the Fall, Alicia Standridge, formerly a CORE board member, stepped into the role of Executive Director. She brings her entrepreneurial expertise to the role and a passion for marketing and promoting events. As a Main Street business owner, her commitment to a thriving downtown goes hand in hand with CORE's mission.

The Board continued to work with a marketing consultant to develop campaigns for local businesses in downtown Bristol and beyond. Sarah Audet of Hedgehog & Fox Collaborative has extensive experience working with nonprofits and has been a great addition to CORE. She has successfully worked with CORE and Bristol businesses to craft engaging promotions that have boosted sales and brought traffic to our downtown shops. This partnership continued through November, and the marketing torch was then passed on to our Executive Director.

Alicia spent the fall networking with local businesses, fellow Downtown Partnerships, and local organizations. She also expanded efforts to bring business to the downtown shops during the

Bristol Harvest Festival through marketing and promotions. This year we saw a significant increase in traffic downtown during the event. Bristol CORE continued its yearly tradition of decorating the downtown area for the Winter Holidays with wreaths and lights that added an inviting and festive feel to the downtown landscape. We thank Scentsations for the wreaths and the Bristol Recreation Department for their assistance in decorating.

In December, CORE revived the *Chocolate Walk* and the *Lumen Celebration of Fire & Light*. These events offered an opportunity to gather the community and support local businesses throughout the Holiday season. *Lumen* was wildly successful; with the addition of the So-Full Sisters Food Truck, fire pits, and marshmallow roasting in the park, we saw our highest turnout yet for the event.

As the year drew to a close, CORE began looking at upcoming projects for 2023, including the return of Bristol's beloved music festival *Pocock Rocks*.

Fundraising, sponsorships, and volunteer person-power enable Bristol CORE to implement the projects and events that keep Bristol buzzing. A town appropriation provides a third of our funding, and we are truly grateful for the support of the Town Administrator, the Selectboard, and taxpayers in our fantastic community.

We welcome your ideas, involvement, enthusiasm, and financial support! To learn more about our signature events, current projects, get involved or make a tax-deductible contribution, please visit our website, www.bristolcore.org.

Respectfully submitted,
Bristol CORE Board of Directors

Board Members:

Ian Albinson, Maura Donnelly, Kelly Hamshaw, Aidan Lenihan, Meridith McFarland, Taylor Welch

Ex-officio:

Alicia Standridge, Executive Director | Valerie Capels, Town Administrator

Bristol Historical Society

Thanks to a more normal year, Executive Board meetings of the Historical Society were held monthly, from January through April. In May we resumed our regular monthly meeting with a presentation by Elisa Gilbertson on the history of Chimney Point. In June Jane Williamson gave a talk on “a Slave named Jesse”, followed by Howard Coffin’s presentation in July, about “Vermont Women and the Civil War”. In August Reg Dearborn presented the “History of the Bristol Inn”. In September another successful ‘Show and Tell’ program was done, where members were invited to show their artifacts, Bristol memories and other mementos. And finally in October we were treated to the singing of the Sweet Transitions A cappella Group from Mt. Abraham High School. We would like to thank everyone for the great turnout for these programs and look forward to another year of programs in 2023.

We also enjoyed many visitors over the past year that stopped in to tour the museum, or were looking for information, including the 3rd Grade class of Bristol Elementary School in November, who had been studying Bristol and its history. We were also able to answer many emails looking for information on Bristol. We were able to open a couple of nights this past year for people to just stop in and browse, a practice we hope to continue in 2023 on a monthly basis.

Unlike last year when we had no submissions for our Historical Society Merit Scholarship of \$500.00, this year we had six Mount Abraham students apply. They were asked to write an essay on “Covid-19 as it affects the 5 Town area”. This year’s winner was Gavin Kouwenhoven.

In 2022 we were able to continue placing plaques on historically significant structures by researching and working with homeowners to create plaques for their homes. Thanks to Ted Lylis for installing them. This year’s homes included:

Kent House/ c. 1843/ 55 East St. / Paul and Deborah Zeno
Benway House/ c. 1868/ 34 West St. / Cindy Benway
Ezra Dike House/ c. 1843/ 72 North St. / Nancy Dike

We have also received and cataloged 75 new items in 2022. Thanks to everyone who donated items. Thanks to Leslie Leggett, we have continued to update displays of Bristol items, including clothes, signs and quilts.

We are also available anytime to anyone who has questions or would like to visit the museum simply by contacting Reg Dearborn or Gerald Heffernan.

In closing, I would like to remember a member and irreplaceable historical resource, Gertrude Bingham, who passed away this past November. Gert’s knowledge of Bristol history will be sorely missed.

The BHS Executive Committee would like to give its thanks and appreciation once again to the Town of Bristol and our 114 current annual members and 50 Life Members who support our activities through membership fees, donations, and the purchases of books available at the museum or through committee members.

Respectfully submitted, and thank you,

Reg Dearborn, President; Nancy Dike, Vice-President; John Burbank, Secretary; Ted Lylis, Treasurer; Members at large: Gerald Heffernan, Sylvia Coffin

Bristol Recreation Club, Inc.

Since 1921, The Bristol Recreation Club has been maintaining outdoor recreation space for the amusement, enjoyment, and recreation of our residents. We are a non-profit, volunteer-run, membership organization, open to all. Our facilities are maintained by club members, volunteers, and a few contracted services. Our property is home to Sodbusters Horseshoe Club, Bristol Little League, Addison United Soccer/Lacrosse, Bristol Youth Sports, and a host of activities at the HUB - Bristol's Youth Center. We also work hand in hand with the Bristol Rec. Department to support camps and events for the community on our property.

The pandemic is over, but we still live in a new world that continues to evolve from it. We feel good about our ability to provide a safe space for the community to recreate, celebrate and create memories. This fall we installed a new basketball court surface on the ice rink and will install new backboards this spring. Tennis and Pickleball continue to thrive and grow, and we are finding ways to add more courts this summer in the rink. The Skatepark, Bike Park, and Pump Track got a ton of use, and we saw a tremendous uptick in residents using the space for walking and other activities. The Ice Rink has continued to get fantastic support when weather permits. Huge thank you to the crew of volunteers who build and maintain the ice!

The Bristol Trail Network sees ever-growing use, and we have added counters to track which sections get the most activity. When you're out, look for the wonderful History on the Trail signs now in place! The dozen different markers sprinkled throughout the trail on every section were a collaboration of Reg Dearborn and the Bristol Historical Society, Eagle Scout Lucas Phillips of Troop 543, Rebekah Everest of Everest Jaymes for the design work on the signs, and RiseVT for the funding. The trail also received 4 gorgeous benches created and installed by Eagle Scout William Moran of Troop 543. Again, this year we benefited from the good work of UVM students, who came to Bristol and did trail work including spreading mulch, raking, clipping, and trash pickup. Two of them also created a scavenger hunt activity guide for families of small children to use when exploring the trail - look for it on our website. We are so grateful for all the volunteers who support the trail in so many ways! If you want to get involved with future trail activities, contact Porter Knight (knight@gmavt.net). For a map of the trail: <http://bristolrecclub.org/bristol-trail-network/>

The Bristol Recreation Club hosted a member picnic in the fall to celebrate our 100th year. We also celebrated the new murals on the grandstand that represent both our past and our present. As we look to the future, we are committed to continuing to support public recreation and health in a safe and responsible manner, and we want to thank all the community members and businesses who have volunteered or donated time, labor, and/or materials for projects and improvements to the property over the years.

Please consider joining and becoming an active member. Visit us at: bristolrecclub.org

Respectfully,

Troy Paradee
President, Bristol Recreation Club, Inc.

Bristol Recreation Club, Inc. Budget

	Revenue			
	Budget 2021-22	Actual 2021-22	Budget 2022-23	Proposed 2023-24
Cash on Hand	\$ 3,689	\$ 3,689	\$ 3,810	\$ 2,937
Donations	500	640	500	500
Electricity Users	-	175	200	150
Field Rentals	3,500	2,100	3,450	3,000
Community/Youth Center	7,200	7,200	7,200	7,200
Town Appropriation	15,000	15,000	15,000	15,000
Memberships	500	2,760	740	1,000
Miscellaneous	100	-	100	90
Total Revenue	\$ 30,489	\$ 31,564	\$ 31,000	\$ 29,877
	Expenditures			
Administration Costs:				
Office (Postal box, cks, etc.)	\$ 500	\$ 444	\$ 700	\$ 700
Audit	300	300	300	300
Donations	100		50	50
Scholarship	500	500	500	500
Total	\$ 1,400	\$ 1,244	\$ 1,550	\$ 1,550
General Maintenance				
Property/Liability Insurance	\$ 2,400	\$ 2,301	\$ 2,500	\$ 2,400
Contracted Services	7,500	5,077	7,500	7,000
Electricity (Club)	950	1,031	950	700
Users	-	175	200	150
Equipment	500	-	500	500
Materials and Supplies	1,990	476	2,500	2,250
Mowing and Trimming	5,200	4,553	5,200	5,200
Plowing	1,200	900	900	1,000
Refuse Removal	100	-	100	75
Water	500	95	400	300
Ice Rink (Repair/Maint.)	1,000	1,026	1,000	1,250
Total	\$ 21,339	\$ 15,634	\$ 21,750	\$ 20,827
Capital Expenditures:				
Grandstand	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Tennis Courts	500	500	500	500
Multi-purpose Field	4,000	4,000	4,000	4,000
Septic System	250	250	200	-
Trail Project	1,000	2,000	2,000	2,000
Total	\$ 6,750	\$ 7,750	\$ 7,700	\$ 7,500
Total Expenditures	\$ 29,489	\$ 24,628	\$ 31,000	\$ 29,877



P. O. Box 227

Bristol, VT 05443 info@bristolrescuevt.org **Bristol Rescue Squad Inc.**

In 2022 Bristol Rescue Squad Inc. (BRS) had continued calls related to the COVID-19 pandemic, in addition to calls ranging from lift assistance (helping someone up), to motor vehicle accidents, and other health issues that affect our community. The year 2022 saw our highest call volume yet, with Bristol Rescue handling over 900 calls for our 5 Towns service area, plus mutual aid assistance to our partners in 12 surrounding towns in Addison County. This represents a 120% increase over the average call volume of the last three years.

We have served our friends and neighbors in Bristol and the surrounding towns for 52 years now, providing emergency medical services and transport. We continue to provide 24/7/365 coverage, responding to calls within our service area and mutual aid partnerships

We rely on the support of our subscribers, billing, and the Towns we serve, for the funding that allows us to provide our services. We have a mixture of paid staff, as well as over 25 volunteer members that work 12-hour shifts to ensure we remain in service and available to those in need. We have also worked on acquiring new life-saving equipment, such as our LUCAS 3 CPR assistive device, and our Stryker PowerLoad cots that allow our providers to quickly and safely load patients into the ambulance.

Although our cost of operations continues to increase, for the coming fiscal year we are keeping our funding requests level with last year's request.

For the Town of Bristol we are requesting funding in the amount of \$13,500.00 to appear in the 2022-23 Town Report. As always, any assistance the Town can provide is greatly appreciated.

For the Town of Bristol, Bristol Rescue Squad provided 382 responses, not counting cancellations, or fire standbys for 2022.

If you have any questions regarding this request, or the services provided by Bristol Rescue, please feel free to call or email. I am also available to attend a Selectboard meeting if you feel that would be beneficial.

Thank you in advance for your continued support. We look forward to serving the Five Town region for the next 50 years. Respectfully,

Mark Boltz-Robinson, NREMT

Treasurer, Bristol Rescue Squad

Elderly Services, Inc.
Project Independence Adult Day Care
ESI College ~ Eldercare Counseling ~ Family Caregiver Support
Member Agency, United Way of Addison County

**Elderly Services Report to the
Town of Bristol for 2023 Town Meeting**

Elderly Services thanks all Bristol residents for 40 years of support at Town Meeting Day. Eleven residents of Bristol received 5,050 hours of care at Project Independence in 2022. Another 25 Bristol residents participated in ESI College Lifelong Learning or received caregiver education and support.

Located at 112 Exchange Street in Middlebury, Elderly Services offers you eldercare and aging support including:

- Project Independence medical/ social adult day center providing a closely supervised therapeutic environment for people living with stroke, chronic illness, advanced age, dementia, or social isolation.
- Eldercare consultations, advice and counselling for family members who care for a loved one.
- ESI College Lifelong Learning classes.
- Caregiver support and education.

Please call us at 388-3983 if we can be of help to you or your family.

The Harry & Jeanette Weinberg Center
112 Exchange Street, P.O. Box 581, Middlebury, Vermont 05753
(802) 388-3983 ~ Fax (802) 388-0427
mail@elderlyservices.org ~ www.elderlyservices.org



GREEN UP VERMONT
www.greenupvermont.org

Green Up Day
May 6, 2023



Green Up Day on May 7, 2022 was a wonderful success thanks to 19,141 volunteers statewide who participated on Green Up Day. The infographic shows that all your hard work to beautify Vermont is crucial and that it makes where we get to live, work, and play, a truly special place. As one of Vermont's favorite unofficial holidays, it is imperative for today and future generations to build pride, awareness, and stewardship for a clean Vermont environment, as well as keep residents civically engaged.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources including activity books, contests for kids, and a \$1,000 scholarship. We are requesting level funding again for Green Up Day 2023.

Green Up Vermont initiatives are year-round for further our impact with waste reduction initiatives, additional clean-up efforts, and educational programs.

Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride, and community engagement. **Thank you for your support of this crucial program that takes care of all our cities and towns.**

Your donations make a huge impact and can be made on Line 23 of the Vermont State Income Tax Form or anytime online at www.greenupvermont.org.

Visit our website, like us on Facebook (@greenupvermont), and follow us on Instagram (greenupvermont). greenup@greenupvermont.org 802-522-7245

Lawrence Memorial Library
2022 AT A GLANCE



In 2022, Lawrence Memorial Library (LML) continued providing high quality library services for patrons in Bristol and the surrounding communities. The Library remains committed to offering 21st century services, including public wifi, printing, ebooks/audiobooks & kids robotics while continuing to offer

unparalleled access to books and other print materials. Our programming for adults, families and children continues to grow, thanks to increased interest in the community and the support of several grants to fund new initiatives at the library.

Our patrons took advantage of programming such as a visit from 802 Reptiles, poetry readings, writing workshops, E-Bikes, statewide reads, 2x weekly Storytimes and Lego clubs for kids. With the support of Vermont Department of Libraries American Rescue Package funds, LML added new furniture and manipulatives to the children's room and upgraded our public computers and library projector. Children and families enjoy the new audio listening station, robotic kits and Storytime instruments. Through strong partnerships and grants, LML was able to offer more programming than ever to the Bristol community. Children from Bristol participated in the Vermont Fairy Tale Festival in Killington and put on the Musicians of Bremen play for the audience. We hosted two 5 week long sessions of Music Together, an award winning infant and toddler music program with over 30 families attending weekly. LML was also lucky to partner with Bristol Rec to plan and host a Speakeasy Murder Mystery Party held at Holley Hall in October. It was absolutely sensational!

A big topic throughout the 2022 year continues to be building maintenance. With access to some different types of funding, LML continues to explore building updates, as well as energy efficiency and safety upgrades with the support of the Bristol Energy Committee, Town Administrator, Valerie Capels, and other community volunteers. Our budget increases this year are due to the federal cost of living adjustment for our staff and the increase in fixed costs for the library (materials, heating fuel, etc.). Our programmatic growth and work on the interior of the building continues to be funded in large part with grant income sought out by our Library Director, Coco Moseley.

As usual, none of the aforementioned good stuff would have been possible without the continued dedication of the LML Staff. Coco Moseley, our captain, has campaigned and managed a plethora of new, innovative ideas that have created magical opportunities for patrons. This year marks the retirement of our longtime Children's Services Librarian, Marita Schine. Marita, oh! Marita! How we will miss you in our children's space. An ever dedicated children's librarian whose vision and presence has been a true gift to LML. Our other part-time library staff, Gail Creeksong, Megan Thomas, and Rebekah Cameron, offer smiles, knowledge, and warmth to our circulation desk. Of course, we need to pay respect to our irreplaceable volunteers, Sandy Desorda, Kathy Duclos, Elenor Menzer, Ruth Farmer, Jesse Thompson, & Samantha Lasnier. Our continued thanks to Pat & Cathy Palmer (and their horses!) for providing LML with free trash & recycling pick up. With all of these wonderful people in place, our library is truly one of a kind!

Respectfully Submitted,

LML Board of Trustees

Caroline Engvall (Chair), Jill Mackler (Vice Chair), Betsy Almeter (Treasurer), Erin Jipner (Secretary), Robert Wilkey (Member at Large)

Lawrence Memorial Library Endowment Fund Balances

Fund	Year	Balance (12/31/2022
Vera Cline Endowment	2022	\$95,009.65
Vera Cline Endowment	2021	\$119,861.91
Lawrence Lane Fund	2022	\$93.133.48
Lawrence Lane Fund	2021	\$118,986.76

Lawrence Memorial Library Budget 2022-2023

	Budget 2020-2021	Actual 2020-2021	Budget 2021-2022	Actual 2021- 2022	Budget 2022-2023	Proposed Budget 2023-2024
Revenue:						
Town Appropriations	\$144,248.00	\$144,252.00	\$144,248.00	\$145,055.98	\$153,899.80	\$173,410.88
Investment distribution	\$11,000.00	\$10,756.92	\$10,000.00	\$10,027.56	\$11,700.00	\$10,000
Donations	\$3,500.00	\$5,640.20	\$4,252.00	\$6,702.93	\$3,500	\$3,500
Misc Income		\$247.10		\$6,276.06		
Total Revenue:	\$158,748.00	\$160,896.22	\$158,500.00	\$168,062.53	\$169,099.80	\$186,910.88
Expenses:						
Salaries	\$107,228.00	\$97,317.75	\$105,203.00	\$106,927.20	\$110,808.80	\$120,449.16
Payroll Taxes	\$8,500.00	\$7,970.55	\$8,500.00	\$9,102.51	\$9,200.00	\$9,796.82
Retirement	\$4,400.00	\$3,707.09	\$3,557.00	\$3,932.70	\$4,471.00	\$4,828.00
Insurance	\$700.00	\$9,252.90	\$3,164.00	\$5,699.30	\$1,200.00	\$5,200.00
Books	\$6,000.00	\$6,027.08	\$6,000.00	\$6,812.63	\$6,000.00	\$6,240.00
Digital Media/DVD	\$3,000.00	\$2,801.25	\$3,500.00	\$2,741.81	\$3,500.00	\$3,640.00
Children's Materials	\$3,000.00	\$3,549.46	\$3,000.00	\$3,056.94	\$3,000.00	\$3,120.00
Young Adult Materials	\$1,000.00	\$402.72	\$900.00	\$426.52	\$600.00	\$600.00
Processing Supplies	\$300.00	\$475.58	\$300.00	\$563.73	\$400.00	\$550.00
Technology	\$750.00	\$3,729.76	\$500.00	\$685.76	\$2,000.00	\$2,000.00
Office Supplies	\$1,100.00	\$1,330.15	\$1,000.00	\$1,283.15	\$1,200.00	\$1,250.00
Custodial Supplies	\$1,100.00	\$1,330.15	\$1,000.00	\$1,283.15	\$1,200.00	\$1,500.00
Postage and courier	\$1,000.00	\$1,528.86	\$1,260.00	\$1,530.89	\$1,500.00	\$1,500.00
Travel	\$100.00	\$0.00	\$100.00	\$0.00	\$200.00	\$200.00
Programs	\$250.00	\$265.66	\$500.00	\$981.22	\$1,500.00	\$1,500.00
Education	\$50.00	\$49.00	\$250.00	\$437.38	\$300.00	\$1,082.00
Dues/Memberships	\$0.00	\$225.00	\$250.00	\$255.00	\$250.00	\$255.00
Professional Fees	\$3,600.00	\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00	\$5,400.00
Equip Maintenance	\$450.00	\$1,042.55	\$450.00	\$785.00	\$1,000.00	\$1,000.00

Grounds Maintenance	\$700.00	\$920.00	\$800.00	\$738.47	\$950.00	\$950.00
Building Maintenance	\$2,000.00	\$2,430.69	\$1,000.00	\$351.25	\$2,200.00	\$1,500.00
Cleaning	\$4,400.00	\$3,026.28	\$3,300.00	\$3,552.00	\$3,300.00	\$3,500.00
Fuel Oil	\$2,400.00	\$1,943.54	\$2,400.00	\$3,703.27	\$2,400.00	\$3,700.00
Electric	\$2,500.00	\$2,202.11	\$2,500.00	\$2,691.20	\$2,500.00	\$2,600.00
Telephone and DSL	\$1,400.00	\$1,522.29	\$1,500.00	\$1,440.00	\$1,600.00	\$1,500.00
Water Expense	\$500.00	\$729.70	\$646.00	\$767.68	\$800.00	\$800.00
Reserve & Building Impro	\$1,000.00	\$0.00	\$1,000.00	\$1,063.21	\$1,000.00	\$1,000.00
Library automation suppo	\$1,000.00	\$506.20	\$800.00	\$787.42	\$850.00	\$850.00
Bank charges	\$120.00	\$135.29	\$120.00	\$159.94	\$120.00	\$150.00
Misc Expense	\$200.00	\$513.82	\$200.00	\$629.92	\$250.00	\$250.00
Total Expenses:	\$158,748.00	\$159,735.43	\$158,500.00	\$167,189.25	\$169,099.80	\$186,910.98



2022 Annual
Report
October 17, 2022

Maple Broadband is a Communications Union District (CUD) based in Addison County. Maple Broadband's mission is to enhance the economic, educational, and medical well-being of the communities it serves by providing a reliable and affordable high-speed fiber internet network, supported by premium-grade customer service, to the households and businesses in its member towns.

Throughout 2022, Maple Broadband's focus has been on preparing to build and launch service on our fiber-optic network, as well as on obtaining the necessary grant funding to pay for the initial portions of the network. Grant funding available through the State of Vermont, while substantial, will not cover all the costs of building fiber throughout Addison County. Every grant dollar raised reduces the amount of loans (and corresponding interest) that Maple Broadband must incur, which results in lower prices for subscribers.

Maple Broadband has also continued building its organizational capacity to deliver on our ambitious goals.

Fundraising

- Applied for and were awarded a construction grant of \$8.7 million from the Vermont Community Broadband Board (VCBB). This grant award will allow Maple Broadband to build approximately 180 miles of fiber network beginning in 2022 and continuing into 2023;
- Applied for and were awarded an additional \$635,000 of pre-construction grant funds from the VCBB;
- Applied for and were awarded \$781,284 from the VCBB for the purchase of materials;
- Applied for and were awarded a \$30,000 USDA grant that will support capacity building efforts; and
- Solicited and received \$165,000 town ARPA contributions in 2022. At its October 3, 2022 meeting, the Vermont Community Broadband Board approved a policy that will match all past and future town ARPA contributions on a dollar-for-dollar basis. This will result in \$380,000 of new grant funding based on contributions to date. Every additional dollar raised from town ARPA contributions will increase grant funding to Maple Broadband by an equal amount.

Network Pre-Construction, Construction, and Preparation for Service Launch

- Worked with our engineering firm, Vantage Point Solutions (VPS) to complete a detailed engineering design and construction bid specifications for the initial build area (Phase 1);

- Ordered \$1.2 million of network construction materials in order to begin construction in 2022 and established materials warehousing and management services with network operator Waitsfield and Champlain Valley Telecom (WCVT);
- Submitted pole applications to Green Mountain Power for the Phase 1 build area. Make-ready work must be performed prior to network installation on telephone poles;
- Performed a competitive bid process and awarded initial construction work to Syracuse Utilities;
- Performed a competitive bid process and awarded construction oversight services to Vantage Point Solutions;
- Initiated development of marketing materials and strategies for service launch in early 2023;
- Procured and configured an online subscriber management system, CrowdFiber, which enables prospective subscribers to register interest; and
- Collaborated with network operator WCVT to refine the customer onboarding process and customization of back-end systems.

Operational Capacity Building

- Held bi-weekly meetings of the Executive Committee, which is composed of members of Maple Broadband's Governing Board who possess expertise in a wide variety of technology and business professions;
- Following a thorough search, hired an Executive Director to support the overall direction of Maple Broadband and to execute Executive Committee initiatives;
- Performed a competitive bid process and awarded marketing services contract to Pivot Group, to help inform the community about Maple Broadband and promote subscriber sign-up; and
- Engaged an auditing firm, Batchelder Associates, PC, and completed Maple Broadband's first audit.

Plans for 2023:

- Complete approximately 200 miles of fiber network construction;
- Prepare a detailed design package for Phase 2 construction;
- Procure materials for Phase 2;
- Add and support subscribers in newly constructed areas.

Construction Sequence

While Maple Broadband would love to deliver high speed broadband service everywhere as soon as possible, the reality is that it will take years to complete Maple Broadband's mission.

As a new organization, Maple Broadband is reliant on grants and donations to fund the network construction. Most of grant funding comes via the VCBB, and this grant funding stipulates that priority must be given to areas that are underserved. Under the constraints of this grant funding, some areas are ineligible for construction. For residents of these areas, this is understandably frustrating, but once Maple Broadband is able to borrow funds to continue construction, it will no longer be bound by grant constraints, and will return to offer broadband service to those previously excluded areas.

Business and Organizational Challenges

In the coming months, Maple Broadband will continue to face significant challenges related to availability and increasing cost of construction labor and materials both related to its own network construction, and upstream with the make-ready work that must happen before we can install our network on telephone poles. This could have a profound effect on construction activities. Maple Broadband aims to anticipate and mitigate these challenges, to the degree possible, wherever encountered as it gains construction management experience.

The energy and time required to manage Maple Broadband necessitates engagement of paid professionals who can complement the hours of work performed by our small group of volunteers. Success in fulfilling our mission depends on support from member towns, through the contributions of delegates' time, energies and expertise, and through town ARPA fund contributions.

Submitted by the Maple Broadband Governing Board:

Executive Committee: Steve Huffaker (Chair), Carl Siebecker (Vice Chair), Nancy Cornell, Shannon Haggett, Dan Sonneborn
Executive Director: Ellie de Villiers (ex-officio)
Chief Financial Officer: Magna Dodge (ex-officio)
Treasurer: Cy Tall (ex officio)
Clerk: Adam Lougee (ex-officio)

Governing Board Delegates: Addison (Paul Nikolich), Bristol (Dan Sonneborn), Bridport (Rick Scott), Cornwall (Magna Dodge), Ferrisburgh (Steve Huffaker), Leicester (vacant), Lincoln (Kate McGowan), Middlebury (Ross Conrad), Monkton (Mark Boltz-Robinson), New Haven (Ellie de Villiers), Orwell (James Robinson), Panton (Howard Hall), Ripton (Billy Sneed), Salisbury (Paul Vaczy), Shoreham (Carl Siebecker), Starksboro (Nancy Cornell), Vergennes (Shannon Haggett), Waltham (Andrew Martin), Weybridge (Spencer Putnam), Whiting (vacant)

About Maple Broadband:

Maple Broadband is composed of 20 member towns in Addison County, forming one of nine tax- exempt Communications Union Districts (CUDs) serving the state of Vermont. CUDs are non-profit, municipal entities formed with the single goal of delivering high-speed fiber broadband service to every unserved and underserved address in their member towns. CUDs cannot tax their member towns or the residents of those towns. A CUD must fund its operations by grants, debt, and donations.

Maple Broadband's Governing Board is comprised of one Delegate from each member town. Representatives are appointed by the town Selectboard and serve for one-year terms. The Executive Committee consists of five voting members and four non-voting ex officio members. Meeting times, agendas and minutes are posted on the [website](#).

Northeast Addison Television

25B Main Street, PO Box 262, Bristol VT 05443
www.neatbristol.com neatbristol@gmail.com 802-453-8562 CH1080 Comcast

NEAT is a non-profit public access television station that serves Bristol's 5-town region. Its mission is to strengthen the fabric of community life by using locally produced media to promote public dialogue, greater understanding, and citizen involvement. NEAT is in the center of town - 25B Main Street - at the end of Artists Alley. Our sign got knocked down by a delivery truck on a slippery winter day, but we are still there, under the stairway. A new sign is underway!

Covid safety concerns continued into 2022 but events began to open. As our community adjusted to virtual and hybrid meetings, NEAT's job has been to keep you informed and connected. NEAT received a \$12,500 grant from the VT Covid Fund. We added a new member to our NEAT team, Cal Hopwood, an experienced videographer, and media educator who lives in Monkton. NEAT coverage continued to expand, reflecting the concerns of the community. This included the newly formed Bristol ARPA Funding Advisory Committee and the Bicycle/Pedestrian Advisory Committee, a series on the VT Health Care system - 'The VT Healthcare System is Crazy!' - and the Bristol Community Solar Project, along with regular coverage of Bristol's Selectboard, Planning Commission, Conservation Commission, and Energy Committee. As the community addressed the future of its schools, potential school closures and a proposed school merger of 2 districts were key issues. Save Our Community Schools was formed. Lincoln voted to leave the MAUSD and formed its supervisory district. NEAT coverage included the MAUSD Board, the Community Engagement Committee, the MAUSD/ANWSD Merger Study Committee, plus additional Save Our Community Schools and Merger Informational forums, which culminated in a district-wide vote on the Merger.

Our community continues to be resilient and creative. NEAT collaborated with the 5-Town Friends of the Arts in a new Winter Music Series at the Lawrence Memorial Library. Music continued at the Ripton Community Coffee House, now housed at Lincoln's Burnham Hall. Talent was also on display at Lincoln's Hill Country Holiday Variety Show. Bristol's famous 4th of July parade and Outhouse Race DID happen this year and NEAT was there with the camera.

All events can be viewed online at www.neatbristol.com/Video on Demand. NEAT broadcasts programs daily on CH1080 (Comcast cable) and the website. Outlying towns can also record their meetings and send us video files, so we can broadcast, post online, and archive, providing a broader platform for our 5 town districts.

To preserve our community history, we continue to expand our permanent digital Archive. Visit Video Archive on the website. If you need to view an older video and can't find it yet on the website, please contact us at neatbristol@gmail.com or call 453-8562. Although a small operation, NEAT prides itself on covering important local issues and events. Let us know what matters to you. We value the partnerships within the community that help us maintain our services. Thank you! Stay safe.

Mary Arbuckle, Executive Director
Shawn Kimball, Media Production, Tech Support
Cal Hopwood, Videographer, Media Educator

Peace Garden

Whatever your memory of the Peace Garden, what has happened in the last 4 decades is exactly what the children of Bristol Elementary envisioned when they designed it: a place where people could stroll, play, sit, chat and contemplate the interconnectedness of all nations.

The Peace Garden has no political affiliation and, in fact, was named and modeled after the Peace Garden in Washington DC. The idea grew out of the International Art Exchange (1987-88) in which children from around the world exchanged artwork. Bristol children were inspired to mark this amazing feat in some way. They considered contributing money to the Peace Garden in Washington, DC. Finally, after much discussion, they decided not to contribute to the larger garden but rather to create their own in Bristol, VT.

Our Peace Garden continues to be a place where many enjoy sitting, contemplating, playing, and strolling. 2021 was the 30th anniversary of the dedication of the Bristol Peace Garden. We plan to commemorate this anniversary during one of Bristol's town-wide celebrations in 2023. Look for an update in Front Porch Forum. We welcome any pictures you have of students and teachers at BES creating the Peace Garden or tending it in the early years. Please send those to barash.phoebe@gmail.com

Again, this year we had the pleasure of working with Andrea Murnane's second-grade students to mulch the garden in the spring and plant chrysanthemums in the fall.

We had a number of group workdays throughout the 2022 gardening season, with many volunteers pitching in. The seven beds, representing the seven continents, were in full splendor from April through late October. The garden is a gem on our town green.

We have quite a few new members in our community. If you are among them, or if have lived here for a while and are looking for a volunteer opportunity, we welcome you! If you would like to volunteer to work with our team of volunteers, please email Phoebe Barash at barash.phoebe@gmail.com. We are particularly looking for younger community members to round out our group of more graying gardeners.

Thanks to our volunteers, businesses, and financial supporters. All of you keep the garden looking beautiful through donations of time, supplies, and funds: Martin's Hardware, Pine Tree Gardens, Livingston's Farm/Landscaping, Andrea Murnane and her second graders, Carol Price, Diane Corey, Sandy Desorda, Brenda McKean, Patty Heather-Lea, Louise Brynn, Bob Donnis, Amanda, Madyson and Mark Hutchinson, Leslie Cote, Kathy Burritt, Nancy Skidmore, Linda Cormany, Alice Leeds, Meridith McFarland, Sara McGrath, Karen McEachen. A big thank you also to the Bristol Selectboard, the Town of Bristol, and the Bristol Road Crew for their continued support of the Peace Garden.

Phoebe Barash
Bristol Peace Garden Committee, January 2023

Tri-Valley Transit (TVT) Services

Thank you for the Town of Bristol's generous support last year. During the past four years, your support helped us provide an annual average of 5,288 free Dial-a-Ride for Bristol residents either by volunteer drivers or on wheelchair-accessible vehicles, including TVT-owned vehicles operated by Elderly Services, Inc. In addition, 5,424 Shuttle Bus rides originated in Bristol in the past year. TVT's Dial-a-Ride and Shuttle Bus Systems provided a total of 158,302 rides for the year. All TVT's transportation programs enable community members to maintain their independence, gain and keep employment, and access critical healthcare and quality-of-life services.

Dial-a-Ride Programs – Focus on specialized populations including elders, persons with disabilities, and low-income families/individuals who are unable to access the bus system. In Bristol, Dial-a-Ride offers direct access from home to medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, vocational rehabilitation, radiation & dialysis, and substance abuse treatment.

Bus System – Promotes economic development, energy conservation, mobility independence, and quality of life. Bristol residents have direct access to an extensive shuttle bus system that can bring them around the county, north to Burlington and south to Rutland.

The state and local grants through which we provide these services require us to raise up to 20% of "local match" dollars. TVT's requests from towns account for approximately 5% of the 20% requirement.

WomenSafe, Inc.
Elyssa Boisselle, Executive Director
24-hour Hotline: 802-388-4205
Business: 802-388-9180
info@womensafe.net
www.womensafe.net

In the fiscal year ending June 30, 2022* **WomenSafe** staff and volunteers provided the following total services:

- 544 total adults and children served through advocacy and supervised visitation services.
- 7,872 in-person meetings and phone calls through the advocacy program.
- 234 supervised visits and orientation meetings for 13 families including 21 children.
- Worked with the parents/caregivers of a total of 328 children exposed to violence.
- Prevention programming reached 4,180 youth and adults through 568 presentations and outreach events.
- 63 volunteers donated 7,088 hours of services.

**Numbers are unaudited*

BRISTOL

In Bristol, WomenSafe provided:

- Advocacy services to at least **48*** Bristol residents including the parents/caregivers of **42** children.
- **103** prevention programming presentations to **338** students and **68** adults at Bristol Elementary School and Mount Abraham Union Middle/High School.

** For safety, some people do not share their town of residence.*

OTHER AGENCY REPORTS

Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

Annual Report –Year End June 30, 2022

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the Region during its 2022 fiscal year:

Regional and Municipal Planning and Mapping

- Worked with Cornwall, Salisbury, Orwell and Vergennes on Municipal Planning Grants
- Worked with Bristol, Lincoln and Shoreham on Bylaw Modernization projects focused on housing.
- Represented the Region in Act 250 and Section 248 hearings.
- Assisted municipalities in applying for Village Center Designation: Salisbury, 2021
- Updated and readopted the Population and Housing section of the Regional Plan.

Educational Meetings and Grants

- Hosted educational workshops on planning topics, including housing, planning essentials and community septic.
- Wrote or provided information and support to communities and organizations to secure grant funding.

Emergency Planning

- Worked with Addison County's Regional Emergency Management Committee (REMC) and Vermont Emergency Management staff to assist with municipal emergency planning and training.
- Assisted communities in completing Local Emergency Management Plans to maintain ERAF status.
- Updated Mutual Aid agreements for Public Works Departments.
- Led an emergency exercise at the Hannaford Career Center
- Received two Flood Resilient Communities Fund (FRCF) grants
- Received one Building Resilient Infrastructure and Communities (BRIC) grant

Energy Planning:

- Assisted Waltham, Whiting, Shoreham, and Starksboro in developing their enhanced energy plans.
- Worked with Ferrisburgh and Vergennes to relaunch local energy committees.
- Worked with Efficiency Vermont and municipalities to implement enhanced energy plans.
- Provided energy scorecards for municipalities to track progress on state and local energy efficiency goals.
- Developed an online map of renewable energy resources and siting.

Transportation Planning

- Supported the Addison County Transportation Advisory Committee's regional priorities and studies.
- Supported Tri-Valley Transit/ACTR by providing leadership and technical support.
- Worked with municipalities to reduce road erosion from local roads.
- Assisted Towns with bike and pedestrian, Better Roads and stormwater grants.
- Served as a Municipal Project Manager for a sidewalk construction projects in Middlebury and Vergennes and a culvert replacement project in Bridport.
- Sponsored town transportation planning studies.
- Conducted traffic and pedestrian studies for towns.
- Hosted the regional Walk/bike council meetings and a statewide Bike/Ped Summit in Middlebury.
- Sponsored a Planning and Environmental Linkages Study for the City of Vergennes and surrounding communities

Natural Resources Planning

- Actively supported the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support conservation commissions.
- Prepared to serve as the Clean Water Service Provider for the Otter Creek Basin
- Provided educational outreach supporting the Otter Creek Tactical Basin Plan update.
- Assisted in stormwater planning projects and Ecosystem Restoration Program grants.

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting





ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT 2022 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 21 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Pantton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate appointed by each of the member municipalities. The Board regularly holds virtual meetings on the 3^d Thursday of the month at 7 PM, and the Executive Board meets monthly 8 days prior to the Board meeting at 4:30 PM. All meetings are open to the public.

District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

District Office and Transfer Station

Telephone: (802) 388-2333

Fax: (802) 388-0271

Website:

www.AddisonCountyRecycles.org

E-mail: acswmd@acswmd.org

Office Hours: M-F, 8 AM–4 PM

Transfer Station Hours: M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

HazWaste Center Hours: M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. A complete list of acceptable items and prices can be found on the District's website.

2022 Highlights

COVID-19. District staff have been working diligently toward maintaining the solid waste management and collection system within its 21 member municipalities during these challenging times. Despite the disruption of COVID-19, the District Transfer Station remained open to commercial haulers and area businesses and continued to provide access to essential services without service interruptions. Despite challenges of supply shortages, vendor staffing difficulties, and rising operational costs in 2022, District staff were creative and committed to keeping the District efficient in managing the solid waste generated. Thank you to our residents and businesses for your support, as well as your individual and collective efforts toward meeting the District's goals of waste reduction, reuse, recycling and composting!

New Organics Equipment. In 2022, the District was able to purchase new equipment for the management of food scraps at the Transfer Station, using \$40,000 of a Materials Management Implementation Grant awarded by the VT Department of Environmental Conservation in 2021. Items included: a 15-cu.yd., heavy-duty, sealed roll-off container with a rolling lid; a customized food scrap toter tipper; a portable toter washing system; a pickup truck/trailer for moving the toter washing system; and extra food scrap toters. The District was also awarded a grant from the VT League of Cities & Towns PACIF toward the toter tipper. These purchases enabled the District to more efficiently and safely operate a food scrap collection system at the Transfer Station.

Regional Residential Drop-off. The District is in the process of designing and permitting a new regional residential transfer station on Campground Road, off of Rt. 7. The facility is intended to provide an option for residents to drop off bagged trash and recyclables, along with food scraps and leaf & yard waste. The facility, to be built in 2 phases, will eventually accept scrap metal, tires, and special wastes (E-Waste, fluorescent light bulbs, books, and film plastic).

Financials. The District anticipates CY2022 total operating expenses of \$4,121,923, with operating revenues of \$3,927,234. CY2021 surplus revenues rolled over to the General Fund will make up the difference. Vendor price increases, fuel surcharges, equipment maintenance and other operational cost increases are beyond budgeted levels this year. Combined with increasing recycling processing fees charged by the recycler, price increases at the Transfer Station are inevitable in CY2023.

Illegal Burning/Disposal. The District contracted with the Addison County Sheriff's Department in 2022 to enforce its Illegal Burning & Disposal Ordinance. The District served again as County Coordinator for Green-Up Day, assisting the many area volunteers who organized collection of roadside litter, and providing bags and gloves. The District subsidized the disposal of 10.94 tons of roadside trash, 5.59 tons of tires, and various other items, for a total economic benefit to its member towns of \$2,483.

2023 Annual Budget

The District's adopted CY2023 Annual Budget differs from the proposed budget, due to a recent and unforeseen drop in recycling market prices, The Transfer Station tip fees will increase to \$145/ton (\$9 minimum fee) for MSW and C&D. The rate for Single Stream Recyclables will increase to \$125/ton. Rates on a few other items will have nominal increases. **There will be no assessments of member municipalities in CY2023.** For a copy of the full 2022 Annual Report and Adopted CY2023 Annual Budget and Rate Sheet, please call (802) 388-2333, or visit the District website at www.AddisonCountyRecycles.org.

Local Health Office Annual Report 2022

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is at the address and phone number above. We provide essential services and resources to towns across Addison County in order to protect and promote the health and well-being of people in Vermont. For example, in the past year and beyond, the Middlebury Local Health Office:

Protected communities from COVID-19: Since the pandemic began three years ago our doors have remained open, and we've been able to serve communities thanks to individuals, families, schools, businesses, first responders, and countless others that worked with us to meet the needs of local towns. We provided vaccine, testing, and information, along with other key public health services.

Worked to prevent and control the spread of disease: In collaboration with community partners, since COVID-19 response efforts began, we hosted over 60 COVID-19 vaccination clinics and provided over 8,780 COVID-19 doses. Since August 2021, all local health offices have also documented and helped manage 8,125 COVID-19-related situations, including 1,271 COVID-19 outbreaks.

Ensured local preparedness for future emergencies: We worked with partners like schools, hospitals, and emergency personnel to ensure effective pandemic response and support preparedness to distribute medicine, supplies, and information during public health emergencies. This year, we responded to the emergence of human monkeypox virus by sharing information and providing vaccine to community members. As of November 15, 2022, 13 hMPXV vaccine doses have been administered.

Stayed attentive to people and communities most underserved: We provided services and resources to people who are more likely to experience adverse health outcomes due to health inequities. For example, we provided vaccine at schools without access, shelters, meal, and food distribution sites, farms, and more.

Collaborated with Town Health Officers around environmental health: To help Vermonters better understand the relationship between their environment and their health, we collaborated with towns and other local partners. Find information about environmental health including lead, cyanobacteria (blue-green algae), food safety, drinking water, climate change, healthy homes, healthy schools, and more at www.healthvermont.gov/environment.

Provided WIC services and resources to families and children: Provided WIC nutrition education and support to 907 individuals between July 1, 2021 and June 31, 2022, while enabling them to save on groceries so they can have more to spend on other things their family needs. WIC also empowers families with breastfeeding/chestfeeding support and provides referrals to other health and nutrition services. Learn more at www.healthvermont.gov/wic.

Supported student health and youth empowerment: According to the Vermont Youth Risk Behavior Survey, only 64% percent of students in Addison County agree or strongly agree that they “believe they matter to people in their community.” This is higher than the state average of 58%. Regionally, efforts like mentoring and after-school enrichment programs help to ensure youth feel valued and included.

Promoted health in all policies: Health is not just individual behaviors and access to care, it's also housing, transportation, food access, education, natural resources, and other social determinants of health. We worked with towns, schools, worksites, healthcare providers, and other community organizations to establish plans, policies, and programming that improve health and wellness. To achieve health, we must continue to work together to improve opportunities for health across all sectors and periods of our lives.

ANNUAL TOWN MEETING RESULTS 2021

WARNING
ANNUAL TOWN MEETING
BRISTOL, VERMONT
March 1, 2022

The legal voters of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Tuesday, March 1, 2022, between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, to vote by Australian ballot on the following articles of business:

ARTICLE 1: To elect by Australian ballot the following Town Officers as required by law: one Selectboard member for a three-year term; one Selectboard member for a two-year term; two Library Trustees for a three-year term; one School Board member for a two-year term and one School Board member for a three-year term for Mt. Abraham Unified School District; one Moderator for a one-year term; one First Constable for a one-year term; one Second Constable for a one-year term; one Lister for a two-year term; one Lister for a three-year term.

Selectboard Member (3 year term) – Ian Albinson **654**

Selectboard Member (2 year term) – Darla Senecal **680**

First Constable (1 year term) - Bruce Nason **698**

Town Moderator (1 year, One) – Jennifer L. Wagner **387**, Gary Russell **335**

Library Trustee (3 year term) - Elizabeth “Betsy” Almeter **690**

Library Trustee (2 year term) – Erin Jipner **696**

Lister (3 year term) – Mark Bouvier **669**

Mount Abraham Unified School District Member (3 year term) - Elizabeth Sayre **668**

Mount Abraham Unified School District Member (2 year term, One)

- Erin Jipner **496**, William “Bill” Mount **214**

ARTICLE 2: Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of $\frac{3}{4}$ of one percent per month or fraction thereof for the first three months and thereafter one and one-quarter percent per month or fraction thereof from the due date of each installment with the payment of the real property taxes and interest to the Town Treasurer for the Town's fiscal year period of July 1, 2022 through June 30, 2023, real property taxes being due in two equal installments on November 15, 2022 and April 15, 2023 by physical delivery to the Town Office before midnight on that date? **Article passed 485 to 134.**

ARTICLE 3: Will the town limit the amount of the penalty charged by the collector of delinquent taxes for payments made after the due date for payment to four percent (4%) of the tax collected pursuant to 32 V.S.A. § 1674(3)(A)? **Article passed 558 to 75.**

ARTICLE 4: Will the voters set the salaries that shall be paid to the members of the Selectboard at the same as FY2021, being \$500 plus \$15 per meeting and \$25 per meeting for the Chair? **Article passed 701 to 57.**

ARTICLE 5: Will the voters adopt the proposed 2022-2023 fiscal year Public Works/Highway Fund Operating Budget in the amount of **\$830,770**, with **\$728,798** to be raised by taxes through a tax rate set by the Selectboard on the 2022 Grand List sufficient to raise **\$728,798**?

Article passed 637 to 124.

ARTICLE 6: Will the voters adopt the proposed 2022-2023 fiscal year Arts, Parks and Recreation Department budget in the amount of **\$320,546**, with **\$221,246** to be raised by taxes through a tax rate set by the Selectboard on the 2022 Grand List sufficient to raise **\$221,246**?

Article passed 592 to 177.

ARTICLE 7: Will the voters adopt the proposed 2022-2023 fiscal year General Fund Operating Budget in the amount of **\$957,425**, subject to modification by actions on the previous articles, with **\$765,641** to be raised by taxes through a tax rate set by the Selectboard on the 2022 Grant List sufficient to raise **\$765,641**? **Article passed 600 to 155.**

ARTICLE 8: Will the voters authorize the transfer of \$30,000 of the June 30, 2021 General Fund undesignated fund balance to the Capital Building Fund? **Article passed 636 to 119.**

ARTICLE 9: Will the voters authorize the transfer of \$52,500 of the June 30, 2021 General Fund undesignated fund balance to the Capital Road Fund? **Article passed 659 to 97.**

ARTICLE 10: Will the voters authorize the transfer of \$25,000 of the June 30, 2021 General Fund undesignated fund balance to the Capital Paving Fund? **Article passed 677 to 76.**

ARTICLE 11: Will the voters authorize the transfer of \$20,000 from the June 30, 2021 General Fund undesignated fund balance to the Reappraisal Reserve Fund? **Article passed 564 to 180.**

ARTICLE 12: Will the voters authorize the transfer of \$22,500 from the June 30, 2021 General Fund undesignated fund balance to the Fire Department Apparatus Reserve Fund?
Article passed 629 to 117.

ARTICLE 13: Will the voters appropriate the following sums to be placed in various Town Reserve Fund accounts as noted?

<u>Reserve Fund:</u>	<u>Amount:</u>
Capital Building Fund	\$30,000
Capital Fire Equipment Fund	\$25,000
Capital Fire Vehicle Fund	\$100,000
Capital Highway Equipment Fund	\$135,000
Capital Road Fund - Construction	\$40,000
Capital Road Fund – Paving	\$135,000
Capital Sidewalk Fund	\$40,000
Conservation Fund	\$10,000
Reappraisal Fund	\$15,000
Technology Fund	<u>\$ 7,000</u>
Total:	\$537,000

Article passed 614 to 115.

ARTICLE 14: Shall the voters of the Town of Bristol ratify the Town of Lincoln's vote of August 24, 2021 to withdraw the Town of Lincoln from the Mount Abraham Unified School District (MAUSD)? **Article passed 554 to 219.**

ARTICLE 15: Shall the Town of Bristol permit the operation of licensed cannabis retailers, subject to such municipal ordinance and regulation as the Selectboard may lawfully adopt and implement pursuant to 7 V.S.A. §863? **Article passed 513 to 266.**

ARTICLE 16: Will the voters approve an appropriation of \$153,899.80 for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes? **Article passed 653 to 127.**

ARTICLE 17: Will the voters appropriate \$29,000 for the Bristol Cemetery Association, Inc. in accordance with 24 V.S.A. §2691 for the purpose of maintaining Greenwood Cemetery (mowing and trimming) in a well-kept manner? **Article passed 681 to 90.**

ARTICLE 18: Will the voters appropriate \$10,000 to Bristol CORE, Bristol's non-profit downtown organization committed to increasing and maintaining the economic vitality of the downtown area? **Article passed 587 to 184.**

ARTICLE 19: Will the voters appropriate \$4,000 to the Bristol Family Center to provide childcare and early education programs serving many area working families and their children? **Article passed 663 to 114.**

ARTICLE 20: Will the voters appropriate \$6,000 to the Bristol Fourth of July Committee to organize the parade and events at the Town Green? **Article passed 684 to 95.**

ARTICLE 21: Will the voters appropriate \$2,500 to the Bristol Historical Society, caretaker for the local area history including local legends and artifacts? **Article passed 720 to 59.**

ARTICLE 22: Will the voters appropriate \$2,000 to the Bristol Little League to provide baseball for elementary school children? **Article passed 679 to 91.**

ARTICLE 23: Will the voters appropriate \$15,000 to the Bristol Recreation Club to manage the 10-acre recreation land and properties adjacent to Mt. Abe Unified School District? **Article passed 667 to 107.**

ARTICLE 24: Will the voters appropriate \$13,500 to the Bristol Rescue Squad to provide emergency treatment and transportation of ill and injured persons to nearby hospitals. **Article passed 744 to 37.**

ARTICLE 25: Will the voters appropriate \$1,200 to the Bristol Town Band, a group of citizens that play weekly on Town Park and at other locations? **Article passed 670 to 104.**

ARTICLE 26: Will the voters appropriate \$3,500 to NEAT (Northeast Addison Television), a non-profit public access television station which serves Bristol's five-town region? **Article passed 574 to 195.**

ARTICLE 27: Will the voters appropriate \$750.00 to the Addison Allies Network, Inc. for migrant farmworkers living in Addison County? **Article passed 596 to 177.**

ARTICLE 28: Will the voters appropriate \$4,700 to Addison County Home Health & Hospice for providing in-home care and hospice? **Article passed 724 to 55.**

ARTICLE 29: Will the voters appropriate \$4,800 to Addison County Parent/Child Center to provide family education services? **Article passed 653 to 123.**

ARTICLE 30: Will the voters appropriate \$2,000 to Addison County Readers, Inc. to support pre-school literacy activities? **Article passed 650 to 124.**

ARTICLE 31: Will the voters appropriate \$1,150 to Addison County Restorative Justice Services, Inc. to provide restorative projects for offenders who have potential to learn from their mistakes? **Article passed 579 to 173.**

ARTICLE 32: Will the voters appropriate \$300 to Addison County River Watch Collaborative, a citizen run water quality monitoring program? **Article passed 627 to 124.**

ARTICLE 33: Will the voters appropriate \$2,700 to Age Well to provide home and community-based services? **Article passed 670 to 85.**

ARTICLE 34: Will the voters appropriate \$3,875 to the Counseling Service of Addison County to offer professional mental health services, including a 24-hour emergency service? **Article passed 662 to 96.**

ARTICLE 35: Will the voters appropriate \$2,200 to Elderly Services to sponsor Project Independence Adult Day Health Center, Daybreak Alzheimer's Care Program, Family Caregiver Support Group, and the Aging Education Center? **Article passed 713 to 45.**

ARTICLE 36: Will the voters appropriate \$1,500 to Habitat for Humanity Addison County to build affordable, energy-efficient, and sustainable homes for eligible families? **Article passed 624 to 128.**

ARTICLE 37: Will the voters appropriate \$1,000 to Homeward Bound (Addison County Humane Society, Inc.) to promote the ethical treatment of and prevention of cruelty to all domestic animals by providing shelter and education services? **Article passed 658 to 100.**

ARTICLE 38: Will the voters appropriate \$3,250 to HOPE (Helping Overcome Poverty's Effects) to provide emergency services, dental care, and affordable housing? **Article passed 625 to 130.**

ARTICLE 39: Will the voters appropriate \$1,400 to John W. Graham Housing and Services, to provide emergency shelter to the homeless? **Article passed 646 to 111.**

ARTICLE 40: Will the voters appropriate \$1,000 to Open Door Clinic to provide free health care to the uninsured and under-insured residents in Addison County? **Article passed 665 to 96.**

ARTICLE 41: Will the voters appropriate \$750 to RSVP and Green Mountain Foster Grandparent Program (volunteer), a program for people 55 and older who want to help meet community needs through use of their skills and knowledge to non-profit organizations? **Article passed 435 to 116.**

ARTICLE 42: Will the voters appropriate \$11,306 to Tri-Valley Transit (formerly Addison County Transit Resources) to provide transportation with a Tri-town Shuttle bus and other transportation services for elderly and the disabled? **Article passed 676 to 81.**

ARTICLE 43: Will the voters appropriate \$3,000 to Turning Point Center of Addison County for the purpose of supporting its mission to assist persons, their families, and their friends in recovery from substance use disorder and addictive behaviors? **Article passed 627 to 132.**

ARTICLE 44: Will the voters appropriate \$1,650 to Vermont Adult Learning to provide educational programs for adults? **Article passed 635 to 117.**

ARTICLE 45: Will the voters appropriate \$3,500 to WomenSafe to promote the social welfare of Addison County to reduce the incidents of physical, sexual, and emotional violence against women? **Article passed 678 to 91.**

Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 27, 2022. Received for record and recorded in the records of the Town of Bristol on January 28, 2022.

Bristol Selectboard:



John Heffernan, Chair



Ian Albinson



Joel Bouvier

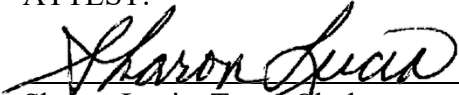


Michelle Perlee



Darla Senecal

ATTEST:



Sharon Lucia, Town Clerk

Town of Bristol

1 South St., PO Box 249, Bristol, VT 05443

Phone: (802) 453-2410 **Fax:** (802) 453-5188

Email: town@bristolvt.org **Website:** www.bristolvt.org

Office Hours: Monday thru Friday 8:00 a.m. to 4:30 p.m.

TELEPHONE NUMBERS

Town Clerk's Office	(802) 453-2410 x5
Town Treasurer's Office	(802) 453-2410 x5
Town Administrator's Office	(802) 453-2410 x1
Town Zoning Office	(802) 453-2410 x2
Town Lister's Office	(802) 453-2410 x3
Department of Public Works	(802) 453-4707
Bristol Recreation Department	(802) 453-5885
Bristol Hub Teen Center	(802) 453-3678
Bristol Water Department	(802) 453-2410 x5
Bristol Police Department	(802) 453-2533
Bristol Fire Department	(802) 453-3201
Bristol Rescue Squad	(802) 453-2513
Lawrence Memorial Library	(802) 453-2366
State Police	(802) 388-4919

EMERGENCY NUMBERS

Fire Department	911
Bristol Rescue Squad	911
State & Local Police	911

WEBSITES

Town of Bristol	www.bristolvt.org
Town of Bristol Facebook	www.facebook.com/bristolvt
Bristol Recreation Department	www.bristolvt.myrec.com
The Bristol Hub Teen Center	www.bristolskatepark.com
Lawrence Memorial Library	www.lawrencelibraryvt.org
Northeast Addison Television (NEAT)	www.neatbristol.com
Bristol CORE	www.bristolcore.org
Bristol Recreation Club	www.bristolrecclub.org

CLOSED ON THE FOLLOWING HOLIDAYS

New Year's Day	Independence Day	Thanksgiving Day
Martin Luther King Jr. Day	Labor Day	Day after Thanksgiving Day
Presidents' Day	Indigenous Peoples' Day	December 24 th (half day)
Memorial Day	Veterans' Day	Christmas Day

MEETINGS

Selectboard	2 nd and 4 th Monday at 7:00 p.m.
Planning Commission	3 rd Tuesday at 7:00 p.m.
Development Review Board	2 nd and 4 th Tuesday at 7:00 p.m.
Conservation Commission	2 nd Thursday at 6:00 p.m.
Energy Committee	3 rd Wednesday at 7:00 p.m.
Bicycle Pedestrian Advisory Committee	4 th Thursday at 7:00 p.m.