

This file is setup for implementation task tracking by assigned groups for the Town Plan.

This file is setup to update a master file for all of the Implementation tasks assigned to various groups in support of the Town Plan

Certain cells are locked to maintain formatting consistency necessary to link to the master file.

Input for each assigned group is as follows:

Column A - this field is used to indicate completion of the task. Milestones are 25%, 50%, 75%, and 100%.

Columns B, C, D, & E - are from the Implementation Tasks from the Town Plan and greyed out indicating no need to edit.

Column F - is for notes to be used for summarizing status in the master file for all groups to see. Please date entries.

Column G - is for use by the assigned group if they want to prioritize their tasks.

Column H (non-editable) is the rank for the assigned group from the Town Plan of responsibility if multiple groups are involved with the task

(1 = primary, 2 = secondary, 3 = tertiary).

Columns H, I, & J - are from the Implementation Tasks from the Town Plan and greyed out indicating no need to edit.

Columns L, M, & N are hidden columns with some sort values.

Implementation Plan Actions - Energy Committee										
% compl number	% Complete	Section Description	Sub-Section Description	Action	Progress	Priority	Level Resp	Responsibility	Schedule	
0	0	The Community	Transportation	2. Nominate a Bristol representative to sit on the Walk-Bike Council of Addison County to foster safe and accessible opportunities for walking and cycling as an alternative to single occupancy vehicles.	Apr 2021: Mar 2023:		2	Energy Committee	1 year	
0	0	The Community	Energy	1. Work toward implementing the goals and policies as described in the Enhanced Energy Plan to help meet the State's 2016 Comprehensive Energy Plan targets.	Apr 2021: Mar 2023:		1	Energy Committee	ongoing	
0	0	The Community	Energy	2. Maintain current energy resources and information on the town website.	Apr 2021: Mar 2023:		1	Energy Committee	ongoing	
0	0	Enhanced Energy Plan	Thermal Energy	1. Coordinate with Efficiency Vermont and other weatherization service providers to encourage Bristol residents to participate in weatherization programs.	Mar 2023:		1	Energy Committee	ongoing	
0	0	Enhanced Energy Plan	Thermal Energy	2. Promote the use of the residential and commercial building energy standards by asking the Zoning Administrator to distribute information about Vermont's Energy Codes to permit applicants and explaining options for energy efficiency.	Mar 2023:		2	Energy Committee	ongoing	
0	0	Enhanced Energy Plan	Thermal Energy	3. Conduct an energy audit of municipal buildings to identify weatherization retrofits and consider the recommendations for incorporation into the municipal capital budget.	Mar 2023:		1	Energy Committee	3 years	
0	0	Enhanced Energy Plan	Thermal Energy	4. Explore opportunities and pursue funding to upgrade efficiencies in all municipal buildings, and encourage efficiency measures in private residential and commercial buildings.	Mar 2023:		1	Energy Committee	5 years	
0	0	Enhanced Energy Plan	Thermal Energy	5. Pursue external funding to support the conversion of municipal buildings to efficient, and renewable heat sources.	Mar 2023:		2	Energy Committee	5 years	
0	0	Enhanced Energy Plan	Electrical Use	1. Promote the use of the residential and commercial building energy standards by asking the Zoning Administrator to distribute information about Vermont's Energy Codes to permit applicants and explaining options for energy efficiency.	Mar 2023:		2	Energy Committee	ongoing	
0	0	Enhanced Energy Plan	Electrical Use	2. Plan for and encourage electric vehicle charging infrastructure in the community.	Mar 2023:		1	Energy Committee	3 years	
0	0	Enhanced Energy Plan	Electrical Use	3. Investigate the installation of municipal solar and/or wind net-metering facilities to offset municipal electric use.	Mar 2023:		1	Energy Committee	5 years	
0	0	Enhanced Energy Plan	Electrical Use	4. Support installation of community-based renewable energy project(s) to allow Bristol's citizens to participate in the economic benefits of local energy production.	Mar 2023:		1	Energy Committee	ongoing	
0	0	Enhanced Energy Plan	Electrical Use	5. Explore opportunities and pursue funding to upgrade efficiencies in all municipal buildings.	Mar 2023:		1	Energy Committee	5 years	
0	0	Enhanced Energy Plan	Electrical Use	6. Encourage the incorporation of electric vehicle ready standards into building code.	Mar 2023:		2	Energy Committee	3 years	
0	0	Enhanced Energy Plan	Transportation	1. Work with ACTR to understand the ways in which service to Bristol could be improved.	Mar 2023:		1	Energy Committee	ongoing	
0	0	Enhanced Energy Plan	Transportation	2. Encourage the installation of electric vehicle charging infrastructure.	Mar 2023:		1	Energy Committee	3 years	
0	0	Enhanced Energy Plan	Transportation	4. Nominate a Bristol representative to sit on the Walk-Bike Council of Addison County to foster safe and accessible opportunities for walking and cycling as an alternative to single occupancy vehicles.	Mar 2023:		2	Energy Committee	ongoing	
0	0	Enhanced Energy Plan	Transportation	5. Support and educate citizens about Vermont's motor idling law (23 V.S.A. § 1110)	Mar 2023:		1	Energy Committee	ongoing	
0	0	Enhanced Energy Plan	Land Use, Generation and Transmission	1. The Bristol Energy Committee will work closely with the Bristol Planning Commission, DRB and Zoning Administrator on any proposed energy development projects within Bristol.	Mar 2023:		1	Energy Committee	ongoing	
0	0	Enhanced Energy Plan	Land Use, Generation and Transmission	2. Investigate the installation of municipal solar and/or wind net-metering facilities to offset municipal electric use to identify where installation is economically feasible.	Mar 2023:		1	Energy Committee	5 years	
0	0	Enhanced Energy Plan	Land Use, Generation and Transmission	3. Investigate installation of community-owner renewable energy project(s) to allow Bristol's citizens to participate in the economic benefits of local energy production.	Mar 2023:		1	Energy Committee	5 years	

Section	Sub-section	Action	Primary Responsibility (1)	Secondary Responsibility (2)	Tertiary Responsibility (3)	Schedule
The People	POPULATION & HOUSING	1. Conduct a Housing Study to identify the housing needs of the Bristol community and review the impacts of short-term rentals on current housing stock.	Planning Commission			3 years
The People	POPULATION & HOUSING	2. Update Zoning/Unified Development Regulations to allow a variety of housing types to accommodate all segments of the community.	Planning Commission			5 years
The Community	SCENIC, HISTORIC, & CULTURAL RESOURCES	1. Maintain inventory of significant historic structures, sites and districts.	Planning Commission	Town Administrator		ongoing
The Community	SCENIC, HISTORIC, & CULTURAL RESOURCES	2. Identify significant public scenic resources.	Conservation Commission	Planning Commission		5 years
The Community	MUNICIPAL FACILITIES & LANDS	1. Review and inspect all town facilities and buildings periodically, ensuring that insurance and maintenance protects the town's investments.	Selectboard			ongoing
The Community	MUNICIPAL FACILITIES & LANDS	2. Develop long-term plan for major renovation (if needed) of all the town-owned buildings including the schedule and possible funding sources.	Selectboard			5 years
The Community	ECONOMIC DEVELOPMENT	1. Assess the needs of small to mid-size commercial and light-industrial businesses that are compatible with the character of the town.	Planning Commission			1-5 years
The Community	ECONOMIC DEVELOPMENT	2. Maintain and promote the Downtown Designation to enhance the economic vitality of the downtown area.	Selectboard	Planning Commission		ongoing
The Community	ECONOMIC DEVELOPMENT	3. Use the Bristol Revolving Loan Fund (RLF) to attract new businesses and support existing businesses.	Selectboard			ongoing
The Community	EDUCATION & CHILDCARE	1. Support the Mt Abe Unified School District (MAUSD) in determining the 5-town future school structure.	Selectboard			ongoing
The Community	EDUCATION & CHILDCARE	2. Nominate representatives to actively participate on Mt Abe Unified School District (MAUSD) School Board	Selectboard			ongoing
The Community	EDUCATION & CHILDCARE	3. Identify steps that can be taken to meet the child care needs of Bristol.	Planning Commission			1-3 years
The Community	RECREATION & HEALTHY LIVING	1. Continue work planning for a new or renovated recreation center to replace the aging Hub.	Recreation Department	Selectboard		1 year
The Community	RECREATION & HEALTHY LIVING	2. Maintain existing public facilities and outdoor spaces that encourage social and leisure time activities among town residents.	Selectboard	Recreation Department	Conservation Commission	ongoing
The Community	UTILITIES	1. Explore alternative sewage treatment options to accommodate new development.	Selectboard			3 years
The Community	UTILITIES	2. Maintain current Operation and Maintenance Manuals for the town's service departments (i.e. Public Works, Water and Sewer Departments) that address technical standards and requirements and ensure continuity in their operations when there are staffing changes.	Selectboard			ongoing
The Community	TRANSPORTATION	1. Continue efforts to make the town and village pedestrian and bicycle-friendly and accessible to people with disabilities.	Selectboard	Planning Commission		ongoing
The Community	TRANSPORTATION	2. Nominate a Bristol representative to sit on the Walk-Bike Council of Addison County to foster safe and accessible opportunities for walking and cycling as an alternative to single occupancy vehicles.	Selectboard	Energy Committee		1 year
The Community	ENERGY	1. Work toward implementing the goals and policies as described in the Enhanced Energy Plan to help meet the State's 2016 Comprehensive Energy Plan targets.	Energy Committee	Selectboard	Planning Commission	ongoing
The Community	ENERGY	2. Maintain current energy resources and information on the town website.	Energy Committee			ongoing
The Community	PUBLIC HEALTH & SAFETY	1. Update and implement Local Emergency Management Plan and Local Hazard Mitigation Plan.	Selectboard	Town Administrator	EMD	Annually
The Community	PUBLIC HEALTH & SAFETY	2. Re-examine the purpose of our police force and how best to achieve that purpose.	Selectboard			ongoing
The Community	PUBLIC HEALTH & SAFETY	3. Conduct feasibility study for protecting the village spring from contamination due to flooding.	Town Administrator	Water Department		3 years
The Community	NATURAL RESOURCES & FOREST BLOCKS	1. Strive to maintain and improve public access to the New Haven River, Baldwin Creek and Bristol Pond.	Planning Commission	Conservation Commission		ongoing
The Community	NATURAL RESOURCES & FOREST BLOCKS	2. Develop a management plan to minimize introduction of invasive species into Bristol's natural communities on town properties.	Conservation Commission			5 years
The Community	NATURAL RESOURCES & FOREST BLOCKS	3. Develop education and outreach materials for landowners about Rare/Threatened/Endangered species and how to develop a management plan for these sites.	Conservation Commission			ongoing
The Community	NATURAL RESOURCES & FOREST BLOCKS	4. Work with adjacent towns, local groups, state agencies and willing land owners to develop low environmental impact biking and hiking trails that promote access to natural resource areas.	Conservation Commission	Planning Commission		ongoing
The Community	NATURAL RESOURCES & FOREST BLOCKS	5. Evaluate opportunities to conserve lands with high natural resource value, especially those adjacent to town-owned or already conserved properties, through purchase in fee simple or funding of conservation easements.	Planning Commission	Conservation Commission		ongoing
The Community	NATURAL RESOURCES & FOREST BLOCKS	6. Develop individual management plans for town parks	Conservation Commission	Bristol Recreation Department		3 years
The Community	FLOOD RESILIENCE	1. Improve storm water capacity on Mountain Terrace and East Street.	Selectboard	Town Administrator		5 years
The Community	FLOOD RESILIENCE	2. Expand storm water capacity in the Mountain Street/ Crescent Street area to meet a minimum 10-year flooding event.	Selectboard	Town Administrator		5 years
The Community	FLOOD RESILIENCE	3. Replace and upgrade storm water system along Spring Street and North Street to prevent flooding damage to the elementary school during heavy rain events.	Selectboard	Town Administrator		5 years
The Community	FLOOD RESILIENCE	4. Participate in National Flood Insurance Program training when offered by State/FEMA.	Zoning Administrator			ongoing
The Community	FLOOD RESILIENCE	5. Explore options to stabilize intersection of Basin Street where it meets East St./Rte. 17	Selectboard			ongoing
The Community	FLOOD RESILIENCE	6. Stabilize bank/ditch along Upper Notch Road.	Selectboard			
The Community	FLOOD RESILIENCE	7. Maintain adequate stream bank buffers and existing setbacks that recognize the dynamic nature of the New Haven River	Planning Commission			3 years
The Community	FLOOD RESILIENCE	8. Consider river corridor conservation and protection measures to decrease flood erosion losses and increase flood resiliency and discourage additional infrastructure in the river corridor area.	Planning Commission	Conservation Commission	Selectboard	5 years
Land Use and Planning		1. Review all existing zones and conform zoning changes to the adopted Town Plan.	Planning Commission			3 years
Land Use and Planning		2. Promote incentives and programs to encourage business and light industry investment and growth	Selectboard	Town Administrator		ongoing
Enhanced Energy Plan	Thermal Energy	1. Coordinate with Efficiency Vermont and other weatherization service providers to encourage Bristol residents to participate in weatherization programs.	Energy Committee			ongoing
Enhanced Energy Plan	Thermal Energy	2. Promote the use of the residential and commercial building energy standards by asking the Zoning Administrator to distribute information about Vermont's Energy Codes to permit applicants and explaining options for energy efficiency.	Zoning Administrator	Energy Committee		ongoing
Enhanced Energy Plan	Thermal Energy	3. Conduct an energy audit of municipal buildings to identify weatherization retrofits and consider the recommendations for incorporation into the municipal capital budget.	Energy Committee	Selectboard		3 years
Enhanced Energy Plan	Thermal Energy	4. Explore opportunities and pursue funding to upgrade efficiencies in all municipal buildings, and encourage efficiency measures in private residential and commercial buildings.	Energy Committee	Selectboard		5 years
Enhanced Energy Plan	Thermal Energy	5. Pursue external funding to support the conversion of municipal buildings to efficient, and renewable heat sources.	Selectboard	Energy Committee		5 years
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Enhanced Energy Plan	Electrical Use	3. Investigate the installation of municipal solar and/or wind net-metering facilities to offset municipal electric use.	Energy Committee			5 years
Enhanced Energy Plan	Electrical Use	4. Support installation of community-based renewable energy project(s) to allow Bristol's citizens to participate in the economic benefits of local energy production.	Energy Committee	Selectboard		ongoing
Enhanced Energy Plan	Electrical Use	5. Explore opportunities and pursue funding to upgrade efficiencies in all municipal buildings.	Energy Committee	Selectboard		5 years
Enhanced Energy Plan	Electrical Use	6. Encourage the incorporation of electric vehicle ready standards into building code.	Zoning Administrator	Energy Committee		3 years
Enhanced Energy Plan	Transportation	1. Work with ACTR to understand the ways in which service to Bristol could be improved.	Energy Committee			ongoing
Enhanced Energy Plan	Transportation	2. Encourage the installation of electric vehicle charging infrastructure.	Energy Committee			3 years
Enhanced Energy Plan	Transportation	3. Review municipal road standards to ensure that they reflect all "complete streets" principles applicable to our village and rural roads in order to enable safe access for all users, including pedestrians, bicyclists, motorists and transit riders of all ages and abilities.	Selectboard	Planning Commission		ongoing
Enhanced Energy Plan	Transportation	4. Nominate a Bristol representative to sit on the Walk-Bike Council of Addison County to foster safe and accessible opportunities for walking and cycling as an alternative to single occupancy vehicles.	Selectboard	Energy Committee		ongoing
Enhanced Energy Plan	Transportation	5. Support and educate citizens about Vermont's motor idling law (23 V.S.A. § 1110)	Energy Committee			ongoing
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Enhanced Energy Plan	Land Use, Generation and Transmission	2. Investigate the installation of municipal solar and/or wind net-metering facilities to offset municipal electric use to identify where installation is economically feasible.	Energy Committee			5 years
Enhanced Energy Plan	Land Use, Generation and Transmission	3. Investigate installation of community-owner renewable energy project(s) to allow Bristol's citizens to participate in the economic benefits of local energy production.	Energy Committee			5 years