



**TOWN OF BRISTOL
SELECTBOARD MEETING
Monday, March 13, 2023, 7:00 PM
In-person at Holley Hall**

Or remote Access via Zoom:
[https://zoom.us/](https://zoom.us/j/87912810018) ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003
Phone In: 1-646-558-8656
<https://us02web.zoom.us/j/87912810018?pwd=WFdGNUtJYWx1eHMrenpqTkZmUUNGZz09>

Selectboard Members

Ian Albinson, Chair
Darla Senecal, V. Chair
Joel Bouvier
Peeker Heffernan
Michelle Perlee

Town Clerk
Sharon Lucia

Town Treasurer
Anthony Delmonaco

Town Administrator
Valerie Capels

Administrative Assistant
Gail James

Fire Chief
Brett LaRose

Public Works Foreman
Eric Cota

Police Chief
Bruce Nason

Recreation Director
Meridith McFarland

**Hub Youth Center
Director**
Taylor Welch

**Zoning Administrator/
E-911 Coordinator**
Kris Perlee

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Bristol Town Office
Holley Hall
1 South Street
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Bristol, VT 05443
(802) 453-2410
www.bristolvt.org

AGENDA

I. Call to Order: 7:00 P.M.

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

II. Annual Selectboard organization matters:

1. Elect the Chair.
2. Elect a Vice-Chair.
3. Designate a regular meeting schedule, subject to occasional modification.
4. Designate *The Addison County Independent* as the Newspaper of Record.
5. Designate official posting locations for the Town (currently the Town Office, Lawrence Memorial Library, ~~Shaw's~~, Bristol Beverage, and Web site).
6. Authorize Treasurer's Office to process weekly payroll, with the Selectboard approving warrants twice a month.
7. Review of Selectboard Rules of Procedure.
8. Review Conflict of Interest Policy.
9. Designate Selectboard liaisons to Town departments.

III. Public Forum. (5 min. per person)

IV. Department Head Roundtable. (5 min. per person)

V. Regular Business.

1. Consider Bristol Recreation Department Coordinator Candidate: Zac Farnham-Haskell. *May include deliberation in executive session regarding personnel matters.*
2. Dog Ordinance Violation Public Hearing: Michael Mulligan, Lower Notch Road. (+/- 15 min.)

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3. Appointment and/or reappointment of Town officers or representatives, including new Conservation Commission candidate Noelle Rose and new ACRPC Delegate candidate Richard Butz. *May include deliberation in executive session to discuss appointments.* (+/- 10 min.)
4. Town Meeting Redux. (+/- 10 min.)
5. Selectboard calendar and goals for the coming year. (+/- 10 min.)
6. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
7. Selectboard roundtable (+/- 10 min.)
8. Town Administrator's report (+/- 5 min.)

VI. Other Business.

1. Correspondence, reports, correspondence received. (+/- 5 min.)

VII. Executive Session re. potential real estate negotiations per 1 V.S.A. §313(a)(2) and/or personnel matters per 1 V.S.A. §313(a)(3).

VIII. Adjourn.

Next Selectboard meetings:

- Monday, March 27, 2023
- Monday, April 10, 2023

Please note: All times are approximate and changes in the agenda can occur.
Minutes of meetings and some digital agenda materials can be found at: www.bristolvt.org/meeting-minutes/.
Videos of meetings can be found at: www.neatbristol.com/.