



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, March 27, 2023, 6:30 PM  
In-person at Holley Hall**

**Or remote Access via Zoom:**  
[https://zoom.us/](https://zoom.us/j/87912810018) ♦ **Meeting ID:** 879 1281 0018 ♦ **Passcode:** 619003  
**Phone In:** 1-646-558-8656  
<https://us02web.zoom.us/j/87912810018?pwd=WfGdGNUtJYWx1eHMrenpqTkZmUUNGZz09>

**Selectboard Members**

Ian Albinson, Chair  
Darla Senecal, V. Chair  
Joel Bouvier  
Peeker Heffernan  
Michelle Perlee

**Town Clerk**  
Sharon Lucia

**Town Treasurer**  
Anthony Delmonaco

**Town Administrator**  
Valerie Capels

**Administrative Assistant**  
Gail James

**Fire Chief**  
Brett LaRose

**Public Works Foreman**  
Eric Cota

**Police Chief**  
Bruce Nason

**Recreation Director**  
Meridith McFarland

**Hub Youth Center  
Director**  
Taylor Welch

**Zoning Administrator/  
E-911 Coordinator**  
Kris Perlee

♦♦♦

**Bristol Town Office**  
Holley Hall  
1 South Street  
P.O. Box 249  
Bristol, VT 05443  
(802) 453-2410  
www.bristolvt.org

**AGENDA**

- I. Call to Order: 6:30 P.M.**
- II. Executive Session** re. personnel matters per 1 V.S.A. §313(a)(3).
- III. Call to Order 7:00 P.M.**
  1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
  2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.
- IV. Public Forum.** (5 min. per person)
- V. Department Head Roundtable.** (5 min. per person)
- VI. Consent Agenda.**
  1. Acknowledge the VTrans Rule 118-4 Weight Limit notice.
  2. Approve Gran Fondo request for use of Bristol roads for annual bicycle event Saturday, June 24, 2023, beginning 6:00am.
  3. Approve annual Fire Station stormwater inspection contract with VTM Engineering for \$400.
  4. Approve annual Bristol landfill inspection contract with VTM Engineering for \$800.
  5. Approve annual wastewater system inspection contract with VTM Engineering for \$1,600.
  6. Approve annual contract with Homeward Bound Humane Society for \$600 flat rate.

Continued on next page ...

7. Approve curb cut/driveway access application #DA2023-01 for 118 Firehouse Drive, AllEarth Renewables, per the Public Works Foreman's recommendations.
8. Approve new water service connection for 118 Firehouse Drive, AllEarth Renewables.
9. Approve grant application authorization request retroactively of \$266.29 to Neat Repeats for "No Mow May" signs.
10. Approve grant application authorization request of \$15,000 to the United Way for Teen Center operations funding.
11. Approve grant application authorization request of at least \$175,000 to VTrans for paving of Lincoln Road.
12. Approve grant application authorization request of \$1,500 to VLCT PACIF for Public Works Department personal protective gear.

#### **VII. Regular Business.**

1. Munsill Avenue Sidewalk Scoping Study final report presentation: DuBois & King. (+/- 15 min.)
2. Bristol Police Station building concept site plan alternatives review: Cushman Design. (+/- 20 min.)
3. ARPA Funding Advisory Committee recommendations for use of ARPA funds. (+/- 30 min.)
4. Consider proposal to apply for DWSRF Step II design funds for a phased approach to the 1905 water line replacement starting with the western side of the village: Steve Palmer, VTM Engineering. (+/- 20 min.)
5. Update on the status of the Pine Street water line replacement project: Steve Palmer, VTM Engineering. (+/- 10 min.)
6. Continued appointment and/or reappointment of Town officers or representatives. *May include deliberation in executive session to discuss appointments.* (+/- 10 min.)
7. Review and approval of the March 13, 2023 meeting minutes. (+/- 5 min.)
8. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
  - Hogback Brewery – Special Event Permit for Pocock Rocks Music Festival 6/17/2023
  - Walgreen's – Second Class License and Tobacco License
9. Selectboard roundtable (+/- 10 min.)

Continued on next page ...

10. Town Administrator's report (+/- 5 min.)

**VIII. Other Business.**

1. Correspondence, reports, correspondence received. (+/- 5 min.)

**IX. Adjourn.**

Next Selectboard meetings:

- Monday, April 10, 2023
- Monday, April 24, 2023

Please note: All times are approximate and changes in the agenda can occur.

Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).

Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/).