

Bristol Selectboard 2023-2024 Calendar and Goals

March 13 & 27

- Selectboard organizational meeting.
- Town Officer appointments.
- Munsill Avenue Sidewalk Scoping Study final report
- ARPA Committee recommendations for use of funds
- Continued review of RLF documents
- VTM landfill, wastewater, and Fire Station stormwater annual inspection agreements.
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April 10 & 24

- Continued Town Officer appointments.
- 3rd FY2023 quarter budget review (Jan.-Mar.).
- Local Emergency Management Plan update and adoption.
- FY2021 audit report presentation

May 8 & 22 (five Mondays)

- Personnel policies review and updates.
- Water and Sewer Dept. public hearing; set budgets.
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June 12 & 26

- Water and Sewer Dept. public hearing; set budgets.
- NEPBA Police Union contract review.
- Road trip with DPW Foreman Eric Cota.
- Class 4 roads policy draft.
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July 10 & 24 (five Mondays)

- Compensation adjustments.
- 4th FY2022 quarter budget review (Apr. Jun.).
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August 14 & 28

- Set tax rate.
- Jackman's fuel pre-buy agreements.

- Community engagement regarding Bristol policing policies.
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September 11 & 25

- Paving and sidewalk project updates.
- Zoning Administrator and Town Administrator contracts

October 9 & 23 (five Mondays)

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November 13 & 27

- 1st FY2023 quarter budget review (Jul.-Sep.)
- Initiate FY2025 budget and capital budget process.
- Preliminary FY2025 budget sections review.
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December 11 & 18

- Health insurance renewal.
- Budget review.
- Capital budget and plan review.
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January 8, 15, and 22 (if we get an early start on the budget, we might not need to meet on the off-Mondays)

- 2nd FY2024 quarter budget review (Oct.-Dec.)
- Adopt general fund and Police budget.
- Adopt capital budget.
- Town Report review.
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February 12 & 26

- Preparations for Town Meeting.
- Police District public info meeting.
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March 4 & 5

- Town and Police District Meetings.

Bristol Selectboard 2023-2024 Calendar and Goals

March 11 & 25

- Selectboard organizational meeting.
- Town Officer appointments.
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A SAMPLE of COMPLETED PROJECTS/ACTIVITIES

- ✓ West Street slope stabilization with EWP funding completed.
- ✓ Stoney Hill Infrastructure Project completed.
- ✓ Local Emergency Management Plan (LEMP).
- ✓ Emerald ash borer strategic management plan drafted (FPR grant).
- ✓ East Street sidewalk section replacement.
- ✓ Airport Road sidewalk scoping study (ACRPC TAC grant).
- ✓ Munsill Avenue new sidewalk scoping study (VTrans Bike Ped grant).
- ✓ Police Union contract update and adoption.
- ✓ Winter maintenance policies (roads, sidewalks, salt, sand, property damage, etc.).
- ✓ Water Ordinance update (galvanized pipes, tracer wire, permit to work in ROW, etc.).
- ✓ Unified Development Regulations review and adoption.
- ✓ Water Ordinance revised and updated.
- ✓ Bristol Community Solar project at landfill.
- ✓ School Street & Elementary School infiltrations chambers final designs (Clean Water Block grants).
- ✓ Lincoln Road, Briggs Hill Road intersection and Bartlett Falls parking studies (ACRPC TAC grant).
- ✓ Pine Street water line replacement final designs and bond vote.
- ✓ Holley Hall bell tower and roof repair.
- ✓ Lawrence Memorial Library roof repair.

CURRENT PROJECTS/ACTIVITIES

- FY2022 audit.
- Pump house system upgrades.
- DWSRF construction loan, bid docs.

- Basin Street improvement project, MPM, design team.
- Personnel policies review and update.
- American Rescue Plan Act (ARPA) scoping.
- FEMA reimbursements for Oct. 31-Nov. 1, 2019 storm.
- Lincoln Road riverbank stabilization project (VTrans grant).
- Town Garage building improvements/replacement site and facility analysis >> consider whether to proceed with Phase I Environmental Assessment.
- New Police Station on Firehouse Drive feasibility study.
- Town buildings maintenance and repair planning and budgeting.
- Update of the All Hazards Mitigation Plan (VEM/FEMA).
- Eagle Park universal fishing platform repair.
- Village street tree improvement plan and implementation.
- Revolving Loan Fund policies and application updates.
- Class 4 road maintenance policies.
- Town Officer vacancies/recruitment.
- Community engagement regarding Bristol policing.
- Grease trap maintenance monitoring.
- Outreach to contractors regarding water service repair protocols and permit to dig in right-of-way.
- Lawrence Memorial Library building repainting.
- Bus shelters.
- Continue examining village speed limit reduction.

PENDING/FUTURE PROJECTS/ACTIVITIES/GOALS

- Update sidewalk replacement plan.
- Core Sewer Ordinance update (grease traps, fees).
- Village water lines replacement/road reconstruction planning.
- RFQ for sewer system study engineer.
- Grant writer job description and recruitment.
- CWSRF planning loan: wastewater capacity expansion design & feasibility.
- Upper Notch slide repair.

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- Lincoln Road/Briggs Hill intersection Bartlett Falls parking study follow-up.
- Memorial Park improvements.
- Briggs Hill slope stabilization.
- Selectboard handbook.
- Upper Notch illegal dump cleanup and enforcement.
- Stormwater master plan implementation projects (ERP and other grants).
- Scoping study: West Street south side sidewalk upgrade from Champlain Farms to ... Maple Street?
- Orchard Terrace water line extension and cash flow projections.
- New Community Center/Hub Teen Center.
- Redesign Web site.
- Howden Hall Coach House touch-up painting.
- Comprehensive Capital Improvement Plan.
- Continuity of Operations Plan.
- Certified Local Government.

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