

Bristol Town Administrator

From: Koss, Meagan <Meagan.Koss@vermont.gov>
Sent: Friday, March 24, 2023 2:52 PM
To: Jill Marsano; Bristol Town Administrator
Cc: Treasurer
Subject: RE: RF3-489-1.0, Town of Bristol, Service Line Inventory, ESA Approval Letter

Hi Jill,

I'll have to get this loan approval signed by DEC, then it will go to the Vermont Bond Bank (VBB) for loan agreement underwriting. When it's sent to VBB for underwriting, you and the Town will receive an "Authorized Letter of Finance" email from me notifying you that this step has happened. Next, VBB will coordinate with the Town to execute the agreement at that point.

Thank you,
Meagan

Meagan Koss | Drinking Water State Revolving Fund Project Developer
Vermont Agency of Natural Resources | Department of Environmental Conservation
802-249-2413 office/cell | Meagan.Koss@vermont.gov

Written communications to and from state officials regarding state business are considered public records and may be subject to public scrutiny.

From: Jill Marsano <jill@vtums.com>
Sent: Friday, March 24, 2023 2:47 PM
To: Koss, Meagan <Meagan.Koss@vermont.gov>; Valerie Capels <townadmin@bristolvt.org>
Cc: Eagan, Denise <Denise.Eagan@vermont.gov>; Monks, Padraic <Padraic.Monks@vermont.gov>; Treasurer <treasurer@bristolvt.org>
Subject: Re: RF3-489-1.0, Town of Bristol, Service Line Inventory, ESA Approval Letter

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Thanks, Meagan,

How does Bristol proceed to execute the loan agreement?

Jill Marsano
Owner/President
VTUMS Vermont Utility Management Services, LLC

[Please leave us a Google Review!](#)



From: Koss, Meagan <Meagan.Koss@vermont.gov>

Sent: Friday, March 24, 2023 2:43 PM

To: Valerie Capels <townadmin@bristolvt.org>

Cc: Eagan, Denise <Denise.Eagan@vermont.gov>; Monks, Padraic <Padraic.Monks@vermont.gov>; Treasurer <treasurer@bristolvt.org>; Jill Marsano <jill@vtums.com>

Subject: RF3-489-1.0, Town of Bristol, Service Line Inventory, ESA Approval Letter

Dear Valerie Capels:

This letter approves the Town of Bristol’s Engineering Services Agreement (ESA) for the above referenced project, RF3-498-1.0. This ESA has met the requirements and received approval of DWSRF Design Engineering Staff on 3/21/2023. A fully executed ESA has been submitted to this office. You will now be able to submit for reimbursement of costs incurred under this engineering agreement. Please note that the DWSRF will not be able to disburse funds until an executed loan agreement has been received.

The following costs were approved:

Description	NTE/LS	Amount
Additional Services – Service Line Inventory	NTE	\$ 91,339.00
	Total	\$ 91,339.00

Your engineering consultant is required to bill/invoice you for services rendered using the Water Investment Division (WID) standard billing/invoicing format. Disbursements of loan proceeds cannot be made until the loan agreement is approved and signed by all parties. Disbursement is done on a reimbursement basis after the WID has received certification of the Authorized Representative that the invoices have been paid. If this project is funded by any other non-DWSRF funding, the Applicant will, within sixty (60) days of receiving the non-DWSRF funding, repay the entire portion of the DWSRF planning loan.

If you have any questions regarding the information or requirements presented in this document, feel free to contact me at 802-249-2413 or Meagan.Koss@vermont.gov.

Sincerely,
Meagan Koss

Meagan Koss | Drinking Water State Revolving Fund Project Developer
Vermont Agency of Natural Resources | Department of Environmental Conservation
Water Investment Division, Water Infrastructure Financing Program
1 National Life Drive, Dean Davis Building | Montpelier, VT 05602
802-249-2413 office/cell | Meagan.Koss@vermont.gov

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