

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Town Treasurer – Anthony Delmonaco		
Emergency spending limits:	To be determined.	
Businesses with Standing Municipal Contracts		
Type of Contract	Name	Contact Info
VTUMS	Jill Marsano	377-2316 / info@vtums.com
Other Local Resources		
Type of Resources/Skills	Name	Contact Info / After Hours
Excavators	ACC Excavation	453-5954 / [REDACTED] (Rene)
	Acker	453-4678 / [REDACTED] (Chris)
	Driscoll	453-6495 / [REDACTED] (Adam)
	Hallock	453-2828
	Heffernan's	453-2587
	Kilbourn's	453-4777 / [REDACTED]
	Masterson's	453-4341 / [REDACTED] (Josh) / [REDACTED] (Dagan)
Food	Cubber's	453-2400
	Shaw's	453-4865
Transportation	Tri-Valley Transit	388-2287
Tree Removal	Brown's	453-3351
	Sargent's	349-7459
	Teacher's	316-1545
State support that is usually at no cost to the municipality: <ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police and Special Teams • Swiftwater Rescue Teams • Regional Shelter Support • State government agency expertise / services • Federal response agency expertise State support the municipality will normally eventually have to pay for: <ul style="list-style-type: none"> • Supplies and equipment (including sandbags) • VTrans equipment and personnel • Vermont National Guard support 		
<i>The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.</i>		

National Incident Management System (NIMS) Typed Resources*												
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other	
Critical Incident Stress Management Team	N/A	N/A	N/A	N/A		Hydraulic Excavator, Large Mass Excavation	N/A	N/A	N/A	N/A		
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation	N/A	N/A	N/A	N/A		
Mobile Communications Unit		1	N/A	N/A		Hydraulic Excavator, Compact	N/A	N/A	N/A	N/A	1	
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper	N/A	N/A	N/A	N/A	1	
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted	N/A	N/A	N/A	N/A	1	
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer	N/A	N/A	N/A	N/A		
Public Safety Dive Team	N/A	N/A	N/A	N/A		Track Loader	N/A	N/A	N/A	N/A		
SWAT/Tactical Team	N/A	N/A	N/A	N/A		Trailer, Equipment Tag-Trailer	N/A	N/A	N/A	N/A	2	
Firefighting Brush Patrol Engine	N/A	N/A	N/A	N/A		Trailer, Dump	N/A	N/A	N/A	N/A		
Fire Engine (Pumper)	2	1	N/A	N/A		Trailer, Small Equipment	N/A	N/A	N/A	N/A		
Firefighting Crew Transport	N/A	N/A	N/A	N/A		Truck, On-Road Dump	N/A	N/A	N/A	N/A		
Aerial Apparatus, Fire	N/A	N/A	N/A	N/A		Truck, Plow	N/A	N/A	N/A	N/A	5	
Fire Officer	N/A	2	N/A	N/A								
Foam Tender	N/A	N/A	N/A	N/A		Truck, Sewer Flusher	N/A	N/A	N/A	N/A		
Hand Crew	N/A	N/A	N/A	N/A		Truck, Tractor Trailer	N/A	N/A	N/A	N/A		
HAZMAT Entry Team	N/A	N/A	N/A	N/A		Water Pumps, De-Watering						
Engine Strike Team	N/A	1	N/A	N/A		Water Pumps, Drinking Water Supply - Auxiliary Pump						
Water Tender (Tanker)	N/A	1	N/A	N/A		Water Pump, Water Distribution						
Fire Boat	N/A	N/A	N/A	N/A		Water Pump, Wastewater						
Aerial Lift - Articulating Boom	N/A	N/A	N/A	N/A		Water Truck					N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain	N/A	N/A	N/A	N/A		Wheel Dozer	N/A	N/A	N/A	N/A		
Aerial Lift - Telescopic Boom	N/A	N/A	N/A	N/A		Wheel Loader Backhoe	N/A	N/A	N/A	N/A		
Aerial Lift - Truck Mounted	N/A	N/A	N/A	N/A		Wheel Loader, Large	N/A	N/A	N/A	N/A		
Air Compressor	N/A	N/A	N/A	N/A		Wheel Loader, Medium	N/A	N/A	N/A	N/A	1	
Concrete Cutter/Multi-Processor for Hydraulic Excavator	N/A	N/A	N/A	N/A		Wheel Loader, Small	N/A	N/A	N/A	N/A		
Electronic Boards, Arrow	N/A	N/A	N/A	N/A		Wheel Loader, Skid Steer	N/A	N/A	N/A	N/A		
Electronic Boards, Variable Message Signs	N/A	N/A	N/A	N/A		Wheel Loader, Telescopic Handler	N/A	N/A	N/A	N/A		
Floodlights	N/A	N/A	N/A	N/A		Wood Chipper	N/A	N/A	N/A	N/A		
Generator	N/A	N/A	N/A	N/A		Wood Tub Grinder	N/A	N/A	N/A	N/A		
Grader	N/A	N/A	N/A	N/A	1							

*Information about the NIMS Typed resources can be found at: <https://rtilt.preptoolkit.fema.gov>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Web site: www.bristolvt.org Facebook: https://www.facebook.com/bristolvt/ Instagram: https://www.instagram.com/townofbristolvt/ Twitter: @BristolTownAdm
Local Newspaper, Radio, TV:	See attached list.
Public Notice locations:	Inside and outside Town Office, Lawrence Memorial Library, Bristol Beverage, Web site, Martin's Hardware
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community-based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
Name / Notes	Contact Info
CARE (Citizen Assistance Registration for Emergencies)	(Supporting PSAP)
Nursing Home — Living Well	453-3946
Day Care – Bristol Family Center, Orchard Terr.	453-5659
Day Care – Susan Owen-Jankowski, 1000 South Rte 116	453-4071
Day Care – Wendy Chase, 3419 North Rte 116	453-3710
Day Care – Patricia Smith, 28 South Street	453-7827
Day Care – Erica Bouvier, 15 Pleasant Street	453-3456
Mobile Home Park – Maple Ridge, South Rte 116	877-2626
Mobile Home Park – Lauritsen, off Pine Street	877-2626
Mobile Home Park – Kountry Trailer Park	877-2626
Mobile Home Park – Blaises MHP, Rocky Dale Rd.	453-4207
Meals on Wheels – Christine Czarny	862-6253
Project Independence (Middlebury)	388-3983

6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
Spontaneous Sheltering	
<ul style="list-style-type: none"> Determine the approximate number of people who need sheltering Call the State EOC / Watch Officer at 800-347-0488 and request support Track the status of residents who need shelter until their situation stabilizes 	
Regional Shelter	
Location / Address:	
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	
Primary Local Shelter	
Location / Address:	Mount Abraham Union Middle & High School, 220 Airport Drive
Facility Contact(s):	Mike Orvis
Phone Numbers:	453-3227 / [REDACTED]
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	<p>To be determined: food, volunteers</p> <p>Capacity: 1,200 Generator? Yes Pets Allowed? Y / N</p>
Alternate Local Shelter	
Location / Address:	Bristol Elementary School, 57 Mountain Street
Facility Contact(s):	Jenni Utter, Admin. Assist. (jenni.utter@mausd.org), Bill Huggett, Interim Principal (bill.huggett@mausd.org)
Phone Numbers:	453-3227
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	<p>To be determined: food, volunteers</p> <p>Capacity: 830 Generator? No Pets Allowed? Y / N</p>

Annexes (Optional, create and letter as needed)

Standardized Individual Call Intake Form
Media Contacts List

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	Valerie Capels	453-2410 (w)	██████████	██████████	townadmin@bristolvt.org
Deputy EMD	Peter Coffey	453-3538 (h)	██████████		pcoffey@gmavt.net
EM Coordinator					
Local Response Organization Contacts					
Fire Chief	Brett LaRose	798-2673 (c)	██████████	453-3201 (FD non-emergency)	bristolfiredepartment@gmail.com
Deputy Fire Chief	Eric Forand	453-4167	██████████		bristolfirevt@gmail.com
Rescue Squad Chief of Service	Will Elwell	453-2472 (BRS non-emergency)	██████████		welwell@bristolrescuevt.org
Chief of Police & Constable	Bruce Nason	453-2533 (w)	██████████	██████████	bruce.nason@vermont.gov
County Sheriff	Michael Elmore	388-2981			
State Police	Lt. Cory Lozier	388-4919	← Dispatch		Cory.Lozier@vermont.gov
Local Dispatch Center	Shelburne	(802) 985-8051			jon.marcoux@vermont.gov
Local Public Works Contacts					
Public Works Foreman	Eric Cota	453-4707 (w)	██████████	██████████	bristolhighway@gmavt.net
Assistant DPW Foreman	TBD				
Town Garage	80 Pine Street	453-4707 (w)			
Drinking Water Utility	VTUMS	377-2316 (c)	██████████		info@vtums.com
Wastewater Utility	VTUMS	377-2316 (c)	██████████		info@vtums.com

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
Municipal Government Contacts					
Town Administrator	Valerie Capels	453-2410 (w)	██████████	██████████	townadmin@bristolvt.org
Town Clerk	Sharon Lucia	453-2410 (w)	██████████		clerk@bristolvt.org
Asst. Town Clerk	Kris Perlee	453-2410 (w)			zoning@bristolvt.org
Selectboard Chair	Darla Senecal		377-0119 (c)		heydarla712@gmail.com
Selectboard Alt	Ian Albinson	453-7378 (w)	██████████		ianalbinson+sb@gmail.com
Selectboard Alt	Joel Bouvier	453-2445 (h)	██████████	██████████	joelbouvier@yahoo.com
Selectboard Alt	Peeker Heffernan	453-2221 (h)	██████████		peeker@gmavt.net
Selectboard Alt	Michelle Perlee	453-2645 (h)	██████████		bdysense@comcast.net
Town Treasurer / Finance	Anthony Delmonaco	453-2410 (w)	██████████		treasurer@bristolvt.org
Town Health Officer	Diane Cushman	453-4163 (h)			wombats@gmavt.net
Deputy Health Officer	Ted Lylis	377-1421 (c)			tlylis@gmavt.net
Forest Fire Warden	Edward Shepard	453-2821 (h)			
Forest Fire Warden-Key Person #1	Brett LaRose	798-2673 (c)		453-3201	bristolfiredepartment@gmail.com
Forest Fire Warden-Key Person #2	Eric Forand	585-0633 (c)		453-3201	bristolvtfire@gmail.com
Tree Warden	John Swepston	453-4192 (w)	██████████		swepstonarborworks@gmail.com
Animal Control Officer	Bristol Police	453-2533 (o)			
School Contact #1	Patrick Reen	453-6943 (w)	██████████		Patrick.Reen@mausd.org
School Contact #2					
School District Office					
Other Contacts					

BRISTOL AREA MEDIA CONTACTS

Name	Phone #	Fax #	Email	Web	Address	City/Town	State	Zip Code
RADIO								
Eagle Country 97.5	(802) 864-9750		sales@eaglecountry975.com	www.eaglecountry975.com				
WOKO 98.9	(802) 658-1230	(802) 862-0786	woko@woko.com	www.woko.com	70 Joy Dr	South Burlington	VT	05403
WDEV 96.1	(802) 244-7321	(802) 244-1771	wdev@radiovermont.com	www.wdevradio.com	9 Stowe St, PO Box 550	Waterbury	VT	05676
Middlebury 92.1	(802) 388-7563		amanda@921wvtk.com	www.921wvtk.com	63 Maple St, Ste 9	Middlebury	VT	05753
WZXP 97.7	(802) 759-4000		wzxp@madriver.com	www.musicheads.us	PO Box 9	Bristol	VT	05443
Vermont Public Radio 107.9	(800) 639-2192	(802) 655-2799	news@vpr.net	www.vpr.org	365 Troy Ave	Colchester	VT	05446
TELEVISION								
WCAX 3 (CBS)	(802) 652-6300		channel3@wcax.com	www.wcax.com	PO Box 4508	Burlington	VT	05406
WPTZ (NBC)	(802) 655-5455	(802) 655-5451	sales@wptz.com	www.mynbc5.com	553 Roosevelt Highway	Colchester	VT	05446
WVNY-TV Local (ABC 22)	(802) 660-9333	(802) 660-8673	news@mychamplainvalley.com	www.mychamplainvalley.com	298 Mountain View Dr	Colchester	VT	05446
WFFF Local (FOX 44)	(802) 660-9333	(802) 660-8673	news@mychamplainvalley.com	www.mychamplainvalley.com	298 Mountain View Dr	Colchester	VT	05446
Vermont Public Television	(802) 655-4800	(802) 655-6593	viewerservices@vermontpbs.org	www.vermontpbs.org	204 Ethan Allen Ave	Colchester	VT	05446
Northeast Addison TV (Ch 16)	(802) 453-8562		neatbristol@gmail.com	https://videoplayer.telvue.com/play	25B Main St, PO Box 262	Bristol	VT	05443
NEWSPAPER								
Burlington Free Press	(802) 660-6500	(802) 660-1802	metro@freepressmedia.com	www.burlingtonfreepress.com	100 Bank St	Burlington	VT	50401
Addison Independent	(802) 388-4944		legal@addisonindependent.com	www.addisonindependent.com	58 Maple St	Middlebury	VT	05753
Seven Days Newspaper	(802) 864-5684		classifieds@sevendaysvt.com	www.sevendaysvt.com	255 South Champlain St Ste 5	Burlington	VT	05401
Sun Community News (VT Eagle)	(518) 873-6368	(518) 873-6360		www.suncommunitynews.com	14 Hand Ave, PO Box 338	Elizabethtown	NY	12932

Individual Intake Form in an Emergency

Instructions

- If anyone in the household is injured or deceased, tell the caller to hang up and call 9-1-1.
- Please complete as much of the form as you can.
- Please print legibly.
- Please tell the caller the information below.
- Use the area marked "Other Notes" make other comments or notes.

Information for the Resident/Caller

This information is being collected for three reasons.

1. To compile data for a possible Individual Assistance program declaration from FEMA or a disaster declaration from Small Business Administration.
 2. To provide disaster recovery agencies with information on the scale of damage so they can plan for resource needs.
 3. To connect homeowners with community-based recovery agencies (such as the Agency of Human Services, the Red Cross, Community Action Programs, and VT 2-1-1) and resources to assist with their needs after a disaster.
- Voluntary Agencies and resources may be available to assist homeowners with their needs after a disaster. Collecting this information does not register you for any federal or state assistance program or any other program; however this information may be shared with state and community disaster recovery resources in order to provide assistance. Please pay attention to local media or the DEMHS website for information on various assistance and how to register in the future.
 - Important Note: if FEMA Individual Assistance is made available for individual homeowners, it will only be for repairs to the primary dwelling and no assistance will be provided for camp, vacation, or second homes. If an SBA declaration is received, low interest loans will be available to homeowners for uninsured losses.
 - **In the event of a Disaster Declaration, you will need to register with FEMA. Providing information today provides information to FEMA to help support a disaster declaration and/or provides awareness to the state and your town about where resources may be needed.**
 - **For the purposes of this form, mobile homes are classified as homes that are not on a foundation.**
 - **Thank you for providing this information.**

Date	Name of person completing form		
1. Resident/caller name			
2. Street address			
3. Town		4. County	
5. Best contact #		6. Alternate contact #	
7. How many people are in the household?		8. What are their ages?	
9. Is anyone injured, have an immediate medical need, or do any of the residents have chronic health conditions or mobility issues (such as respiratory, heart, cancer, arthritis, diabetes, etc.)?			
<input type="radio"/> Yes → If so, please briefly describe the conditions: <input type="radio"/> No			
10. Do any of the residents need critical medications?			
<input type="radio"/> Yes → If so, how long of a supply do they have in their possession <input type="radio"/> No (Number of days)?			
11. What type of home is it? (Please check all that apply.)			
<input type="radio"/> Primary residence <input type="radio"/> Secondary residence		<input type="radio"/> Rental property <input type="radio"/> Mobile home <input type="radio"/> Other (please note):	

12. Do you own or rent the residence?	<input type="radio"/> Own <input type="radio"/> Rent	13. Is it a multiple unit structure?	<input type="radio"/> Yes <input type="radio"/> No
14. What is the nature of the emergency?	<input type="radio"/> Fire <input type="radio"/> Flood	<input type="radio"/> Wind storm <input type="radio"/> Ice storm	<input type="radio"/> Other:
15. Do you have insurance which covers the damage?	<input type="radio"/> Yes <input type="radio"/> No		
16. Is there damage to your home?	<input type="radio"/> Yes → <input type="radio"/> No/Not sure	If so, please briefly describe the damage:	
17. Is the home habitable—meaning can you sleep there?	<input type="radio"/> Yes <input type="radio"/> No/not sure	If no, where are you currently sleeping?	
19. Are there trees down?	<input type="radio"/> Yes → <input type="radio"/> No/not sure	If so, are they on the house or endangering the house or power lines? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Not sure	
20. Is/was there water in your basement?	<input type="radio"/> Yes → <input type="radio"/> No/Not sure	If so, how deep is/was it? If so, is/was it reaching your furnace? <input type="radio"/> Yes <input type="radio"/> No	
22. Is/was there water in your living area?	<input type="radio"/> Yes → <input type="radio"/> No/Not sure	If so, how deep is/was it on the first floor?	
22. Do you have heat?	<input type="radio"/> Yes <input type="radio"/> No/not sure	23. Is the home accessible via car, truck, etc.?	<input type="radio"/> Yes <input type="radio"/> No/not sure
24. Was the electricity disconnected for any period of time?	<input type="radio"/> Yes → <input type="radio"/> No/Not sure	Approximately how long was it off? Is it back on now? <input type="radio"/> Yes <input type="radio"/> No	
25. Do you have any household pets or animals?	<input type="radio"/> Yes → <input type="radio"/> No/Not sure	If so, what kind? If so, do they need shelter?	
26. Do you need shelter, food, water, clothes or other basic needs?	<input type="radio"/> Yes → <input type="radio"/> No	If so, what do you need immediately (in the next 24 hours)?	
27. Do you have any resources to share (such as ATVs, generators, snow mobiles, etc.)?	<input type="radio"/> Yes → <input type="radio"/> No	If so, please describe:	
28. Do you give permission to share your information with volunteers or case managers to get assistance?	<input type="radio"/> Yes <input type="radio"/> No		
Other notes:			

INTERNAL USE ONLY

Based on the information collected above provide an estimate of the extent of damage to this property.

- Affected:** No access, loss of power
- Minor:** Small amount of roofing or siding lost or windows broken, basement flooding in non-living space.
- Major:** Large amount of roofing or siding lost; some structural damage; basement flooding of living space. Structure habitable with short-term repairs.
- Destroyed:** Major structural damage, building not habitable without long-term repairs. Foundation damage.