



NOTICE OF AWARD

PLEASE READ ALL INFORMATION CAREFULLY!

April 13, 2023

Town of Bristol
PO Box 249
Bristol, VT 05443

Dear Valerie Capels:

Congratulations on your FY2024 Better Roads Category B Grant award! You have been awarded \$20,000.00 for a project on Notch RD. TH#8 that includes the following components per your grant application: Stone Lined Ditch / Tree clearing. All projects are currently undergoing an environmental review; if any project conditions arise from this review, your Grant Agreement may include additional Special Conditions of construction. You may not begin work until you have received a fully executed Grant Agreement from the Agency. It is expected that funding will be appropriated by the Legislature in early May 2023. If you would like to begin work on the project prior to July 1, 2023 but after execution of your grant agreement, that is permissible as long as the Town understands that there is some element of risk. However, we cannot reimburse for any of these costs until after July 1, 2023.

The Grantee shall complete work in accordance with specifications contained in the Vermont Better Backroads Manual, ANR Stormwater Manual or other applicable manual(s). Before completing work please make sure you have any necessary permits. Please remember to work safely! This may include items such as safety vests, hard hats, trench boxes, and work zone signs.

To receive reimbursement for your work you must complete the following:

Project completion checklist:

Work completed according to the specifications in the above referenced documents. This includes, but is not limited to:

- Mulch exposed soil areas daily, seed and mulch as soon as final work occurs;
- Use erosion control matting on side slopes over 2 horizontal: 1 vertical, use riprap where appropriate, likely in the base of ditches when slope is over 5%;
- If work is completed after September 15th, exposed areas must be stabilized with either hydroseeding or erosion control matting (seed and mulch is not adequate protection for winter);
- Use adequately sized culverts, headers and riprap at inlets and outlets if needed;
- Dispose of excess soil properly, not in wetlands or on streamside slopes;
- Use silt fencing at the base of exposed slopes but not in flowing water. Stabilize ditches with seed and mulch (before September 15th), erosion control matting, hydro seeding, or riprap.

The items below must be received with the final report in order to release grant award:

- Municipal Invoicing Spreadsheet with attached receipts/invoices
- A total of **4 color photos** including: 2 during construction, and 2 after project completion.

For reimbursement information and forms please see program website at:

<http://vtrans.vermont.gov/highway/better-roads>

Upon receipt, review, and approval of all items listed above, your town will be reimbursed for 80% of your project costs, up to your total grant amount. The deadline for completion of your FY2024 Better Roads grant project and submission of the final report paperwork is **June 30, 2024**. Your project may also be subject to a final inspection.

The Committee encourages you and your town road leaders to continue with Better Roads initiatives in a number of ways:

- Ask us for technical assistance, it is at no cost to you and you can take advantage of the proper road construction and maintenance expertise from around the state
- Tell your neighboring towns and road foremen about the Better Roads program. Help us spread the word about cost-effective techniques that improve water quality.
- Apply for Better Roads Grants next year.

If you have any questions or concerns, please contact Alan May (802) 828-4585.

Best regards,



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