

Bristol BPAC Meeting Minutes

2023-04-27

I. Call to Order: 7:00 P.M. via Zoom. Meeting was recorded.

In Attendance:

Christian DaBica

Marianne Eaton

Dustin Corrigan

Maddison Shropshire, ACRPC

Community Engage Practicum Middlebury College Students:

Finn Lester-Niles

Joseph Goldstein

Justin Moran

Shuyi Lin

No Quorum due to lack of attendance.

One Drive Folder (command click to open the link): [BPAC Share](#)

- I. **Review/approval** of the March 23, 2023 meeting minutes: Approved
- II. **Public Forum**: see discussion re: Sidewalk Audit
- III. **Grant Application Process**: Grant season is in progress.

Selectboard needs to apply yet it is up to this committee to recommend and enlighten the board. Susan Grasso has alerted us to upcoming deadlines. Here follows her email dated 4/12/23: **See article XVIII for pre-approval tasks.**

Considering applying for a Safe Streets and Roads for All (SS4A) grant? The following webinars are being offered by the USDOT to help you prepare your application.

Safe Streets and Roads for All (SS4A) Program - Action Plans

This webinar will offer a general overview of the SS4A program and the grant application process, with a particular focus on applying for grants to develop an Action Plan.

Wednesday, April 26, 1:00-2:30 p.m. (EDT)

[Register to attend the April 26 webinar.](#)

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Safe Streets and Roads for All (SS4A) Program - Supplemental Planning and Demonstration Activities

This webinar will offer a general overview of the SS4A program and the grant application process, with a particular focus on applying for funding for supplemental planning and demonstration activities.

Thursday, April 27, 1:30-3:00 p.m. (EDT)

[Register to attend the April 27 webinar.](#)

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Safe Streets and Roads for All (SS4A) Program - Implementation Grants

This webinar will offer a general overview of the SS4A program and the grant application process, with a particular focus on applying for Implementation Grants.

Tuesday, May 2, 1:30-3:00 p.m. (EDT)

[Register to attend the May 2 webinar.](#)

IV.

V.

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Presentation slides and webinar recordings will be posted on the [SS4A Webinar Series page](#). For questions, please contact SS4A@dot.gov.

VI.

VII.

The [SS4A program](#) funds regional, local, and Tribal initiatives through grants to prevent deaths and serious injuries on our nation's roadways. The deadline for applications is 5:00 p.m. (EDT) Monday, July 10, 2023.

VIII.

On Monday, April 10, 2023 at 11:14:07 AM UTC-4 Susan Grasso wrote:

IX.

The fiscal year (FY) 2023 [Notice of Funding Opportunity \(NOFO\) for Safe Streets and Roads for All](#) grants is live on [Grants.gov](#) and open for applications.

X.

XI.

This is the second round of funding for this grant program, which supports two types of grant activities: Planning and Demonstration Grants and Implementation Grants.

XII.

XIII.

Eligible applicants include local town governments among others (see the NOFO for details).

XIV.

XV.

Important: Before submitting your materials, you must have a Unique Entity Identifier (UEI) number in order to apply. To request a UEI, please visit [SAM.gov](#). **Note that this may take up to 30 days.** You are not committed to applying if you register with [SAM.gov](#), so complete this step early.

XVI.

The deadline for applications is 5:00 p.m. (EDT) Monday, July 10, 2023. Late applications will not be accepted. For details, more information, and applicant guidance:

[Review the NOFO](#)

[Visit our How to Apply page](#)

[Visit our Resources page](#)

[Review SS4A Frequently Asked Questions](#)

[Attend a grant application webinar](#)

[Learn about what's new in 2023](#)

XVII.

Award announcements are expected to be made by late 2023.

XVIII.

XIX.

Of the two programs, Planning and Demonstration Grants are more readily available. In fact, not all available funding was used in FY22! Some of that funding will be rolled

over into the FY23 program, so please review the NOFO carefully to consider opportunities for your community!

XX.

XXI. Vermont received one Planning and Demonstration Grant in FY22, awarded to the Mount Ascutney Regional Commission. As far as we know, it was the only Vermont entity to apply for a Planning and Demonstration grant under this program in FY22.

XXII.

XXIII. **Give us a heads up if you are considering an application for either grant opportunity!** We would be pleased to be a partner with you in that endeavor.

IV. Sidewalk/Infrastructure Audit

Students from Middlebury College Community Engage Practicum, along with Maddison Shropshire of ACRPC presented a sidewalk audit of Bristol's infrastructure. This is the first of its kind and will become a model for other towns to adopt. See the video recording to learn more about their findings. *Not posted to Youtube as of 4/28.*

After walking the entire village sidewalk grid, the group analyzed various conditions of health for each street describing the methodology and supporting this with images. Using R, a data analysis software, they took this information and highlighted where sidewalks are in good shape, as well as where improvements are needed.

The group will share this data with links to their findings. The public, including Town Administrators, will have access to this data along with their maps. Valerie can use this information to suggest where funding is best utilized and to establish the construction bidding process.

Next steps: Students will be setting up maps within the next few weeks to seek public comments regarding this data, how they use sidewalks, hearing stories and engaging with the public.

A discussion ensued regarding how valuable this information is but to highlight the lack of sidewalks in town, specifically Pine and Mountain Streets.

Future surveys to layer in to this initial phase could include bike racks, stop signs, crosswalks, etc.

V. Quarterly Initiative

Ideas to present to the Selectboard:

1. Assisted Crosswalks: one at the Spring to Pleasant to West Pleasant (Mountain to Liberty)
2. Traffic Calming needed on Mountain to Devino Lane. The sidewalk ends on Mountain/Devino. Devino to North Streets
3. Additional Bike racks: locations TBD

VI. Other Business

Traffic study (speed and vehicle count on Mountain/Devino) Police Chief or ACRPC could assist. Volunteers could count pedestrians at the same time this data is being collected.

Dustin has Strava app heat maps with data on pedestrian use. Demonstrates the most use are streets without sidewalks.

Two potential new members in front of the Selectboard.

VII. Adjourn 8:11pm

Next regular Bicycle Pedestrian Advisory Committee meeting:

Thursday, May 25, 2023