



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, June 12, 2023, 6:30 PM  
In-person at Holley Hall**

Or remote Access via Zoom:  
<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003  
 Phone In: 1-646-558-8656  
<https://us02web.zoom.us/j/87912810018?pwd=WFdGNUtJYWx1eHMrenpqTkZmUUNGZz09>

**Selectboard Members**

Darla Senecal, Chair  
 Joel Bouvier, V. Chair  
 Ian Albinson  
 Peeker Heffernan  
 Michelle Perlee

**Town Clerk**  
 Sharon Lucia

**Town Treasurer**  
 Anthony Delmonaco

**Town Administrator**  
 Valerie Capels

**Administrative Assistant**  
 Gail James

**Fire Chief**  
 Brett LaRose

**Public Works Foreman**  
 Eric Cota

**Police Chief**  
 Bruce Nason

**Recreation Director**  
 Meridith McFarland

**Hub Youth Center  
Director**  
 Taylor Welch

**Zoning Administrator/  
E-911 Coordinator**  
 Kris Perlee

♦♦♦

**Bristol Town Office**  
 Holley Hall  
 1 South Street  
 P.O. Box 249  
 Bristol, VT 05443  
 (802) 453-2410  
 www.bristolvt.org

**AGENDA**

- I. Call to Order: 6:30 P.M.**
  1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
  
- II. Executive Session** – personnel matters per 1 V.S.A. §313(a)(3) and potential real estate negotiations per 1 V.S.A. §313(a)(2). *May be continued at the other end of the agenda.*
  
- III. Call to Order 7:00 P.M.**
  1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
  2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.
  
- IV. Public Forum.** (5 min. per person)
  
- V. Department Head Roundtable.** (5 min. per person)
  
- VI. Public Hearing - Water and Sewer District Annual Meeting.** (+/- 45 min.)
  - Review of operating budgets, capital budgets, and upcoming projects
  - Consider adjustments to the sewer use fee structure to deal with high strength waste management.
  - General issues.
  
- VII. Consent Agenda.**
  1. Ratify minor adjustment to the Bristol Local Emergency Management Plan to address emergency purchasing.
  2. Acknowledge Steven Taylor’s resignation from the Bristol Energy Committee.
  3. Approval of Curb Cut Permit application #2023-02DA for Adam Gebo at 1524 Lower Notch Road per the DPW Foreman’s recommended conditions.



4. Authorize use of the Technology Reserve Funds for the Lister's Office to purchase a laptop.
5. Approve banner application from Fourth of July Committee across Main Street for Independence Day event.

**VIII. Regular Business.**

1. Consider appointment of Anna Daylor to the Planning Commission. *May include deliberation in executive session to discuss appointments.* (+/- 10 min.)
2. Update from Tree Warden John Swepston: tree removal issues, grant-funded village tree planting initiative, and status of the ad hoc Tree Committee. (+/- 30 min.)
3. Consider whether conditions can or should be placed on previous and upcoming ARPA funding allocations for completion of proposed activities. (+/- 15 min.)
4. Consider approval of one or more ARPA funding allocation requests from the Bristol Recreation Department: up to \$45,000 for a van, up to \$140,000 for skatepark renovations, and up to \$4,000 for a new public address (PA) system. (+/- 30 min.)
5. Review and approval of the May 8, May 22, and May 24, 2023 meeting minutes. (+/- 5 min.)
6. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
7. Selectboard roundtable (+/- 10 min.)
8. Town Administrator's report (+/- 5 min.)

**IX. Other Business.**

1. Correspondence, reports, correspondence received. (+/- 5 min.)

**X. Executive Session** re. potential contract negotiations per 1 V.S.A. §313(a)(1)(A), real estate negotiations per 1 V.S.A. §313(a)(2), and personnel matters per 1 V.S.A. §313(a)(3).

**XI. Adjourn.**

Next regular Selectboard meetings:

- Monday, June 26, 2023
- Monday, July 10, 2023

Please note: All times are approximate and changes in the agenda can occur.  
Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).  
Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/) and on [www.youtube.com](http://www.youtube.com).