

**Town of Bristol, VT  
Selectboard  
Minutes of Meeting  
Wednesday, May 24, 2023**

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**Members Present:** Ian Albinson, Joel Bouvier (Vice-Chair), Peeker Heffernan, Michelle Perlee, Darla Senecal (Chair)  
**Members Absent:** None.  
**Staff Present:** Valerie Capels (Town Administrator), Eric Cota (Public Works Foreman))  
**Others Present:** None.

**I. Call to Order.** Darla Senecal called the meeting to order at 3:00pm at the Public Works facility, 80 Pine Street.

**II. Regular Business**

**1. Capital projects tour. Starting at the Town Garage at 80 Pine Street, the Selectboard will visit sites in Bristol that are the subject of current and future capital project discussions.**

Members of the Selectboard, Valerie Capels, and Eric Cota met at the Public Works facility. The condition of the buildings and potential configurations of new or rearranged structures was discussed and how that might be affected by subsurface soil conditions. There was brief discussion about whether lowering the easement access between the DPW site and the MAUSD site to match the salt shed elevation would be an option.

Joel Bouvier provided a bus and the group then visited the gravel pit off of Stoney Hill adjacent to the Greenwood Cemetery. It is estimated the site may provide gravel for another three years. Potential future plans for the site was discussed, including final reclamation of the slopes.

The group then traveled to a site being considered for a future Public Works facility.

**MOTION:** Joel Bouvier made a motion to authorize Town Attorney Kevin Brennan to proceed with preparation of a purchase and sale agreement for the subject property per the conditions discussed. The motion was seconded by Michelle Perlee. All voted in favor.

In order of priority, the Selectboard identified five major capital projects:

1. Public Works facility upgrade
2. Water system upgrades and line replacements
3. Septic system maintenance and improvements
4. Basin Street improvements
5. Police Department location and expansion

Other projects include continued sidewalk replacement, road work, and major building maintenance.

Concerns were expressed about the impacts to town taxpayers and water and sewer rate payers of these all happening at the same time. Grants and low-interest loans will continue to be pursued. To the extent possible, the projects will be phased to minimize the fiscal impacts.

**2. Authorize accounts payable warrant and any liquor or tobacco licenses.**

The warrant reflects the approved ARPA allocations with a total amount of \$440,065.00.

**VII. Other Business.**

**1. Correspondence/reports received** were reviewed.

The Vermont Agency of Human Services memo inviting communities to participate in homeless response efforts was acknowledged.

**VIII. Adjourn.**

The meeting adjourned at 5:50pm.

Respectfully submitted,  
Valerie Capels, Town Administrator