

Bristol Town Administrator

From: Brett LaRose Fire Chief <bristolfiredepartment@gmail.com>
Sent: Thursday, June 22, 2023 12:11 PM
To: Bristol Town Administrator
Cc: Ian Albinson (ianalbinson+sb@gmail.com); Bristol Clerk
Subject: Fwd: Leave of Absence
Attachments: Swain_LOA.pdf

Hi Valerie,

Can I please ask you to include on the June 26 Selectboard agenda a leave of absence request from Firefighter Greg Swain. Greg has been called up for an Active Duty assignment with the U.S. Air Force.

Thank you,
-Brett

Brett LaRose
Chief
Bristol Fire Department
802-453-3201 - BFD Voicemail
802-798-2673 - Mobile

Please note that this email message, along with any response or reply, is considered a public record, and thus, subject to disclosure under the Vermont Public Records Law (1 V.S.A. §§ 315-320).

----- Forwarded message -----

From: **Greg Swain** <gregswain95@gmail.com>
Date: Sun, Jun 11, 2023 at 6:59 PM
Subject: Leave of Absence
To: Brett LaRose Fire Chief <bristolfiredepartment@gmail.com>

Chief,

I've attached my Leave of Absence letter.

Thank You,

Greg

Greg Swain

13 West Street, Apt F, Bristol, VT 05443 · 802-349-8566 · gregswain95@gmail.com

June 11, 2023

Brett LaRose
Chief
Bristol Fire Department
P.O. Box 249
Bristol, Vt 05443

Chief LaRose:

As per our conversations, I am writing to formally notify you that I will perform active duty with the United States Air Force beginning on June 27th, 2023. As such, I hereby request a Leave of Absence from the Bristol Fire Department for a period lasting 1 year.

My last day available to respond to calls or attend training will be June 25th, 2023.

I can be reached at the above address and phone number while I am on active duty.

Sincerely,

A handwritten signature in black ink, appearing to read 'Greg Swain', written in a cursive style.

Greg Swain