



**TOWN OF BRISTOL
SELECTBOARD MEETING
Monday, July 24, 2023, 6:30 PM
In-person at Holley Hall**

Or remote Access via Zoom:
<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003
 Phone In: 1-646-558-8656
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNuUjYwX1eHMrenpqTkZmUUNGZz09>

Selectboard Members

Darla Senecal, Chair
 Joel Bouvier, V. Chair
 Ian Albinson
 Peeker Heffernan
 Michelle Perlee

Town Clerk
 Sharon Lucia

Town Treasurer
 Anthony Delmonaco

Town Administrator
 Valerie Capels

Administrative Assistant
 Gail James

Fire Chief
 Brett LaRose

Public Works Foreman
 Eric Cota

Police Chief
 Bruce Nason

Recreation Director
 Meridith McFarland

**Hub Youth Center
 Director**
 Taylor Welch

**Zoning Administrator/
 E-911 Coordinator**
 Kris Perlee

Bristol Town Office
 Holley Hall
 1 South Street
 P.O. Box 249
 Bristol, VT 05443
 (802) 453-2410
 www.bristolvt.org

AGENDA

- I. Call to Order: 6:30 P.M.**
 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).

- II. Executive Session** – personnel matters per 1 V.S.A. §313(a)(3), potential contract negotiations per 1 V.S.A. §313(a)(1)(A), and potential real estate negotiations per 1 V.S.A. §313(a)(2), *May be continued at the other end of the agenda.*

- III. Call to Order 7:00 P.M.**
 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
 2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

- IV. Public Forum.** (5 min. per person)

- V. Department Head Roundtable.** (5 min. per person)

- VI. Consent Agenda.**
 1. Approve grant authorization request from Kristen Underwood’s proposal for a Floor Resilient Communities Fund grant to conduct a scoping study/alternatives analysis of the New Haven River from the Hewitt Road bridge to the Saunders River Access to improve flood resiliency, improve water quality, and enhance habitats. No matching funds are required.
 2. Approve curb cut driveway access permit application 2023-03DA for the Masonic Libanus Lodge #47 for a new ADA entrance on North Street per DPW Foreman Eric Cota’s recommended conditions.
 3. Approve curb cut driveway access permit application 2023-04DA to relocate a driveway at 605 Cove Road per DPW Foreman Eric Cota’s recommended conditions.



VII. Water and Sewer Commission Consent Agenda.

1. Authorize submission of the Step III construction loan application to the DWSRF program for the Pine Street waterline replacement and designate Town Administrator Valerie Capels as the authorized representative. Will require Selectboard signatures on the Certification form.
2. Authorize submission of the Step II loan application to the DWSRF program for the Bristol West waterline replacement design and designate Town Administrator Valerie Capels as the authorized representative. Will require Selectboard signatures on the Certification form.
3. Approve new residential water connection application for 65 W. Pleasant Street per Water Operator's recommended conditions.
4. Approve minor modification to the previously-approved Sewer Department budget so it is level-funded with the previous year rather than decreased.

VIII. Regular Business.

1. Consider Lincoln Road River Restoration Project bids and award of contract. *May include deliberation in executive session regarding contract negotiations.* (+/- 10 min.)
2. Consider Eagle Park Universal Fishing Platform Project bids and award of contract. *May include deliberation in executive session regarding contract negotiations.* (+/- 5 min.)
3. Discussion of potential long-term options to stabilize the Briggs Hill Road slope failure. (+/- 15 min.)
4. Consider applying to the ACRPC Transportation Advisory Committee for a scoping study for upgrading LaFrance Road from Class 4 to Class 3. (+/- 15 min.)
5. Consider options for updating the Town-owned Seth Hill Waterworks (Lincoln, VT) Forest Conservation Plan that expires April 2024. (+/- 10 min.)
6. Review and approval of the June 26 and July 10, 2023 meeting minutes. (+/- 5 min.)
7. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
8. Selectboard roundtable (+/- 10 min.)
9. Town Administrator's report (+/- 5 min.)

IX. Other Business.

1. Correspondence, reports, correspondence received. (+/- 5 min.)

X. Executive Session re. *potential* contract negotiations per 1 V.S.A. §313(a)(1)(A), real estate negotiations per 1 V.S.A. §313(a)(2), and personnel matters per 1 V.S.A. §313(a)(3).



XI. Adjourn.

Next regular Selectboard meetings:

- Monday, August 14, 2023 ** Note there are three weeks from the July 24 meeting. **
- Monday, August 28, 2023

Please note: All times are approximate and changes in the agenda can occur.

Minutes of meetings and some digital agenda materials can be found at: www.bristolvt.org/meeting-minutes/.

Videos of meetings can be found at: www.neatbristol.com/ and on www.youtube.com.