



**Town of Bristol**  
Town Administrator  
1 South Street  
P.O. Box 249  
Bristol, VT 05443  
(802) 453-2410 ext. 1  
[townadmin@bristolvt.org](mailto:townadmin@bristolvt.org)

**\*\* CERTIFIED MAIL \*\***

August 22, 2023

Halee Ross  
246 Morgan Horse Lane  
Bristol, VT 05443

Subject: Notice of Selectboard Hearing: Dog Ordinance Violations

Dear Halee Ross:

We have received a report of one or instances regarding your dog roaming at large and exhibiting aggressive and vicious behavior. The most recent incident occurred on August 1, 2023.

Section 125-5 of the Bristol Dog Ordinance (copy enclosed) specifies that dogs running at large is a violation of the Ordinance. Section 125-2 of the Ordinance defines a viscous dog as one that "... causes reasonable fear of bodily injury by attacking or threatening to attack any domestic animal or any person ...". Running at large and the behavior of a viscous dog are defined as nuisances, which are prohibited in Section 125-4 of the Ordinance. Both of these allegations are a serious concern. You are strongly advised to take immediate measures to secure your dog.

We understand you recently registered your dog, which previously had not been registered. Please be advised that state law and Section 125-3 of the Bristol Dog Ordinance require that all dogs be registered with the Town Clerk prior to April 1 of each calendar year.

In accordance with Section 125-9 of the Ordinance, **this letter serves as official notice that a hearing has been scheduled for Monday, August 28, 2023, at approximately 7:00pm, at Holley Hall, 1 South Street.** You are encouraged to be present or provide information in advance to represent you. The meeting starts at 7:00pm, and this item will follow some standard items on the agenda. You and others may participate in person or remotely via Zoom. The agenda will be posted at the Town Office and on the Town Web site by Friday afternoon and will also be available by e-mail.

On the afternoon of Tuesday, August 22, 2023, I attempted to reach Kaylee Ross by phone (using the number on the dog license form) and received a message that the party I dialed "is not accepting calls at this time."

A copy of the information to be provided to the Selectboard is enclosed.

Please contact me at 453-2410 ext 1 or [townadmin@bristolvt.org](mailto:townadmin@bristolvt.org) if you have any questions.

Halee Ross  
August 22, 2023  
Page 2 of 2

Sincerely,

A handwritten signature in black ink that reads "Valerie Capels". The signature is written in a cursive style with a large initial 'V'.

Valerie Capels  
Town Administrator

Encs.

C (w/o enclosures):    Bristol Police Department  
   Sharon Lucia, Town Clerk  
   Complaintants