



**TOWN OF BRISTOL
SELECTBOARD MEETING
Monday, September 11, 2023, 7:00 PM
In-person at Holley Hall**

Or remote Access via Zoom:
<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003
 Phone In: 1-646-558-8656
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWx1eHMrenpqTkZmUUNGZz09>

Selectboard Members

Darla Senecal, Chair
 Joel Bouvier, V. Chair
 Ian Albinson
 Peeker Heffernan
 Michelle Perlee

Town Clerk
 Sharon Lucia

Town Treasurer
 Anthony Delmonaco

Town Administrator
 Valerie Capels

Administrative Assistant
 Gail James

Fire Chief
 Brett LaRose

Public Works Foreman
 Eric Cota

Police Chief
 Bruce Nason

Recreation Director
 Meredith McFarland

Hub Youth Center Director
 Taylor Welch

**Zoning Administrator/
 E-911 Coordinator/
 Asst. Clerk and Asst.
 Treasurer**
 Kris Perlee

Bristol Town Office
 Holley Hall
 1 South Street
 P.O. Box 249
 Bristol, VT 05443
 (802) 453-2410
www.bristolvt.org

AGENDA

- I. Call to Order: 7:00 P.M.**
 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
 2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.
- II. Public Forum.** (5 min. per person)
- III. Department Head Roundtable.** (5 min. per person)
- IV. Regular Business.**
 1. Consider moving forward with preliminary paving estimates for Pine Street, Cartersville on Lower Notch Road, and Upper Notch Road. (+/- 10 min.)
 2. Approve the annual Harvest Festival plan on the Town Green: Recreation Department and Addison County Chamber of Commerce. (+/- 10 min.)
 3. Continued consideration of a plan to replace the Howden Hall sign: Ian Albinson. (+/- 10 min.)
 4. Review of the Selectboard’s calendar and goals. Set date for Basin Street Local Concerns Meeting. (+/- 15 min.)
 5. Approve municipal tax anticipation note for up to \$2,105,689 through the National Bank of Middlebury and execute loan documents. (+/- 5 min.)
 6. Review and approval of the August 14 and August 28, 2023 meeting minutes. (+/- 5 min.)
 7. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
 8. Selectboard roundtable (+/- 10 min.)



9. Town Administrator's report (+/- 5 min.)

V. Other Business.

1. Correspondence, reports, correspondence received. (+/- 5 min.)

VI. Executive Session – tentative re. *potential* contract negotiations per 1 V.S.A. §313(a)(1)(A), real estate negotiations per 1 V.S.A. §313(a)(2), and personnel matters per 1 V.S.A. §313(a)(3).

VII. Adjourn.

Next regular Selectboard meetings:

- Monday, September 25, 2023
- Monday, October 9, 2023 *?*

Please note: All times are approximate and changes in the agenda can occur.

Minutes of meetings and some digital agenda materials can be found at: www.bristolvt.org/meeting-minutes/.

Videos of meetings can be found at: www.neatbristol.com/ and on www.youtube.com.