

March 13 & 27

- Selectboard organizational meeting.
- Town Officer appointments.
- Dog Ordinance violations hearing.
- Munsill Avenue Sidewalk Scoping Study final report.
- Police Station schematic options.
- ARPA Committee recommendations for use of funds.
- VTM landfill, wastewater, and Fire Station stormwater annual inspection agreements.
- AllEarth Renewable water connection application.
- Gran Fondo roads use request.
- Grant authorization requests.
- Water system service line inventory services approval.

April 10 & 24

- Continued Town Officer appointments.
- 3rd FY2023 quarter budget review (Jan.-Mar.).
- Local Emergency Management Plan update and adoption.
- BFD Conex box purchase approval for training.
- Fire Station entrance relocation approval.
- Pine Street waterline replacement engineering services approval.
- Holley Hall front entry repair approval.
- Authorized issuance of RFQ for preliminary engineering services for updated sewer system pretreatment options.
- Garfield Street zoning issues.

May 8, 22, & 24 (five Mondays)

- Dog Ordinance violations hearing.
- Continued Town Officer appointments.
- APRA funding allocations.
- Police Station 3-year lease renewal.
- Grant Writer job description approval.
- Water and Sewer Dept. public hearing; set budgets.
- Howden Hall sign replacement proposal.
- Recycled Reading RLF loan amendment.

- Capital projects road tour.
- DEI report.
- Approval of DEI training next step grant approval.
- Approval of engineering services for the Bristol West water line replacement design.
- Special Meeting: DPW major projects road tour.
- Town Officer appointments.

June 12 & 26

- Water and Sewer Dept. public hearing; set budgets.
- New Sewer Dept. policy regarding high strength waste and exterior grease trap pumping.
- ARPA funding allocations.
- Town Officer appointments.
- Local Emergency Management Plan amendment adoption.
- Grant application authorization to plant up to 30 trees in village.
- Zoning enforcement issues.
- Munson Earth-Moving selected for Pine Street waterline replacement project.
- Town Officer appointment to PC.
- New Public Works Facility negotiations.

July 10 & 24 (five Mondays)

- Compensation adjustments.
- Firehouse Drive Apts. CDBG grant admin and mortgage documents executed.
- DuBois & King selected for Basin Street improvement project engineering.
- Grant application authorization to the Municipal Energy Resilience Program for energy assessments of municipal buildings.
- Updated Sewer Budget approved.
- Flood damage assessments: Briggs Hill Road, Lincoln Road, Lower Notch Road, Upper Notch Road.
- Grant application authorization to the Flood Resilient Community Fund for New Haven River scoping study.

Bristol Selectboard 2023-2024 Calendar and Goals

- Water connection approvals.
- New curb cut application approvals.
- VT Family Forests hired to update the Lincoln Waterworks Forest Management Plan.
- Grant Writer & Administrator hired.

August 14 & 28

- Set tax rate.
- Jackman's fuel pre-buy agreements.
- Police Station relocation options and next steps.
- Street tree planting approval.
- Opioid Settlement Fund distributions.
- Dog Ordinance violations public hearings.
- Road name requests.
- Tax anticipation note application authorization.
- Pine Street waterline replacement project overview and presentation.
- Lincoln Road riverbank and Eagle Park fishing platform repair contractor selection (Masterson); Lincoln Road funding gap.
- Public Works employee hired.
- Howden Hall sign replacement proposals.
- Approval to apply for "Health Equity and Community Design Technical Assistance Pilot Project" and creation of a vision of accessibility of town parks.

September 11 & 25

- Renew Zoning Administrator and Town Administrator 3-year contracts.
- Howden Hall sign replacement proposal.
- Annual Harvest Festival and Stampede 2.0 walk-a-thon approvals.
- Tax anticipation note loan documents.
- Paving quotes.
- Select consultant for the Local Hazard Mitigation Plan update.

October 9? & 23 (five Mondays)

- Basin Street Local Concerns Meeting.

- Consider updated sewer rate structure and possible Sewer Ordinance amendments.
- Explore Web site improvement options.
- Finalize RLF documents.
- Police District townwide expansion data review.
- Presentation of FY2021 and FY2022 audit reports by RHR Smith.
- Review of updated sidewalk replacement plan; put section out to bid for spring construction.

November 13 & 27

- FY2024 1st quarter budget review (Jul.-Sep.)
- Initiate FY2025 budget and capital budget process.
- Preliminary FY2025 budget sections review.
- Police District townwide expansion data review.
- Continued ARPA funding allocations.
- Review and approval of final Eagle Park Maintenance Plan.
- Class 4 highways and private roads maintenance policy.

December 11 & 18

- Health insurance renewal.
- Budget review.
- Capital budget and plan review.
- Police District townwide expansion data review.
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January 8, 15, and 22 (if we get an early start on the budget, we might not need to meet on the off-Mondays)

- 2nd FY2024 quarter budget review (Oct.-Dec.)
- Adopt general fund and Police budget.
- Adopt capital budget.
- Town Report review.
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February 12 & 26

- Preparations for Town Meeting.
- Police District public info meeting.

Bristol Selectboard 2023-2024 Calendar and Goals

March 4 & 5

- Town and Police District Meetings.

March 11 & 25

- Selectboard organizational meeting.
- Town Officer appointments.
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A SAMPLE of COMPLETED PROJECTS/ACTIVITIES

- ✓ West Street slope stabilization with EWP funding completed.
- ✓ Stoney Hill Infrastructure Project completed.
- ✓ Local Emergency Management Plan (LEMP) adopted.
- ✓ Airport Road sidewalk scoping study (ACRPC TAC grant).
- ✓ Munsill Avenue new sidewalk scoping study (VTrans Bike Ped grant).
- ✓ Police Union contract update and adoption.
- ✓ Unified Development Regulations review and adoption.
- ✓ Water Ordinance revised and updated.
- ✓ Bristol Community Solar project at landfill.
- ✓ Lincoln Road, Briggs Hill Road intersection and Bartlett Falls parking studies (ACRPC TAC grant).
- ✓ Pine Street water line replacement final designs and bond vote.
- ✓ Holley Hall bell tower and roof repair.
- ✓ Lawrence Memorial Library roof repair.
- ✓ Pump house generator replaced.
- ✓ ARPA Funding public outreach and recommendations.
- ✓ Eagle Park Universal Fishing Platform project hazard mitigation approved by FEMA; put out to bid for construction.
- ✓ FY2021 audit.
- ✓ Pine Street waterline replacement construction started.
- ✓ Basin Street improvement project, MPM, design team assembled.
- ✓ Grant Writer & Administrator hired.
- ✓ Public Works employee hired.
- ✓ Upper Notch illegal dump cleanup progress.

CURRENT PROJECTS/ACTIVITIES

- FY2022 audit.
- Pump house system upgrades.
- Lincoln Road riverbank stabilization project (VTrans grant).
- Town Garage building improvements/replacement site and facility analysis.
- New Police Station on Firehouse Drive feasibility study.
- Town buildings maintenance and repair planning and budgeting.
- Update of the All Hazards Mitigation Plan (VEM/FEMA).
- Eagle Park universal fishing platform repair.
- Village street tree improvement plan and implementation.
- Revolving Loan Fund policies and application updates.
- Class 4 road maintenance policies.
- Town Officer vacancies/recruitment.
- Community engagement regarding Bristol policing.
- Grease trap maintenance monitoring.
- Outreach to contractors regarding water service repair protocols and permit to dig in right-of-way.
- Lawrence Memorial Library building renovations, repainting.
- Bus shelters.
- Bring all minutes up to date and posted on Web site.
- Continue examining village speed limit reduction.
- Explore improvement options for Web site.

PENDING/FUTURE PROJECTS/ACTIVITIES/GOALS

- Update sidewalk replacement plan.
- Core Sewer Ordinance update (grease traps, fees).
- Village water lines replacement/road reconstruction planning.
- Personnel policies review and update.
- RFQ for sewer system study engineer.
- Social Worker job description and recruitment.
- CWSRF planning loan: wastewater capacity expansion design & feasibility.
- Upper Notch slide repair.

Bristol Selectboard 2023-2024 Calendar and Goals

- Lincoln Road/Briggs Hill intersection Bartlett Falls parking study follow-up.
- Memorial Park improvements.
- Briggs Hill slope stabilization.
- Selectboard handbook.
- Stormwater master plan implementation projects (ERP and other grants).
- Scoping study: West Street south side sidewalk upgrade from Champlain Farms to ... Maple Street?
- Orchard Terrace water line extension and cash flow projections.
- New Community Center/Hub Teen Center.
- Redesign Web site.
- Howden Hall Coach House touch-up painting.
- Comprehensive Capital Improvement Plan.
- Continuity of Operations Plan.
- Certified Local Government.

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