



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, October 16, 2023, 6:30 PM  
In-person at Holley Hall**

Or remote Access via Zoom:  
<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003  
 Phone In: 1-646-558-8656  
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWx1eHMrenpqTkZmUUNGZz09>

**Selectboard Members**

Darla Senecal, Chair  
 Joel Bouvier, V. Chair  
 Ian Albinson  
 Peeker Heffernan  
 Michelle Perlee

**Town Clerk**  
 Sharon Lucia

**Town Treasurer**  
 Anthony Delmonaco

**Town Administrator**  
 Valerie Capels

**Administrative Assistant**  
 Gail James

**Fire Chief**  
 Brett LaRose

**Public Works Foreman**  
 Eric Cota

**Police Chief**  
 Bruce Nason

**Recreation Director**  
 Meridith McFarland

**Hub Youth Center  
Director**  
 Taylor Welch

**Zoning Administrator/  
E-911 Coordinator/  
Asst. Clerk and Asst.  
Treasurer**  
 Kris Perlee

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**Bristol Town Office**  
 Holley Hall  
 1 South Street  
 P.O. Box 249  
 Bristol, VT 05443  
 (802) 453-2410  
 www.bristolvt.org

## AGENDA

- I. **Call to Order: 6:30 P.M.**
  
- II. **Executive Session** re personnel matters per 1 V.S.A. §313(a)(3) and real estate negotiations per 1 V.S.A. §313(a)(2).
  
- III. **Call to Order: 7:00 P.M.**
  1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
  2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.
  
- IV. **Public Forum.** (5 min. per person)
  
- V. **Department Head Roundtable.** (5 min. per person)
  
- VI. **Regular Business.**
  1. Bristol Fire Department: Fire Chief Brett LaRose and Firefighter candidate Nicholas Guilbeault. (+/- 10 min.)
  
  2. Basin Street Improvement Project Local Concerns Meeting: Patrick Travers (Municipal Project Manager) and Christopher Lathrop (DuBois & King). (+/- 45 min.)
  
  3. Consider the Planning Commission’s upcoming public hearings on proposed bylaw amendments, the Selectboard’s public hearing, and options for adoption. (+/- 15 min.)
  
  4. Water Commission: Consider Lawson Lane water connection to Pine Street proposed financing and construction agreement and next steps. (+/- 45 min.)
  
  5. Water Commission: Consider retroactive approval of a water connection application for Ed and Whitney Germon at 73 Pine Street. (+/- 5 min.)
  
  6. Consider approval of a letter for the tax sale of for multiple properties in Bristol that are at least 3 years behind in property taxes. (+/- 10 min.)



7. Consider award of a contract for update of Bristol's Local Hazard Mitigation Plan. *May include deliberation in executive session regarding contract negotiations.* (+/- 10 min.)
8. Consider retroactive grant application authorization from the Hub Teen Center to the Vermont Community Foundation. (+/- 5 min.)
9. Consider approval of the Listers Errors and Omissions Report. (+/- 5 min.)
10. Review and approval of the September 11 and September 25, 2023 meeting minutes. (+/- 5 min.)
11. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
12. Selectboard roundtable (+/- 10 min.)
13. Town Administrator's report (+/- 5 min.)

**VII. Other Business.**

1. Correspondence, reports, correspondence received. (+/- 5 min.)

**VIII. Executive Session – tentative** re personnel matters per 1 V.S.A. §313(a)(3), real estate negotiations per 1 V.S.A. §313(a)(2), and *potential* contract negotiations per 1 V.S.A. §313(a)(1)(A).

**IX. Adjourn.**

Next regular Selectboard meetings:

- Monday, October 30, 2023
- Monday, November 13, 2023

Please note: All times are approximate and changes in the agenda can occur.  
Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).  
Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/) and on [www.youtube.com](http://www.youtube.com).