

Bristol Town Administrator

From: Bristol Town Administrator
Sent: Friday, October 27, 2023 12:11 PM
To: Bayer, Sarah
Cc: spalmer@vtengineering.com; Shaffer, Nathan; Bergeron, Roger; Bristol Clerk; Treasurer; Zoning Asst Clerk Asst Treasurer; Parks, Cynthia; Galford, Amy; Jill Marsano
Subject: RE: DWSRF Funds Availability Letter, Town of Bristol
Importance: High

Hi Sarah,

Thank you for this very welcome and long-awaited news!

Ironically, the project is on the threshold of being completed. It was bid in the spring of 2023, broke ground in August, and the Contractor is likely to finish paving and final punch list items next week. We have been working closely with WID throughout this process, every step required by DWSRF and WID has been followed, and all requested documents have been provided. Regarding the dates and steps outlined below, all of those have been completed. The bond vote passed overwhelmingly in November 2022, all documents have been submitted to WID, and the Step III loan application (HPW-4JDX-MTECW) was submitted on August 9, 2023. We have not received any feedback about that application. Please let us know if anything is missing or needs to be followed up.

On a related note, I submitted the Step II loan application (HPJ-0PZH-G33EE) on June 15, 2022. The Step II final design work was completed. I submitted a reimbursement request in the amount of \$37,175.25 on June 19, 2023 and was told it could not be processed because the loan document(s) had not been executed. I still have not been provided with the Step II loan document(s) despite several inquiries. The Town of Bristol needed to take out more than \$1 million in interim financing to keep this vital, high priority infrastructure improvement project to replace 118-year old water lines moving forward while we wait for these loan applications to be approved.

Anything you can do to move these applications and loan documents forward toward execution would be very much appreciated. Please let me/us know if you need any other information.

On another related note, we are moving forward on the Step II design process for the Bristol West circa 1905 waterline replacement project. That application is nearly complete and is likely to be submitted next week.

Thank you,

--Valerie

Valerie Capels, Town Administrator
Town of Bristol
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Bristol, VT 05443

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Please note this email message, along with any response or reply, may be considered a public record subject to disclosure under the Vermont Public Records Law (1 V.S.A. §§ 315-320).

From: Bayer, Sarah <Sarah.Bayer@vermont.gov>
Sent: Wednesday, October 25, 2023 2:38 PM
To: Bristol Town Administrator <townadmin@bristolvt.org>
Cc: spalmer@vtengineering.com
Subject: DWSRF Funds Availability Letter, Town of Bristol

Dear Valerie Capels,

The Drinking Water State Revolving Fund (DWSRF) Program is pleased to notify the Town of Bristol that construction funding for the Pine Street Water Main Replacement Project in the amount of \$885,000 is now available in accordance with the FFY2023 DWSRF Project Priority List.

In order to maintain construction funding eligibility, the below readiness to proceed milestones must be met. Kindly inform us if the project will not be able to meet these milestones or if funding is no longer needed.

Readiness to Proceed milestones: Your project must meet the following readiness-to-proceed milestones in order to remain fundable:

- December 1, 2023: Submit a signed and administratively complete Environmental Information Document (for SERP review) to the assigned WID engineer;
- January 1, 2024: Submit 90% design drawings to DWGPD. A project with a current construction permit for the same project scope already meets this milestone;
- January 31, 2024: Schedule a bond vote and submit a copy of the warning to WID;
- May 1, 2024: Receive voter authorization via the bond vote; and,
- June 30, 2024: Submit complete Step III/Construction loan application (all required items have been completed and submitted).

Projects that fail to meet these deadlines will be bypassed and can apply to be on next year's PPL for construction funding consideration. We will send an announcement next month to solicit for PPL applications for the next funding cycle.

As a reminder, all projects that wish to keep our construction funding as a potential option must submit a priority list application each year. ***Planning and Final Design funding is available at any time and do not require that the project be on our priority list.***

Questions/Contact:

Please contact me at this email address or by phone at (802) 522-2434 if you have questions or if DWSRF funding is no longer needed.

Thank you,

Sarah Bayer



Sarah Bayer (she/her) | Drinking Water State Revolving Fund Project Developer
Vermont Agency of Natural Resources | Department of Environmental Conservation
Water Investment Division | Water Infrastructure Finance Program
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Connect with us on our [website](#)