



**TOWN OF BRISTOL
SELECTBOARD MEETING
Monday, November 13, 2023, 7:00 PM
In-person at Holley Hall**

Or remote Access via Zoom:
<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003
 Phone In: 1-646-558-8656
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWx1eHMrenpqTkZmUUNGZz09>

Selectboard Members

Darla Senecal, Chair
 Joel Bouvier, V. Chair
 Ian Albinson
 Peeker Heffernan
 Michelle Perlee

Town Clerk
 Sharon Lucia

Town Treasurer
 Anthony Delmonaco

Town Administrator
 Valerie Capels

Administrative Assistant
 Gail James

Fire Chief
 Brett LaRose

Public Works Foreman
 Eric Cota

Police Chief
 Bruce Nason

Recreation Director
 Meridith McFarland

**Hub Youth Center
Director**
 Taylor Welch

**Zoning Administrator/
E-911 Coordinator/
Asst. Clerk and Asst.
Treasurer**
 Kris Perlee

Bristol Town Office
 Holley Hall
 1 South Street
 P.O. Box 249
 Bristol, VT 05443
 (802) 453-2410
 www.bristolvt.org

AGENDA

- I. **Call to Order: 7:00 P.M.**
 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
 2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.
- II. **Public Forum.** (5 min. per person)
- III. **Department Head Roundtable.** (5 min. per person)
- IV. **Regular Business.**
 1. *Tentative* – Consider concerns by Dale Dingler regarding 17 School Street water connection and leak repair. (+/- 15 min.)
 2. Consider winter maintenance options for Briggs Hill Road related to the actual and impending slope failures. (+/- 15 min.)
 3. Update on the Howden Hall sign replacement and consider slight design modifications. (+/- 15 min.)
 4. Park Use Application: Outdoor Live Nativity at the Town Green, Sunday, Dec. 10, 2023, 12:00pm – 5:00pm. (+/- 10 min.)
 5. Consider approval of the Energy Committee’s request to establish a Bristol Energy Committee Instagram page to promote information about events and energy-related information. (+/- 5 min.)
 6. Consider appointment of Jessical Teets to the Bicycle and Pedestrian Committee. (+/- 5 min.)
 7. Review and potential approval of an updated Zoning Administrator job description. (+/- 10 min.)



8. Consider grant application authorization request from the Hub Teen Center to the Vermont Prevention Lead Organization (VPLO). (+/- 5 min.)
9. Consider appointment or selection of individuals to serve on a new Local Hazard Mitigation Plan Update Committee. (+/- 10 min.)
10. *Tentative* -- Review and potential approval of revised Bristol Revolving Loan application materials. (+/- 20 min.)
11. Review and approval of the September 25, October 16, and October 30, 2023 meeting minutes. (+/- 5 min.)
12. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
13. Selectboard roundtable (+/- 10 min.)
14. Town Administrator's report (+/- 5 min.)

V. Other Business.

1. Correspondence, reports, correspondence received. (+/- 5 min.)

VI. Executive Session – tentative re personnel matters per 1 V.S.A. §313(a)(3), real estate negotiations per 1 V.S.A. §313(a)(2), and *potential* contract negotiations per 1 V.S.A. §313(a)(1)(A).

VII. Adjourn.

Next regular Selectboard meetings:

- Monday, November 27, 2023
- Monday, December 4, 2023 (Special meeting for Zoning Bylaw Public Hearing)

Please note: All times are approximate and changes in the agenda can occur.

Minutes of meetings and some digital agenda materials can be found at: www.bristolvt.org/meeting-minutes/.

Videos of meetings can be found at: www.neatbristol.com/ and on www.youtube.com.