



**TOWN OF BRISTOL
SELECTBOARD MEETING
Monday, November 27, 2023, 7:00 PM
In-person at Holley Hall**

Or remote Access via Zoom:
[https://zoom.us/](https://zoom.us/j/87912810018) ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003
 Phone In: 1-646-558-8656
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWx1eHMrenpqTkZmUUNGZz09>

Selectboard Members

Darla Senecal, Chair
 Joel Bouvier, V. Chair
 Ian Albinson
 Peeker Heffernan
 Michelle Perlee

Town Clerk
 Sharon Lucia

Town Treasurer
 Anthony Delmonaco

Town Administrator
 Valerie Capels

Administrative Assistant
 Gail James

Fire Chief
 Brett LaRose

Public Works Foreman
 Eric Cota

Police Chief
 Bruce Nason

Recreation Director
 Meridith McFarland

**Hub Youth Center
Director**
 Taylor Welch

**Zoning Administrator/
E-911 Coordinator/
Asst. Clerk and Asst.
Treasurer**
 Kris Perlee

Bristol Town Office
 Holley Hall
 1 South Street
 P.O. Box 249
 Bristol, VT 05443
 (802) 453-2410
www.bristolvt.org

AGENDA

- I. Call to Order: 7:00 P.M.**
 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
 2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.
- II. Public Forum.** (5 min. per person)
- III. Department Head Roundtable.** (5 min. per person)
- IV. Regular Business.**
 1. Consider appointing Mark Bouvier as an (Interim) Assistant Treasurer, authorizing him to assist with various Assistant Treasurer duties. (+/- 10 min.)
 2. Continued review and potential approval of an updated Zoning Administrator job description. (+/- 15 min.)
 3. Review and potential approval of a Community Resource Specialist job description and consider the allocation of ARPA funds to fund the position through the first year until the subsequent budget cycle. (+/- 20 min.)
 4. Review and potential approval of revised Bristol Revolving Loan application materials. (+/- 20 min.)
 5. Consider grant application authorization request to apply to the Vermont Dept. of Public Safety Homeland Security Unit for an amount yet to be determined to install a generator and heat source at the Fire Department radio repeater building. (+/- 5 min.)
 6. Consider grant application authorization request to apply to the VTrans Transportation Alternatives program for \$260,000 to construct a sidewalk on Airport Drive. (+/- 5 min.)



7. Consider grant application authorization request to apply to the Vermont Outdoor Recreation Economic Collaborative (VOREC) for approximately \$250,000 for a number of activities to promote outdoor recreation, wayfinding, inclusion, and the downtown. (+/- 5 min.)
8. Consider grant application authorization request to apply to the Otter Creek Basin Clean Water Service Provider program for approximately \$50,000 to conduct a flood resilience scoping study along the Bristol Flats of the New Haven River. (+/- 5 min.)
9. Consider grant application authorization request to the Otter Creek Basin Clean Water Service Provider program for \$15,000 to install approximately 120 water bars on key areas of skid trails and steep slopes to control erosion on the Town of Bristol's Seth Hill Waterworks property. (+/- 5 min.)
10. Review December Selectboard meeting schedule and decide whether to still plan to meet on December 4, 2023. (+/- 5 min.)
11. Review and approval of the October 30 and November 13, 2023 meeting minutes. (+/- 5 min.)
12. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
13. Selectboard roundtable (+/- 10 min.)
14. Town Administrator's report (+/- 5 min.)

V. Other Business.

1. Correspondence, reports, correspondence received. (+/- 5 min.)

VI. Executive Session – tentative re personnel matters per 1 V.S.A. §313(a)(3), real estate negotiations per 1 V.S.A. §313(a)(2), and *potential* contract negotiations per 1 V.S.A. §313(a)(1)(A).

VII. Adjourn.

Next regular Selectboard meetings:

- Monday, December 4, 2023 – special meeting, not confirmed
- Monday, December 11, 2023 (Zoning Bylaw Public Hearing)
- Monday, December 18, 2023 (Zoning Bylaw Public Hearing)

Please note: All times are approximate and changes in the agenda can occur.
Minutes of meetings and some digital agenda materials can be found at: www.bristolvt.org/meeting-minutes/.
Videos of meetings can be found at: www.neatbristol.com/ and on www.youtube.com.