

Bristol Town Administrator

From: Andrew L'Roe <alroe@acrpc.org>
Sent: Wednesday, November 15, 2023 4:26 PM
To: Kristen Underwood; Bristol Town Administrator
Cc: Grant Admin; Matthew Witten
Subject: Re: Application – Flood Resilient Communities Fund

Hi Kristen and Valerie,

I talked with our whole CWSP team and they suggested that we just apply for the entire amount (~\$50,000) from CWSP alone- they would rather give out larger grants anyway, and that would remove some of the challenges of meshing the CWSP and BRIC timeline, reporting, etc. They ran some initial calculations and thought that the proposal would easily fall in their range of a cost effective project. We can still prepare and submit a BRIC application in January, but withdraw it if the CWSP provides the full amount. **Does that sound reasonable to you?**

The Town can still administer the grant, or ACRPC can as well, and CWSP isn't bound by the same 5% administrative cost limitation so we can add some more there- **Valerie, do you have a preference?**

One remaining question is whether to try to **include a FEMA Benefit-Cost Analysis**, which is really only helpful if additional FEMA-funded implementation proposals are expected to come out of the scoping project. It would add a little more complexity for the contractors and probably \$7,000-\$8,000 in costs to include in the application. I think my preference would be to keep it in, but am open to suggestions.

If that all sounds reasonable to you, I will work on putting together a proposal for the full amount with Deron Rixon from ACRPC for the 15th, and then continue working towards a BRIC application for January. Please let me know if you have thoughts or suggestions!

Thanks!

-Andrew

On Tue, Nov 14, 2023 at 5:15 AM Kristen Underwood <southmountain@gmavt.net> wrote:

Hi all -

To keep Jono and Ken updated, I prepared the attached notes from our meeting yesterday. I welcome any corrections or additions.

Best,
Kristen

From: "Jono Chapin" <jtchapin@hotmail.com>
To: "Ken Johnson" <kdjajco@ajohnsonco.com>, "Matt Witten" <mwitten@gmavt.net>
Cc: "Andrew L'Roe" <alroe@acrpc.org>, "kristen underwood" <southmountain@gmavt.net>, "Bristol Town Administrator" <townadmin@bristolvt.org>, "Grant Admin" <grantadmin@bristolvt.org>
Sent: Sunday, November 12, 2023 10:04:30 PM
Subject: Re: Application – Flood Resilient Communities Fund

Evening Everyone,

Sorry to be getting to this late in the game. First, thanks to all that have helped and promoted this process for the benefit of the river's potential enhanced flood resiliency.

I think it's doubtful that I can attend the Zoom meeting tomorrow, though I will try to see if it's possible.

Thanks again for everybody's efforts,

Jono

From: Ken Johnson <kdjajco@ajohnsonco.com>

Sent: Friday, November 10, 2023 7:44 AM

To: Matthew Witten <mwitten@gmavt.net>

Cc: Andrew L'Roe <alroe@acrpc.org>; Underwood Kristen L <southmountain@gmavt.net>; Capels Valerie <townadmin@bristolvt.org>; Chapin Jono <jtchapin@hotmail.com>; Grant Admin <grantadmin@bristolvt.org>

Subject: Re: Application – Flood Resilient Communities Fund

Good morning,

I am going to try to attend, it's not clear yet how next week is shaping up.

Regards,

Ken

Kenneth Johnson
General Manager
The A. Johnson Co., LLC
106 Andrew Johnson Dr.
Bristol VT 05443
www.vermontlumber.com
Phone 802-453-4538
Cell 802-458-2174
email kdjajco@ajohnsonco.com



On Nov 10, 2023, at 7:40 AM, Matthew Witten <mwitten@gmavt.net> wrote:

Hi Andrew,

Thanks so much for organizing this - I plan to participate on Monday.

Best,

-Matt

Matthew Witten, Director
Addison County River Watch Collaborative

P.O. Box 27, New Haven, VT 05472

802-434-3236

mwitten@gmavt.net

[//www.acrpc.org/acrwc](http://www.acrpc.org/acrwc)

From: "Andrew L'Roe" <alroe@acrpc.org>
To: "Kristen Underwood" <southmountain@gmavt.net>, "Bristol Town Administrator" <townadmin@bristolvt.org>
Cc: "Ken Johnson" <kdjajco@ajohnsonco.com>, "Jono Chapin" <jtchapin@hotmail.com>, "Matt Witten" <mwitten@gmavt.net>, "Grant Admin" <grantadmin@bristolvt.org>
Sent: Thursday, November 9, 2023 9:26:08 PM
Subject: Re: Application – Flood Resilient Communities Fund

Hi All,

Please see the Zoom invitation below for Monday, Nov 13 at 11:00 AM- thanks and talk to you then!

-Andrew L'Roe

Topic: Bristol BRIC grant conversation

Time: Nov 13, 2023 11:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87495003971?pwd=eEpiVUI1cmVYTG1XbHVJNVVVM2dlcz09>

Meeting ID: 874 9500 3971

Passcode: 513058

On Wed, Nov 8, 2023 at 12:48 PM Kristen Underwood <southmountain@gmavt.net> wrote:

Hi Andrew,

Let's go with Monday, Nov 13 between 11am and 1 pm. I think we should only need 1/2 hour maybe 45 minutes.

We'll look for your Zoom link.

Thanks,

Kristen

From: "Andrew L'Roe" <alroe@acrpc.org>
To: "kristen underwood" <southmountain@gmavt.net>
Cc: "Ken Johnson" <kdjajco@ajohnsonco.com>, "Jono Chapin" <jtchapin@hotmail.com>, "Matt Witten" <mwitten@gmavt.net>, "Grant Admin" <grantadmin@bristolvt.org>, "Bristol Town Administrator" <townadmin@bristolvt.org>
Sent: Tuesday, November 7, 2023 1:44:30 PM
Subject: Re: Application – Flood Resilient Communities Fund

Sounds great! Thanks for putting that together- I filled in my availability on the When2Meet schedule (ideally next week)- let me know what time looks best for you and I'll set up the Zoom appointment.

Thanks,
-Andrew

On Tue, Nov 7, 2023 at 12:27 PM Kristen Underwood <southmountain@gmavt.net> wrote:

Hi Andrew,

I just saw Valerie at a bid walk through and she would be glad to meet with us to discuss:

(1) applying to the Building Resilient Infrastructure and Communities (BRIC) fund - due Jan 12, 2024 (<https://vem.vermont.gov/non-disaster-based-funding>)

(2) a possible application to the CWSP funds for the 25% matching monies required under BRIC - due December 15.

I am cc'g Valerie and our new grant writer Freeda (and listed the two grant opportunities for their benefit).

Here is a when2meet poll: <https://www.when2meet.com/?22274628-TwYWV>

Once we find a date/time, could you set something up on Zoom for us to meet?

Best,

Kristen

From: "kristen underwood" <southmountain@gmavt.net>
To: "Andrew L'Roe" <alroe@acrpc.org>
Cc: "Ken Johnson" <kdjaico@ajohnsonco.com>, "Jono Chapin" <jtchapin@hotmail.com>, "Matt Witten" <mwitten@gmavt.net>
Sent: Saturday, November 4, 2023 7:54:04 AM
Subject: Re: Application – Flood Resilient Communities Fund

Hi Andrew,

Yes - glad to move forward with that strategy. Let's set up something with Valerie soon - and should include our new grant writer for the Town of Bristol, Freeda (grantadmin@bristolvt.org)

From: "Andrew L'Roe" <alroe@acrpc.org>
To: "kristen underwood" <southmountain@gmavt.net>
Cc: "Ken Johnson" <kdjaico@ajohnsonco.com>, "Jono Chapin" <jtchapin@hotmail.com>, "Matt Witten" <mwitten@gmavt.net>
Sent: Saturday, November 4, 2023 6:09:28 AM
Subject: Re: Application – Flood Resilient Communities Fund

Hi Kristen,

I spoke with Adam and Mike Winslow and it sounds like the Bristol Flats alternatives analysis is potentially fundable through CWSP (pending BWQC approval and an estimate of potential P reduction for the different options). He says we'd need some sort of estimate to rank it, but that can be refined as part of the project as well and we can help with the application and development of P reduction estimates too. The RFP is open now with proposals due on **December 15** (information attached).

(It should fit under Eligible Phase #2: "Project Development - scoping work to determine feasibility, constraints, and overall suitability for implementing a project.")

The next round of CWSP applications won't be due until June, 2024, so ideally you'd get an application in this round for the match amount (~\$10,500) and then we could work on a BRIC2023 application for the main component (~\$31,500).

Bringing in an extra grant program obviously adds some complexity, but seems to match up pretty well to cover the full cost of the project- maybe you and I and Valerie can sit down to discuss whether we want to move forward with that strategy. Let me know if that works and I can try to get it scheduled ASAP.

Thanks!
-Andrew

On Fri, Nov 3, 2023 at 3:26 AM Kristen Underwood <southmountain@gmavt.net> wrote:

Yes, thank you Andrew.
A conversation with Valerie would be helpful once you talk to Adam.
I would be happy to organize
Best,
Kristen

From: "Andrew L'Roe" <alroe@acrpc.org>
To: "kristen underwood" <southmountain@gmavt.net>
Cc: "Ken Johnson" <kdjajco@ajohnsonco.com>, "Jono Chapin" <jtchapin@hotmail.com>, "Adam Lougee" <alougee@acrpc.org>, "Matt Witten" <mwitten@gmavt.net>
Sent: Thursday, November 2, 2023 3:19:43 PM
Subject: Re: Application – Flood Resilient Communities Fund

Hi Kristen,

Yes and thanks for the reminder! Lisa emailed me a couple days ago to ask if we/you would be in submitting this application under BRIC2023- there is a 25% cost share under BRIC, and the town may need to be the applicant, but Adam suggested that the Clean Water Service Provider (CWSP) might be able to fund that match- I'll follow up with him to make sure that's accurate and then maybe we can set up a conversation with Valerie Capels to decide if the Town wants to be the lead applicant. If that's okay I'll be in touch soon!

-Andrew

On Thu, Nov 2, 2023 at 2:39 PM Kristen Underwood <southmountain@gmavt.net> wrote:

Hi Andrew,
Wondering if you have seen any notices of the upcoming BRIC call for proposals that Lisa Kolb is referencing below.
Also wondering if you think this Bristol project would be a fit for the CWSP call for proposals.
Thanks,
I need to update our Bristol Conservation Commission next week.
Kristen

From: "Matt Witten" <mwitten@gmavt.net>
To: "Andrew L'Roe" <alroe@acrpc.org>
Cc: "kristen underwood" <southmountain@gmavt.net>, "Ken Johnson" <kdjajco@ajohnsonco.com>, "Jono Chapin" <jtchapin@hotmail.com>, "Adam Lougee" <alougee@acrpc.org>
Sent: Monday, September 18, 2023 4:20:31 PM
Subject: Re: Application – Flood Resilient Communities Fund

Thank you Andrew, even though it's not great news from the standpoint of our local goals. I'm actually reassured to know that our state gov't is pivoting to meet acute needs that arise from events we cannot control. I'm guessing we'll be able to find another source.

Good health to you!

Best,

-Matt

From: "Andrew L'Roe" <alroe@acrpc.org>
To: "Kristen Underwood" <southmountain@gmavt.net>, "Matthew Witten" <mwitten@gmavt.net>
Cc: "Ken Johnson" <kdjajco@ajohnsonco.com>, "Jono Chapin" <jtchapin@hotmail.com>, "Adam ACRPC" <alougee@acrpc.org>
Sent: Monday, September 18, 2023 4:04:47 PM
Subject: Fwd: Application – Flood Resilient Communities Fund

Hi Kristen and Matt,

I received this just before an unplanned week off due to COVID and wanted to make sure I passed it along- I think FRCF has totally shifted towards flood-risk/damaged property buyouts since we put in the application because of the July/August storms, but are trying to point applicants towards other potential funding sources. I will keep an eye out for the BRIC funding notice they reference below and can be in touch about revising an application.

Sorry to be the bearer of bad news!

-Andrew

----- Forwarded message -----

From: **Kolb, Lisa** <Lisa.Kolb@vermont.gov>
Date: Mon, Aug 28, 2023 at 4:39 PM
Subject: RE: Application – Flood Resilient Communities Fund
To: alroe <alroe@acrpc.org>
Cc: alougee <alougee@acrpc.org>

Andrew,

The Flood Resilient Communities Fund project review committee reviewed this project and concluded that it would be best to submit this project under the upcoming BRIC (Building Resilient Infrastructure and Communities) 2023 round. The Notice of Funding Opportunity (NOFO) should be out early this fall and we have added this project to our list of potential projects. I will reach out once the NOFO is out to discuss further.

We can further discuss the town as applicant after we get the NOFO.

Please let me know if you have any questions.

Thank you,

Lisa M. Kolb
Hazard Mitigation Grants Manager
Vermont Emergency Management
45 State Drive
Waterbury, Vermont 05671
Lisa.kolb@vermont.gov
802.585.0488

From: Andrew L'Roe <alroe@acrpc.org>
Sent: Friday, July 28, 2023 3:42 PM
To: DPS - Hazard Mitigation <DPS.HazardMitigation@vermont.gov>
Cc: alougee <alougee@acrpc.org>
Subject: Application – Flood Resilient Communities Fund

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Thank you for your consideration of this proposal to the Flood Resilient Communities Fund for an **Alternatives Analysis along New Haven River on the Bristol Flats.**

The completed application form and additional materials are attached.

Please let me know if there is any additional information I can provide, and thank you again for your work to get this funding distributed.

Sincerely,
Andrew L'Roe

--

Emergency Management Planner
Addison County Regional Planning Commission
802-388-3141