



**TOWN OF BRISTOL
SPECIAL ELECTBOARD MEETING
Monday, December 4, 2023, 7:00 PM
In-person at Holley Hall**

Or remote Access via Zoom:
<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003
 Phone In: 1-646-558-8656
<https://us02web.zoom.us/j/87912810018?pwd=WFdGNUtJYWx1eHMrenpqTkZmUUNGZz09>

Selectboard Members

Darla Senecal, Chair
 Joel Bouvier, V. Chair
 Ian Albinson
 Peeker Heffernan
 Michelle Perlee

Town Clerk
 Sharon Lucia

Town Treasurer
 Anthony Delmonaco

Town Administrator
 Valerie Capels

Administrative Assistant
 Gail James

Fire Chief
 Brett LaRose

Public Works Foreman
 Eric Cota

Police Chief
 Bruce Nason

Recreation Director
 Meredith McFarland

Hub Youth Center Director
 Taylor Welch

**Zoning Administrator/
 E-911 Coordinator/
 Asst. Clerk and Asst.**

Treasurer
 Kris Perlee

Bristol Town Office
 Holley Hall
 1 South Street
 P.O. Box 249
 Bristol, VT 05443
 (802) 453-2410
 www.bristolvt.org

AGENDA

- I. **Call to Order: 7:00 P.M.**
 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
 2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.
- II. **Public Forum.** (5 min. per person)
- III. **Regular Business.**
 1. Water Commission: Review and approve corrections to the FY2024 Water District budget. (+/- 15 min.)
 2. Consider the creation of a new Equity Committee and appointment and/or advertisement for members to be on it: Porter Knight. (+/- 15 min.)
 3. Consider quote from NorwichEV for installation of two Level 2 EV chargers for the Vermont EV Chargers grant application and authorize Richard Butz to submit the application. (+/- 15 min.)
 4. Review of preliminary budget information, process, goals, and schedule. (+/- 20 min.)
 5. Review and potential approval of revised Bristol Revolving Loan application materials. (+/- 20 min.)
 6. Review and approval of the November 13, 2023 and June 27, 2022 meeting minutes. (+/- 5 min.)
 7. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
 8. Selectboard roundtable (+/- 10 min.)



9. Town Administrator's report (+/- 5 min.)

IV. Other Business.

1. Correspondence, reports, correspondence received. (+/- 5 min.)

V. Executive Session – tentative re personnel matters per 1 V.S.A. §313(a)(3), real estate negotiations per 1 V.S.A. §313(a)(2), and *potential* contract negotiations per 1 V.S.A. §313(a)(1)(A).

VI. Adjourn.

Next regular Selectboard meetings:

- Monday, December 11, 2023 (Zoning Bylaw Public Hearing)
- Monday, December 18, 2023 (Zoning Bylaw Public Hearing)

Please note: All times are approximate and changes in the agenda can occur.

Minutes of meetings and some digital agenda materials can be found at: www.bristolvt.org/meeting-minutes/.

Videos of meetings can be found at: www.neatbristol.com/ and on www.youtube.com.