



**TOWN OF BRISTOL
SPECIAL ELECTBOARD MEETING
Monday, December 11, 2023, 6:00 PM
In-person at Holley Hall**

Or remote Access via Zoom:
<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003
 Phone In: 1-646-558-8656
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWx1eHMrenpqTkZmUUNGZz09>

Selectboard Members

Darla Senecal, Chair
 Joel Bouvier, V. Chair
 Ian Albinston
 Peeker Heffernan
 Michelle Perlee

Town Clerk
 Sharon Lucia

Town Treasurer
 Anthony Delmonaco

Town Administrator
 Valerie Capels

Administrative Assistant
 Gail James

Fire Chief
 Brett LaRose

Public Works Foreman
 Eric Cota

Police Chief
 Bruce Nason

Recreation Director
 Meredith McFarland

**Hub Youth Center
Director**
 Taylor Welch

**Zoning Administrator/
E-911 Coordinator/
Asst. Clerk and Asst.**

Treasurer
 Kris Perlee

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Bristol Town Office
 Holley Hall
 1 South Street
 P.O. Box 249
 Bristol, VT 05443
 (802) 453-2410
 www.bristolvt.org

AGENDA

- I. **Call to Order: 6:00 P.M.**
 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).

- II. **Executive Session** – real estate negotiations per 1 V.S.A. §313(a)(2) and (tentative) personnel matters per 1 V.S.A. §313(a)(3). *May be continued at the other end of the agenda.*

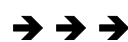
- III. **Call to Order 7:00 P.M.**
 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
 2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

- IV. **Public Forum.** (5 min. per person)

- V. **PUBLIC HEARING: Proposed Amendments to Bristol’s Unified Development Bylaws.**

- VI. **Department Head Roundtable.** (5 min. per person)

- VII. **Regular Business.**
 1. Consider Elyssa Boisselle to fill a vacancy on the Lawrence Memorial Library Board of Trustees. (+/- 5 min.)
 2. Water Commission: Continued review and possible approval of corrections to the FY2024 Water District budget. (+/- 15 min.)
 3. Continued review of preliminary budget information (if available). (+/- 20 min.)
 4. Closure on the question of the December 24 holiday in the Bristol Personnel Policy. (+/- 5 min.)



5. Accept resignation of Firefighter Kerrin Hoff. (+/- 5 min.)
6. Review and approval of the November 27, 2023 and June 27, 2022 meeting minutes. (+/- 5 min.)
7. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
8. Selectboard roundtable (+/- 10 min.)
9. Town Administrator's report (+/- 5 min.)

VIII. Other Business.

1. Correspondence, reports, correspondence received. (+/- 5 min.)

IX. Executive Session – tentative re real estate negotiations per 1 V.S.A. §313(a)(2) and (tentative) personnel matters per 1 V.S.A. §313(a)(3).

X. Adjourn.

Next regular Selectboard meetings:

- Monday, December 18, 2023 (Zoning Bylaw Public Hearing)
- Wednesday, December 27, 2023 (quick special meeting to approve accounts payable warrant)
- Monday, January 8, 2024

Please note: All times are approximate and changes in the agenda can occur.

Minutes of meetings and some digital agenda materials can be found at: www.bristolvt.org/meeting-minutes/.

Videos of meetings can be found at: www.neatbristol.com/ and on www.youtube.com.