



**TOWN OF BRISTOL  
SPECIAL ELECTBOARD MEETING  
Monday, December 18, 2023, 6:00 PM  
In-person at Holley Hall**

Or remote Access via Zoom:  
<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003  
 Phone In: 1-646-558-8656  
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWx1eHMrenpqTkZmUUNGZz09>

**Selectboard Members**

Darla Senecal, Chair  
 Joel Bouvier, V. Chair  
 Ian Albinson  
 Peeker Heffernan  
 Michelle Perlee

**Town Clerk**  
 Sharon Lucia

**Town Treasurer**  
 VACANT

**Town Administrator**  
 Valerie Capels

**Administrative Assistant**  
 Gail James

**Fire Chief**  
 Brett LaRose

**Public Works Foreman**  
 Eric Cota

**Police Chief**  
 Bruce Nason

**Recreation Director**  
 Meridith McFarland

**Hub Youth Center  
Director**  
 Taylor Welch

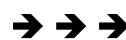
**Zoning Administrator/  
E-911 Coordinator/  
Asst. Clerk and Asst.  
Treasurer**  
 Kris Perlee

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**Bristol Town Office**  
 Holley Hall  
 1 South Street  
 P.O. Box 249  
 Bristol, VT 05443  
 (802) 453-2410  
 www.bristolvt.org

## AGENDA

- I. Call to Order: 6:00 P.M.**
  1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
  2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.
- II. Public Forum.** (5 min. per person)
- III. Department Head Roundtable.** (5 min. per person)
- IV. Regular Business.**
  1. Review and potential approval of the Community Resource Specialist job description and allocation of ARPA funds for the first year. (+/- 20 min.)
  2. Grant application authorization request: up to \$40,000 through the VTrans Better Roads Program for Lincoln Road riverbank repair project. (+/- 5 min.)
  3. Grant application authorization request: up to \$50,000 through the Vermont Forest & Parks Urban & Community Forestry Program for tree removal, tree trimming, tree planting, and portable watering tank. (+/- 5 min.)
- V. PUBLIC HEARING (7:00pm): Proposed Amendments to Bristol’s Unified Development Bylaws.**
- IV. Regular Business (continued).**
  4. Review of preliminary budget information. (+/- 30 min.)
  5. Review and approval of the December 4, and December 11, 2023 meeting minutes. (+/- 5 min.)
  6. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)



7. Selectboard roundtable (+/- 10 min.)
8. Town Administrator's report (+/- 5 min.)

**VI. Other Business.**

1. Correspondence, reports, correspondence received. (+/- 5 min.)

**VII. Executive Session – tentative** re real estate negotiations per 1 V.S.A. §313(a)(2) and personnel matters per 1 V.S.A. §313(a)(3).

**VIII. Adjourn.**

Next regular Selectboard meetings:

- Wednesday, December 27, 2023 (quick special meeting to approve accounts payable warrant)
- Monday, January 8, 2024
- Monday, January 15, 2024

Please note: All times are approximate and changes in the agenda can occur.  
Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).  
Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/) and on [www.youtube.com](http://www.youtube.com).