



Selectboard Members

Joel Bouvier, Chair
Ian Albinson
Peeker Heffernan
Michelle Perlee
Jessica Teets

Town Clerk
Sharon Lucia

Town Treasurer
Justin Bouvier

Town Administrator
Valerie Capels

Administrative Assistant
Gail James

Fire Chief
Brett LaRose

Public Works Foreman
Eric Cota

Police Chief
Bruce Nason

Recreation Director
Meridith McFarland

**Hub Youth Center
Director**
Taylor Welch

**Zoning Administrator/
E-911 Coordinator/
Asst. Clerk and Asst.
Treasurer**
Kris Perlee

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**TOWN OF BRISTOL
SELECTBOARD MEETING
Monday, March 11, 2024, 7:00 PM
In-person at Holley Hall**

Or remote Access via Zoom:

<https://zoom.us/> ♦ **Meeting ID:** 879 1281 0018 ♦ **Passcode:** 619003

Phone In: 1-646-558-8656

<https://us02web.zoom.us/j/87912810018?pwd=WFdGNUtJYWx1eHMrenpqTkZmUUNGZz09>

AGENDA

I. **Call to Order: 7:00 P.M.**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

II. **Annual Selectboard organization matters:**

1. Swear in new and/or re-elected Selectboard members.
2. Elect the Chair.
3. Elect a Vice-Chair.
4. Designate a regular meeting schedule, subject to occasional modification.
5. Designate *The Addison County Independent* as the Newspaper of Record.
6. Designate official posting locations for the Town (currently the Town Office, Lawrence Memorial Library, ~~Shaw's~~, Bristol Beverage, and Web site).
7. Authorize Treasurer's Office to process weekly payroll, with the Selectboard approving warrants twice a month.
8. Review of Selectboard Rules of Procedure.
9. Review Conflict of Interest Policy.
10. Designate Selectboard liaisons to Town departments.

III. **Public Forum.** (5 min. per person)

IV. **Department Head Roundtable.** (5 min. per person)

V. **Regular Business.**

1. Dog Ordinance Violation Public Hearing: Michael Mulligan, Lower Notch Road. (+/- 15 min.)
2. Appointment and/or reappointment of Town officers or representatives. *May include deliberation in executive session to discuss appointments.* (+/- 10 min.)
3. Town Meeting redux. (+/- 10 min.)



4. Selectboard calendar and goals for the coming year. (+/- 10 min.)
5. Consider request from the Bristol Fire Department to use Technology Reserve Funds to purchase four tablets for total of \$2,036. (+/- 5 min.)
6. Consider invitation for Selectboard members to participate in the MAUSD 03/26/2024 School Board meeting to participate in interviewing interested candidates to fill two vacancies on the School Board until the next election. (+/- 5 min.)
7. Review and approval of the January 29, February 1, February 12, February 26, and March 4, 2024 meeting minutes. (+/- 5 min.)
8. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
9. Selectboard roundtable. (+/- 10 min.)
10. Town Administrator's report (+/- 5 min.)

VI. Other Business.

1. Correspondence, reports, correspondence received. (+/- 5 min.)

VII. Adjourn.

Next regular and special Selectboard meetings:

- Monday, March 25, 2024
- Monday, April 8, 2024

Please note: All times are approximate and changes in the agenda can occur.

Minutes of meetings and some digital agenda materials can be found at: www.bristolvt.org/meeting-minutes/.

Videos of meetings can be found at: www.neatbristol.com/ and on www.youtube.com.