

Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

March 15, 2024

MEMORANDUM

FROM: Adam Lougee, Director
TO: Addison County Municipalities
Re: Small Grants to Municipalities

Small Grants to Municipalities Proposal:

ACRPC proposes to provide small grants to its municipal members for them to engage with consultants, engineers, architects, grant writer’s or other professionals to help them plan for municipal infrastructure, recreation, transportation, governance or other planning improvements **and to provide local municipal volunteers with instate training opportunities to help them fulfill their responsibilities as members of Selectboards, Planning Commissions, Development Review Boards, etc.**

Total amount of Fund: \$75,000

Maximum amount per municipality: \$10,000

Timeframe: Grant announced March 15, 2024

Applications accepted: First come first serve, open until spent. Applications must be signed by the selectboard.

Funding Obligation: Funding should be obligated by June 30, 2024 and spent within 6 months.

Procurement: Municipalities shall be responsible to procure consultants on their own behalf pursuant to their policies.

Payment: Municipalities shall invoice ACRPC on a reimbursement basis for time and materials up to a maximum limiting amount of the grant. ACRPC shall pay the municipality based upon the invoices submitted.

Final Report: Each municipality shall submit a 1 page final report discussing the results of the project, plus any plans or other tangible information produced.

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| Addison | Bridport | Bristol | Cornwall | Ferrisburgh | Goshen | Leicester |
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