

Bristol Selectboard 2024-2025 Calendar and Goals

March 11 & 25

- Selectboard organizational meeting.
- Town Officer appointments.
- Dog Ordinance violations hearing.
- School Board appointee review
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April 8 & 22 (five Mondays)

- Continued Town Officer appointments.
- Basin Street alternatives presentation.
- Briggs Hill Road slope repair options.
- 3rd FY2024 quarter budget review (Jan.-Mar.).
- Local Emergency Management Plan update and adoption.
- Adopt updated RLF application materials.
- Closing on Hewitt/Route 116 property.
- Solicit engineering & design services for new DPW facility.
- Resume Police District townwide expansion discussions.
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May 13 & 27 (reschedule for holiday?)

- Continued Town Officer appointments.
- Continued APRA funding allocations.
- Water and Sewer Dept. public hearing; set budgets.
- Select Garfield Street sidewalk replacement contractor.
- Select Library porch replacement contractor.
- Special Meeting: DPW major projects road tour.
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June 10 & 24

- Water and Sewer Dept. public hearing; set budgets (continued).
- New Sewer Dept. policy regarding high strength waste and exterior grease trap pumping.
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July 8 & 22 (five Mondays)

- Compensation adjustments.
- Class 4 highways and private roads maintenance policy.
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August 12 & 26

- Set tax rate.
- Jackman’s fuel pre-buy agreements.
- Primary election.
- Street tree planting approval.
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September 9 & 23 (five Mondays)

- Annual Harvest Festival and Stampede 2.0 walk-a-thon reviews.
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October 14 & 28

- Presentation of FY2021 and FY2022 audit reports by RHR Smith.
- Review of updated sidewalk replacement plan.
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November 11 & 25

- FY2025 1st quarter budget review (Jul.-Sep.)
- Initiate FY202\65 budget and capital budget process.
- Preliminary FY2025 budget sections review.
- Police District townwide expansion data review.
- Continued ARPA funding allocations.
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December 9 & 16 (five Mondays)

- Health insurance renewal.
- Budget review.
- Capital budget and plan review.
- Police District townwide expansion data review.
- DWSRF Bristol West priority list application.
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Bristol Selectboard 2024-2025 Calendar and Goals

January 6, 13, 20, & 27 (if we get an early start on the budget, we might not need to meet on the off-Mondays)

- 2nd FY2025 quarter budget review (Oct.-Dec.)
- Adopt general fund and Police budget.
- Adopt capital budget.
- Town Report review.
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February 10 & 24

- Preparations for Town Meeting.
- Police District public info meeting.
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March 3 & 4

- Town and Police District Meetings.

March 10 & 24

- Selectboard organizational meeting.
- Town Officer appointments.
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A SAMPLE of COMPLETED PROJECTS/ACTIVITIES

- ✓ Stoney Hill Infrastructure Project completed.
- ✓ Local Emergency Management Plan (LEMP) adopted.
- ✓ Airport Road sidewalk scoping study (ACRPC TAC grant).
- ✓ Munsill Avenue new sidewalk scoping study (VTrans Bike Ped grant).
- ✓ Police Union contract update and adoption.
- ✓ Unified Development Regulations review and adoption.
- ✓ Water Ordinance revised and updated.
- ✓ Bristol Community Solar project at landfill.
- ✓ Munsill Avenue new sidewalk scoping study (Bike Ped grant).
- ✓ Lincoln Road, Briggs Hill Road intersection and Bartlett Falls parking studies (ACRPC TAC grant).
- ✓ Airport Drive new sidewalk scoping study (ACRPC TAC grant).

- ✓ Grant application submitted to VTrans TAP for Airport Drive sidewalk construction.
- ✓ Holley Hall front porch and steps replacement.
- ✓ Howden Hall sign replacement.
- ✓ Pump house generator replaced.
- ✓ ARPA Funding public outreach, recommendations, and many allocations.
- ✓ Pine Street waterline replacement construction (DWSRF).
- ✓ New Lawson Lane waterline connection.
- ✓ Basin Street improvement project, MPM, design team assembled.
- ✓ Grant Writer & Administrator hired.
- ✓ Public Works employee hired.
- ✓ Recreation Department Coordinator hired.
- ✓ Treasurer hired.
- ✓ Upper Notch illegal dump cleanup progress.
- ✓ FY2022 audit.
- ✓ New village street trees planted (VT Forest & Parks grant).

CURRENT PROJECTS/ACTIVITIES

- FY2023 audit.
- Pump house system upgrades.
- Bristol West waterline replacement Step II design (DWSRF).
- Bristol water system service line inventory (DWSRF).
- Pine Street paving & potential stormwater improvements.
- Lincoln Road riverbank stabilization project (VTrans grant).
- Lincoln Road paving (VTrans grant).
- Basin Street improvement project (VTrans, DTF grants).
- Town Garage building improvements/replacement site and facility analysis at Hewitt Road/Route 116.
- Develop scope of work & advertise for Garfield Street sidewalk replacement.
- Accessible design for Town parks (ARPA).
- New Police Station on Firehouse Drive feasibility study.
- Town buildings maintenance and repair planning and budgeting.
- Update of the All Hazards Mitigation Plan (VEM/FEMA).

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- Update Local Emergency Management Plan.
- Eagle Park universal fishing platform repair.
- Developing scope of work, advertise for Library front porch replacement.
- Townwide tree planting, removal, and trimming (VT Forests & Parks grant).
- Revolving Loan Fund policies and application updates.
- Town Officer vacancies/recruitment.
- Community engagement regarding Bristol policing.
- Grease trap maintenance monitoring.
- Outreach to contractors regarding water service repair protocols and permit to dig in right-of-way.
- Lawrence Memorial Library building renovations, roof repair, repainting.
- Bus shelters.
- Bring all minutes up to date and posted on Web site.
- Continue examining village speed limit reduction.
- Explore improvement options for Web site.
- Village water lines replacement/road reconstruction planning.
- Class 4 road maintenance policies.
- Community Resource Specialist recruitment.
- Zoning & Planning Administrator recruitment.
- Town Health Officer recruitment.
- Briggs Hill slope stabilization (FEMA).
- Firehouse Drive streetlights conundrum.
- CWSRF planning loan: wastewater capacity expansion design & feasibility.
- Upper Notch slide repair.
- Lincoln Road/Briggs Hill intersection Bartlett Falls parking study follow-up.
- Memorial Park improvements.
- Potential formation of a new Equity Committee.
- Selectboard handbook.
- Stormwater master plan implementation projects (ERP and other grants).
- Sidewalk scoping study: West Street south side sidewalk upgrade from Champlain Farms to ... Maple Street?
- Orchard Terrace water line extension and cash flow projections.
- New Community Center/Hub Teen Center.
- Redesign Web site.
- Howden Hall Coach House touch-up painting.
- Comprehensive Capital Improvement Plan.
- Continuity of Operations Plan.
- Certified Local Government.

PENDING/FUTURE PROJECTS/ACTIVITIES/GOALS

- Solicit Mountain Street stormwater drainage improvement engineering (BRIC grant).
- Bristol West waterline replacement Step III construction (DWSRF).
- Bristol East & South waterline Step II design (DWSRF).
- Core Sewer Ordinance update (grease traps, fees).
- Personnel policies review and update.
- Sewer system capital planning.