

**Town of Bristol, VT  
Selectboard  
Minutes of Meeting  
Thursday, February 1, 2024**

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**Members Present:** Ian Albinson, Joel Bouvier (Vice-Chair), Peeker Heffernan, Michelle Perlee, Darla Senecal (Chair)  
**Members Absent:** None  
**Staff Present:** Valerie Capels (Town Administrator)  
**Others Present:** None

**I. Call to Order.** Joel Bouvier called the meeting to order at 12:10 pm.

**1. Review agenda for addition, removal, or adjustment of any items per 1 VSA 312(d)(3)(A).**

Valerie requested that two items be added: an adjustment be made to the Public Work Dept. budget, and to consider the addition of an Article to the Town Meeting warning.

**II. Regular Business**

**1. Review and approve an adjustment to the Town Meeting warning.**

Valerie reported that the FY2022 unassigned fund balance was allocated without including the \$10,000 for creation of the new Capital Recreation Equipment Reserve Fund in Article 10.

**MOTION:** Peeker made a motion to reduce the Rainy-Day fund by \$10K and to add \$10K in the Capital Recreation Equipment Fund (Article 10), noting that this will still leave over 5% in the Rainy-Day fund. The motion was seconded by Ian. All voted in favor.

**MOTION:** Peeker made a motion to reduce the Tree Work line item in the Public Works budget by \$5K. The motion was seconded by Ian. Valerie explained this reduction is possible due to a grant for the tree work having been awarded and confirmed that the grant conditions will allow for the same size tree plantings as originally planned. All voted in favor of the motion.

Valerie adjusted the budget during the meeting as these motions were approved, providing an updated draft, which reflected a decrease in the tax impact from 6% to 5.8%.

**MOTION:** Michelle made a motion to approve the adjusted total general fund budget of \$3,425,371, with \$2,999,623 supported by taxes. Ian seconded. All voted in favor.

**MOTION:** Michelle made a motion to add an article to the Town Meeting Warning asking whether the Libanus Lodge tax exemption should be renewed. The motion was seconded by Peeker. All voted in favor.

**III. Adjourn.**

The meeting adjourned at 12:16 pm.

Respectfully submitted,  
Carol Chamberlin, Recording Secretary

Valerie Capels, Town Administrator