



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, April 8, 2024, 7:00 PM  
In-person at Holley Hall**

**Or remote Access via Zoom:**  
<https://zoom.us/> ♦ **Meeting ID:** 879 1281 0018 ♦ **Passcode:** 619003  
**Phone In:** 1-646-558-8656  
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWx1eHMrenpqTkZmUUNGZz09>

**Selectboard Members**  
 Joel Bouvier, Chair  
 Michelle Perlee, V. Chair  
 Ian Albinston  
 Peeker Heffernan  
 Jessica Teets

**Town Clerk**  
 Sharon Lucia

**Town Treasurer**  
 Justin Bouvier

**Town Administrator**  
 Valerie Capels

**Administrative Assistant**  
 Gail James

**Fire Chief**  
 Brett LaRose

**Public Works Foreman**  
 Eric Cota

**Police Chief**  
 Bruce Nason

**Recreation Director**  
 Meridith McFarland

**Hub Youth Center  
Director**  
 Taylor Welch

**Zoning Administrator/  
E-911 Coordinator/  
Asst. Clerk and Asst.  
Treasurer**  
 Kris Perlee

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**Bristol Town Office**  
 Holley Hall  
 1 South Street  
 P.O. Box 249  
 Bristol, VT 05443  
 (802) 453-2410  
 www.bristolvt.org

## AGENDA

- I. Call to Order: 7:00 P.M.**
  1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
  2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.
- II. Public Forum.** (5 min. per person)
- III. Department Head Roundtable.** (5 min. per person)
- IV. Consent Agenda.**
  1. Approve grant application authorization request: Public Works Department for a VTrans Class 2 Roads grant for paving Monkton Road.
  2. Approve letter of intent to participate in the FY2025 VTrans Municipal Roads Grants-in-Aid Program.
  3. Approve use of parking spaces on Park Place for ELP Clothing Swap on the Town Green for Friday, April 12 and Saturday, April 13.
- V. Regular Business.**
  1. Basin Street Improvement Project presentation of alternatives. (+/- 45 min.)
  2. Consider grinding and paving quote from Pike Industries, Inc. and schedule for Pine Street and Lincoln Road projects. (+/- 10 min.)
  3. Water Commission: Consider water connection request by the Heffernan Family Trust for new water connections for seven new residential units off of Jay Drive. (+/- 15 min.)
  4. Consider road name requests for two new roads off of Jay Drive: Russell Drive and Mason Way. (+/- 5 min.)



5. Consider approval of the loan documents for DWSRF loan RF3-477-3.0 related to the Pine Street waterline replacement project. (+/- 15 min.)
6. Review and approval of the ACRPC municipal mini-grant proposals. (+/- 10 min.)
7. Continued appointment and/or reappointment of Town officers or representatives. *May include deliberation in executive session to discuss appointments.* (+/- 10 min.)
8. Review and approval of the February 12, February 26, March 4, March 11, March 25, and April 1, 2024 meeting minutes. (+/- 5 min.)
9. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
10. Selectboard roundtable. (+/- 10 min.)
11. Town Administrator's report (+/- 5 min.)

**VI. Other Business.**

1. Correspondence, reports, correspondence received. (+/- 5 min.)

**VII. Adjourn.**

Next regular and special Selectboard meetings:

- Monday, April 22, 2024 (five Mondays)
- Monday May 13, 2024

Please note: All times are approximate and changes in the agenda can occur.  
Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).  
Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/) and on [www.youtube.com](http://www.youtube.com).