



Town of Bristol
 Town Administrator
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MEMORANDUM

TO: Addison County Regional Planning Commission
 FROM: Bristol Selectboard
 DATE: April 8, 2024
 RE: Municipal Small Grant Request: Bristol Website Redesign

Thank you for the March 15, 2024 invitation to apply for up to \$10,000 in small grants on a first come first served basis. We understand funds would need to be obligated by June 30, 2024 and spent within six months and that a one-page final report would be required discussing the results of the project and any plans or other tangible information produced.

Proposal / Request

The Town of Bristol requests up to \$10,000 in funding to hire a consultant to lead community stakeholders through a redesign process to update the Town’s municipal Website. Bristol’s Website is dated, cumbersome, and does not meet current accessibility and security standards. Updating the Website with a modern design, intuitive navigation, and responsive layout will provide visitors with a safer and more productive experience when accessing information and services. A goal is for an updated Website to be more navigable for people with different modalities and improve language and representation so that diverse communities feel welcome.

LEGISLATIVE BODY

Joel Bouvier, Chair	_____
Michelle Perlee, Vice Chair	_____
Ian Albinson	_____
John “Peeker” Heffernan	_____
Jessica Teets	_____

Attest: _____