



**TOWN OF BRISTOL
SELECTBOARD MEETING
Monday, May 13, 2024, 7:00 PM
In-person at Holley Hall**

Or remote Access via Zoom:
<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003
 Phone In: 1-646-558-8656
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWx1eHMrenpqTkZmUUNGZz09>

Selectboard Members
 Joel Bouvier, Chair
 Michelle Perlee, V. Chair
 Ian Albinston
 Peeker Heffernan
 Jessica Teets

Town Clerk
 Sharon Lucia

Town Treasurer
 Justin Bouvier

Town Administrator
 Valerie Capels

Administrative Assistant
 Gail James

Fire Chief
 Brett LaRose

Public Works Foreman
 Eric Cota

Police Chief
 Bruce Nason

Recreation Director
 Meredith McFarland

**Hub Youth Center
Director**
 Taylor Welch

**Zoning Administrator/
E-911 Coordinator/
Asst. Clerk and Asst.
Treasurer**
 Kris Perlee

Bristol Town Office
 Holley Hall
 1 South Street
 P.O. Box 249
 Bristol, VT 05443
 (802) 453-2410
www.bristolvt.org

AGENDA

- I. Call to Order: 7:00 P.M.**
 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
 2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.
- II. Public Forum.** (5 min. per person)
- III. Department Head Roundtable.** (5 min. per person)
- IV. Consent Agenda.**
 1. Approve use of up to \$1,000 from the Technology Reserve Fund to purchase a new computer, monitor, and Web cam for a new Assistant Town Clerk/Assistant Town Treasurer workspace.
 2. Approve the Bristol Rescue Squad’s Coin Drop application for July 3, 2024 in the vicinity of 63 East Street, vicinity of 76 West Street, and 45 Monkton Road per the Police Chief’s condition.
 3. Approve grant application authorization request from the Recreation Department to the Vermont Community Foundation for a \$3,000 request to support the Elder Eagles.
 4. Approve grant authorization request from the Town Administrator to the VTrans Bicycle and Pedestrian Program for up to \$48,000 to conduct a West Street sidewalk scoping study from South Street to the Creeme Stand at Maple Street.
- V. Regular Business.**
 1. Consider request to install two banners on Main Street to promote Fourth of July celebrations, one between Cubbers and the Bobcat Café and one between Snap’s and Kimball’s. (+/- 10 min.)



2. Consider bids and total project cost for Pine Street stormwater drainage improvements and authorization to proceed. (+/- 15 min.)
3. Water Commission: Update on efforts to address private water line concerns and water line extensions outside of public rights-of-way, including discussion of the School Street water line repair. (+/- 45 min.)
4. Water Commission: Continued consideration of loan documents for DWSRF loan RF3-477-3.0 related to the Pine Street waterline replacement project and review of draft letter to Governor Scott and his administration. (+/- 15 min.)
5. Water and Sewer Commission: preparations for the upcoming annual Water and Sewer Annual Meetings, including budget preparations, ordinance revisions, and schedule. (+/- 45 min.)
6. Continued review and possible approval of updated and revised Revolving Loan Fund policies, guidelines, and application materials. (+/- 45 min.)
7. Consider an alternative date for the Selectboard's next meeting, currently scheduled on Memorial Day, May 27, 2024. (+/- 5 min.)
8. Review and approval of the February 12, February 26, April 1, April 8, April 15, and April 22, 2024 meeting minutes. (+/- 5 min.)
9. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
10. Selectboard roundtable. (+/- 10 min.)
11. Town Administrator's report (+/- 5 min.)

VI. Other Business.

1. Correspondence, reports, correspondence received. (+/- 5 min.)

VII. Executive Session re personnel matters per 1 V.S.A. §313(a)(3).

VIII. Adjourn.

Next regular Selectboard meetings:

- Monday, May 27, 2024 (Memorial Day holiday) >> to be rescheduled
- Monday, June 10, 2024
- Monday, June 24, 2024

Please note: All times are approximate and changes in the agenda can occur.
Minutes of meetings and some digital agenda materials can be found at: www.bristolvt.org/meeting-minutes/.
Videos of meetings can be found at: www.neatbristol.com/ and on www.youtube.com.