



**TOWN OF BRISTOL  
SELECTBOARD MEETING  
Monday, July 22, 2024, 6:30 PM  
In-person at Holley Hall**

**Or remote Access via Zoom:**  
<https://zoom.us/> ♦ Meeting ID: 879 1281 0018 ♦ Passcode: 619003  
Phone In: 1-646-558-8656  
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNuUjYwX1eHMrenpqTkZmUUNGZz09>

**Selectboard Members**

Joel Bouvier, Chair  
Michelle Perlee, V. Chair  
Ian Albinson  
Peeker Heffernan  
Jessica Teets

**Town Clerk**  
Sharon Lucia

**Town Treasurer**  
Justin Bouvier

**Town Administrator**  
Valerie Capels

**Administrative Assistant**  
Gail James

**Fire Chief**  
Brett LaRose

**Public Works Foreman**  
Eric Cota

**Police Chief**  
Bruce Nason

**Recreation Director**  
Meridith McFarland

**Hub Youth Center  
Director**  
Taylor Welch

**Zoning & Planning  
Administrator/  
E-911 Coordinator**  
AZ Larsen

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**Bristol Town Office**  
Holley Hall  
1 South Street  
P.O. Box 249  
Bristol, VT 05443  
(802) 453-2410  
www.bristolvt.org

**AGENDA**

**I. Call to Order: 6:30 P.M.**

1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

**II. Public Forum. (5 min. per person)**

**III. Department Head Roundtable. (5 min. per person)**

**IV. Regular Business.**

1. Consider update on the Briggs Hill Road slope failures and consider options and recommendations for repair: DuBois & King and GEODesign. (+/- 45 min.)
2. Consider acceptance of updated quote from Sargent’s Welding & Crane Service for installation of removeable rails on the universal fishing platform at Eagle Park. (+/- 10 min.)
3. Roads projects updates: July 2024 storm repairs; Pine Street grinding, drainage, paving; Lincoln Road grinding, paving, etc.; and other updates: DPW Foreman Eric Cota (+/- 15 min.)
4. Water Commission: Consider approval of a proposed Engineering Services Agreement (ESA) with VTM Engineering, PLC, for the Bristol East waterline replacement project: Steve Palmer, P.E. (+/- 15 min.)
5. Water Commission: Consider approval of a request by Carroll and Laura Griggs for a new residential water connection off of Plank Road at 14 Jay Drive. (+/- 10 min.)
6. Water Commission: Consider conditional approval of a request by Joel Bouvier for new residential water connections off of Pine Street. (+/- 10 min.)



7. Consider grant application authorization request to apply for up to \$15,000 through the ACRPC TAC for an updated speed limit engineering study to reduce village speed limits and vehicular study of the quantity and routes of trucks going through the village. (+/- 15 min.)
8. Consider grant application authorization request to apply for +/- \$500,000 through the Vermont Hazard Mitigation Grant Program to support the stormwater, slope stabilization, and road relocation of the Basin Street project. (+/- 15 min.)
9. Consider grant application authorization request to apply for +/- \$20,000 through the Vermont Hazard Mitigation Grant Program to upsize the culvert on Upper Meehan Road. (+/- 15 min.)
10. Preliminary review and discussion of the proposed Capital Improvement Plan. (+/- 15 min.)
11. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
12. Selectboard roundtable. (+/- 10 min.)
13. Town Administrator's report. (+/- 5 min.)

**V. Other Business.**

1. Correspondence, reports, correspondence received. (+/- 5 min.)

**VI. Executive Session** -- *tentative* re personnel matters per 1 V.S.A. §313(a)(3).

**VII. Adjourn.**

Next regular and special Selectboard meetings:

- Monday, July 29, 2024 (possible special Selectboard meeting)
- Monday, August 12, 2024
- Monday, August 26, 2024

Please note: All times are approximate and changes in the agenda can occur.

Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).

Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/) and on [www.youtube.com](http://www.youtube.com).