

**Town of Bristol, VT  
Selectboard  
Minutes of Meeting  
Monday, July 29, 2024**

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**Members Present:** Ian Albinson, Joel Bouvier (Chair), Peeker Heffernan, Michelle Perlee (Vice Chair).

**Members Absent:** Jessica Teets.

**Staff Present:** Valerie Capels (Town Administrator), Sharon Lucia (Town Clerk), Kris Perlee (Asst. Clerk/Asst. Treasurer).

**Others Present:** Darlene Kelly (NEMRC).

**I. Call to Order.** Joel Bouvier called the meeting to order at 6:10pm.

**II. Executive Session** re personnel matters per 1 V.S.A. §313(a)(3).

**MOTION:** Michelle made a motion to go into executive session to discuss personnel matters. Ian seconded. Darlene Kelly from NEMRC, Sharon Lucia, and Kris Perlee were invited to participate. All voted in favor.

The Selectboard met in executive session from 6:15pm to 9:25pm. Upon returning to open session, the following actions were taken:

**MOTION:** Michelle made a motion to authorize Darlene with NEMRC to work with Town staff to reorganize the chart of accounts and consolidate accounts. Ian seconded. All voted in favor.

**MOTION:** Peeker made a motion to appoint Sharon Lucia as Town Treasurer and to approve the proposed adjustments to the hours and compensation for Sharon Lucia, Kris Perlee, and Gail James, with review of performances and compensation at the end of December 2024. All voted in favor.

**III. Regular Business.**

1. Authorize accounts payable warrant and any liquor or tobacco licenses. The warrant was signed for the amount of \$50,567.43.

**IV. Other Business.**

There was no other business.

**V. Adjourn.**

At 9:30pm Michelle Perlee moved to adjourn the meeting. Ian seconded. So voted.

Respectfully submitted,

Valerie Capels, Town Administrator