



**Selectboard Members**  
 Joel Bouvier, Chair  
 Michelle Perlee, V. Chair  
 Ian Albinston  
 Peeker Heffernan  
 Jessica Teets

**Town Clerk**  
 Sharon Lucia

**Town Treasurer/  
 Delinquent Tax Coll.**  
 Sharon Lucia

**Town Administrator**  
 Valerie Capels

**Asst. Town Clerk/Asst.  
 Town Treasurer**  
 Kris Perlee

**Administrative Assistant**  
 Gail James

**Fire Chief**  
 Brett LaRose

**Public Works Foreman**  
 Eric Cota

**Police Chief**  
 Bruce Nason

**Recreation Director**  
 Meredith McFarland

**Hub Youth Center  
 Director**  
 Taylor Welch

**Zoning & Planning  
 Administrator/  
 E-911 Coordinator**  
 AZ Larsen

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**TOWN OF BRISTOL  
 SELECTBOARD MEETING  
 Monday, September 9, 2024, 6:30 PM  
 In-person at Holley Hall**

**Or remote Access via Zoom:**  
[https://zoom.us/](https://zoom.us/j/87912810018) ♦ **Meeting ID:** 879 1281 0018 ♦ **Passcode:** 619003  
**Phone In:** 1-646-558-8656  
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWx1eHMrenpqTkZmUUNGZz09>

**AGENDA**

- I. Call to Order: 6:30 P.M.**
  - 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
  - 2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.
- II. Public Forum.** (5 min. per person)
- III. Department Head Roundtable.** (5 min. per person)
- IV. Consent Agenda.**
  - 1. Approve minor change in the recently approved property tax rate due to a change in the grand list.
  - 2. Approve authorization to apply to the Vermont Division for Historic Preservation for a 50/50 grant of up to \$20,000 for renovations to Holley Hall.
  - 3. Approve and sign the “Municipal Letter of Attestation” for the Downtown Vibrancy Fund grant.
  - 4. Approve the annual Harvest Festival plan on the Town Green and Stampede 2.0 5K Walk-a-thon for Saturday, September 28, 2024.
  - 5. Approve access permit application #2024-03DA for T&M Bouvier, LLC at 68 Pine Street per the DPW Foreman’s recommendations.
- V. Regular Business.**
  - 1. Meet with Lincoln Town officials regarding Briggs Hill Road closure coordination(s). (+/- 20 min.)
  - 2. Review and discussion of the Bristol Hazard Mitigation Plan draft update: Stephanie Magnan, SEAM Solutions. (+/- 30 min.)



3. Water Commission: Consider connection application for the Thomas Planned Unit Development Subdivision off of North Street and Pine Street. (+/- 20 min.)
4. Water Commission: Continued consideration of adopting an updated water rate structure and other amendments to Bristol Water Use Ordinance Appendix B – Schedule of Rates and Charges. (+/- 20 min.)
5. Review of meeting minutes. (+/- 5 min.)
6. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
7. Selectboard roundtable. (+/- 10 min.)
8. Town Administrator's report. (+/- 5 min.)

**VI. Other Business.**

1. Correspondence, reports, correspondence received. (+/- 5 min.)

**VII. Adjourn.**

Next regular Selectboard meetings:

- Monday, September 23, 2024 \*\* NOTE: three weeks between meetings \*\*
- Monday, October 14, 2024

Please note: All times are approximate and changes in the agenda can occur.  
Minutes of meetings and some digital agenda materials can be found at: [www.bristolvt.org/meeting-minutes/](http://www.bristolvt.org/meeting-minutes/).  
Videos of meetings can be found at: [www.neatbristol.com/](http://www.neatbristol.com/) and on [www.youtube.com](http://www.youtube.com).