



Selectboard Members
 Joel Bouvier, Chair
 Michelle Perlee, V. Chair
 Ian Albinson
 Peeker Heffernan
 Jessica Teets

Town Clerk
 Sharon Lucia

**Town Treasurer/
 Delinquent Tax Coll.**
 Sharon Lucia

Town Administrator
 Valerie Capels

**Asst. Town Clerk/Asst.
 Town Treasurer**
 Kris Perlee

Administrative Assistant
 Gail James

Fire Chief
 Brett LaRose

Public Works Foreman
 Eric Cota

Police Chief
 Bruce Nason

Recreation Director
 Meredith McFarland

**Hub Youth Center
 Director**
 Taylor Welch

**Zoning & Planning
 Administrator/
 E-911 Coordinator**
 AZ Larsen

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**TOWN OF BRISTOL
 SELECTBOARD MEETING
 Monday, October 14, 2024, 6:00 PM
 In-person at Holley Hall**

Or remote Access via Zoom:
[https://zoom.us/](https://zoom.us/j/87912810018) ♦ **Meeting ID:** 879 1281 0018 ♦ **Passcode:** 619003
Phone In: 1-646-558-8656
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWx1eHMrenpqTkZmUUNGZz09>

AGENDA

- I. Call to Order: 6:00 P.M.**
 - 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).

- II. Executive Session** re personnel matters per 1 V.S.A. §313(a)(3).

- III. Call to Order: 6:30 P.M.**
 - 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
 - 2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.

- IV. Public Forum.** (5 min. per person)

- V. Department Head Roundtable.** (5 min. per person)

- VI. Regular Business.**
 - 1. Consider closing the west end of Briggs Hill Road at least for the winter, if not permanently: DPW Foreman Eric Cota. (+/- 15 min.)
 - 2. Consider whether to purchase a one-year lease for a weather station on Upper Notch Road to help the Public Works Department evaluate weather conditions there. (+/- 10 min.)
 - 3. Consider approval of access permit application #2024-04DA for Stan Livingston, Devino Lane, per the DPW Foreman’s recommendations. (+/- 5 min.)
 - 4. Public Hearing -- Proposed Amendments to Bristol’s Unified Development Bylaws. (+/- 15 min.)
 - 5. ARPA funding update and guidance on final allocations: Assistant Treasurer Kris Perlee. (+/- 30 min.)



6. ARPA funding requests: Lawrence Memorial Library for outdoor classroom; Peace Garden renovation; Recreation Department position from part-time to full-time. (+/- 30 min.)
7. Water Commission: Review and provide feedback on letter to customers regarding the approved water rate and structure update: Kris Perlee. (+/- 10 min.)
8. Water Commission: *Tentative* – Consider water distribution line and water line connections permit application for the T&M Bouvier residential subdivision at 68 Pine Street. (+/- 10 min.)
9. Review and possible approval of Town Administrator job description updates. (+/- 20 min.)
10. Review and possible approval of Planning & Zoning Administrator job description updates. (+/- 20 min.)
11. Review of meeting minutes. (+/- 5 min.)
12. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
13. Selectboard roundtable. (+/- 10 min.)
14. Town Administrator's report. (+/- 5 min.)

VII. Other Business.

1. Correspondence, reports, correspondence received. (+/- 5 min.)

VIII. Executive Session. *Tentative* -- per 1 V.S.A. §313(a)(1)(F) and per 1 V.S.A. §313(a)(3).

IX. Adjourn.

Next regular Selectboard meetings:

- Monday, October 28, 2024
- Monday, November 11, 2024 ** Holiday: consider rescheduling to Nov. 18 **

Please note: All times are approximate and changes in the agenda can occur.
Minutes of meetings and some digital agenda materials can be found at: www.bristolvt.org/meeting-minutes/.
Videos of meetings can be found at: www.neatbristol.com/ and on www.youtube.com.