

From: [HubDirector](#)
To: [Bristol Town Administrator](#)
Cc: [Recreation Director](#); [Assistant](#)
Subject: Connecting about Jackie
Date: Wednesday, September 18, 2024 3:45:05 PM

Hey Valerie,

I wanted to connect about Jackie and her time. We are bumping up against the VMERS hour requirement and bumping up against capacity for Jackie at her current hours. Through conversations with Kris, Meredith, and Jackie we came up with a plan where we would expand her hours out to 32, include benefits, and have her expand out the Elder Eagles program to two days a week. Right now she's at 25 hours a week, so we were planning to expand her hour another 7 per week.

Our plan was to ask for ARPA funds to pay for the 12 hours we would have her dedicate to Elder Eagles, and give her a pay raise to 22 an hour so she would experience the pay raise after the VMERS contribution kicked in. I haven't gotten final estimates from Kris but we were thinking we would need around \$25,000 to cover the time from now to 2026.

We would assess a year after the change to determine if it's something we wanted and then again when the ARPA money ran out to make a plan for if we wanted to continue the expanded roll.

This position would allow for Jackie to expand the program that she has built that serves the older folks in the community and provide support to her to show how much we appreciate her loyalty and role in the town.

Let me know your thoughts and I would be happy to meet to talk about it, I'll be around tomorrow with some availability in the early afternoon.

Thanks so much!

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