



Selectboard Members
 Joel Bouvier, Chair
 Michelle Perlee, V. Chair
 Ian Albinston
 Peeker Heffernan
 Jessica Teets

Town Clerk
 Sharon Lucia

**Town Treasurer/
 Delinquent Tax Coll.**
 Sharon Lucia

Town Administrator
 Valerie Capels

**Asst. Town Clerk/Asst.
 Town Treasurer**
 Kris Perlee

Administrative Assistant
 Gail James

Fire Chief
 Brett LaRose

Public Works Foreman
 Eric Cota

Police Chief
 Bruce Nason

Recreation Director
 Meridith McFarland

**Hub Youth Center
 Director**
 Taylor Welch

**Zoning & Planning
 Administrator/
 E-911 Coordinator**
 AZ Larsen

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**TOWN OF BRISTOL
 SELECTBOARD MEETING
 Monday, December 2, 2024, 6:30 PM
 In-person at Holley Hall**

Or remote Access via Zoom:
[https://zoom.us/](https://zoom.us/j/87912810018) ♦ **Meeting ID:** 879 1281 0018 ♦ **Passcode:** 619003
Phone In: 1-646-558-8656
<https://us02web.zoom.us/j/87912810018?pwd=WfDGNUtJYWx1eHMrenpqTkZmUUNGZz09>

AGENDA

- I. Call to Order: 6:30 P.M.**
 - 1. Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A).
 - 2. Overview of Zoom meeting operation and procedures: rules for participation, mute microphone, recognition by Chair, etc.
- II. Public Forum.** (5 min. per person)
- III. Department Head Roundtable.** (5 min. per person)
- IV. Consent Agenda.**
 - 1. Authorize removal of former Town Treasurer Justin Bouvier as an authorized signer from National Bank of Middlebury bank account.
 - 2. Approve curb cut access permit application 2024-05DA, Dave Sharpe, 1201 Meehan Road per the Foreman’s recommendations.
 - 3. Authorize submission of a grant application to the Vermont Municipal Highway and Stormwater Mitigation Program for approximately \$500,000 to support construction of the Basin Street improvement project.
 - 4. Authorize submission of a grant application to the National Park Service Land & Water Conservation Fund (LWCF) for funds to support the Hub Teen Center Skatepark project.
- V. Regular Business.**
 - 1. Consider approval of the proposal from Short Surveying, Inc. to complete the National Flood Insurance Program (NFIP) Letter of Map Amendment (LOMA) for the Rockydale site. (+/-10 min.)
 - 2. Municipal Energy Resiliency Program grant award update and next steps: Energy Committee members. (+/- 10 min.)



3. 7:00pm – Public Hearing: Use of Community Development Block Grant (CDBG) funds for Firehouse Apartments and other community development initiatives: Addison Housing Works. (+/- 15 min.)
4. Review and possible adoption of a new Livestock Running At Large Ordinance; discussion of horses running at large on Carlstrom Road. (+/- 20 min.)
5. Briggs Hill Road repair: consider update on FEMA funding, cost estimates, and next steps. (+/- 25 min.)
6. Review and possible adoption of new Emergency Management Director job description. (+/- 15 min.)
7. Follow up on final details of the ARPA allocation resolution approved on Nov. 4, 2024. (+/- 5 min.)
8. Review of meeting minutes. (+/- 5 min.)
9. Authorize accounts payable warrant and any liquor or tobacco licenses. (+/- 5 min.)
10. Selectboard roundtable. (+/- 10 min.)
11. Town Administrator's report. (+/- 5 min.)

VI. Other Business.

1. Correspondence, reports, correspondences received. (+/- 5 min.)

VII. Executive Session. *Tentative* -- per 1 V.S.A. §313(a)(3).

VIII. Adjourn.

Next regular and special Selectboard meetings:

- December 9, 2024 Special Meeting (Water Ordinance review)
- Monday, December 16, 2024
- Monday, December 30, 2024

Please note: All times are approximate and changes in the agenda can occur.

Minutes of meetings and some digital agenda materials can be found at: www.bristolvt.org/meeting-minutes/.

Videos of meetings can be found at: www.neatbristol.com/ and on www.youtube.com.