

From: [Recreation Director](#)
To: [Bristol Town Administrator](#); [Nason, Bruce](#)
Cc: [Bristol Recreation](#); [Bristol Town Administrator](#)
Subject: Re: Permit #: 1668 for Bristol Recreation Department
Date: Thursday, November 14, 2024 8:59:17 AM
Attachments: [image001.png](#)

I apologize for jumping too quickly. This is an opportunity for us, the town, to create a Vendor Ordinance to move forward.
I have asked Dan to wait to set up his food truck until we discuss this with the select board on Monday.
This link is what we currently have online, and I will draft it with additional information specifically for vendors.
https://bristolvt.myrec.com/forms/5960_bristol_park_use_form_updated6.20.pdf

Thank you,
Meridith

Meridith McFarland
Recreation Director, Town of Bristol
P.O Box 249, VT 05443
802-453-5885/802-349-8558
www.BristolVtRec.com



Office Hours:
Monday-Thursday 8:00 am-4:30 pm
Limited Hours on Friday
Closed Saturday & Sunday
You can call ahead to make an appointment.

From: Bristol Town Administrator <townadmin@bristolvt.org>
Date: Wednesday, November 13, 2024 at 8:03 PM
To: Recreation Director <recdirector@bristolvt.org>, Nason, Bruce <Bruce.Nason@vermont.gov>
Cc: Bristol Recreation <recreation@bristolvt.org>, Bristol Town Administrator <townadmin@bristolvt.org>
Subject: Re: Permit #: 1668 for Bristol Recreation Department

Hi Meridith and Bruce,

To be clear, I was not aware of Bruce's feedback when we talked this afternoon. I also only recieved this request this afternoon and had not had a chance to open the e-mailed docs before we talked and was not aware this was a weekly request into

April. I also did not have a chance to hear your voicemail until after our conversation. If it was mentioned this was intended to be more than a one-time event, it did not register. Since this request is being made before the Selectboard will have an opportunity to meet and I was only made aware of it this afternoon, we talked about setting up a process where these kinds of things can be administratively approved as long as requests comply with certain guardrails. We do not have a Vendors Ordinance, which would be a good place to articulate this and it feels as though the time has come to go there. Your outline below includes some of the guardrails and parameters we talked about. We also talked about others. We also discussed that I will plan to mention this in my TA Report with the recommendation that a Vendor Ordinance process be considered. I am now thinking this should be an agenda item for a general discussion about a Vendors Ordinance and to get direction from the Selectboard about administrative approvals for these kinds of things in the meantime. For the Visco proposal, I would let this go forward for Monday, but you will need to follow up with him if the landscape changes after Monday's meeting.

--Valerie

Valerie Capels, Town Administrator
& Emergency Management Director
Town of Bristol
1 South Street
P.O. Box 249
Bristol, VT 05443
P: (802) 453-2410 Ext. 1
F: (802) 453-5188
E: townadmin@bristolvt.org
W: www.bristolvt.org
FB: <https://www.facebook.com/bristolvt/>
IG: <https://www.instagram.com/townofbristolvt/>

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From: Recreation Director <recdirector@bristolvt.org>
Sent: Wednesday, November 13, 2024 6:10 PM
To: Nason, Bruce <Bruce.Nason@vermont.gov>; Daniel Lyons <squidburgers@gmail.com>
Cc: Bristol Recreation <recreation@bristolvt.org>; Bristol Town Administrator <townadmin@bristolvt.org>
Subject: Re: Permit #: 1668 for Bristol Recreation Department

Good evening Bruce and Dan,
I followed up with Valerie the Town Administrator, I did get the okay but strict rules apply: If you park on Main Street, you will need the service window facing into the park for pedestrian safety, as Main Street is very busy. This would mean that only two parking spaces would be used. Two cones on each side of the truck must be visible. The food truck cannot be parked in the first three spaces on the main street as one is handicapped, and the other two should be used for folks for quick parking. Also, now that you need power, you must cover the electrical cord with a mat when

across the sidewalk to prevent tripping hazards.

This allowance can be revoked at any time if safety becomes an issue.

Also, moving forward, when there is a parking ban, you cannot operate the food truck in any parking area.

Can you please attach a picture of the food truck?

“Thanks for sending this along, Meridith. I got two questions. Can I change the permit so that electricity can be accessed? And, the contract states that the Food Truck will be parked on Park Street. I believe that was the back up plan for Halloween, but moving forward on Mondays, would it be permissible to park on **Main Street as long as it is within one space, and I have two other spaces blocked off for safety of patrons?** “

General Terms of Rental Agreement:

1. In response to the COVID 19 Global Pandemic, physical distancing, hand washing, mask wearing and hard surface cleaning and sanitization protocols (according to the Centers for Disease Control) must be followed at all times. The Recreation Department will provide specific instructions to the primary contact person for the event.
2. There is no smoking in the parks at any time.
3. No open flames.
4. The service or consumption of alcohol on the grounds is prohibited.
5. All events must conclude by 10pm with clean up done by 11pm
6. All parties using the park for activities will be responsible for providing receptacles for trash and recycling, as well as removing it from the Green at the conclusion of your event. Like many other public parks, the Town Green is now a pack in/pack out park.
7. Any damages or issues must be reported as soon as possible to the Recreation Department within 24 hours of your event or you may be held responsible.
8. Children under the age of 18 must be supervised at all times.
9. All events must be suitable for all ages.
10. Users are responsible for leaving the facilities and the grounds in the same condition they found them. In the event of extraordinary damages (beyond normal wear and tear), users are responsible for all costs of repairs or cleaning.
11. The Bristol Select board reserves the right to access a use fee based on amenities used.
12. Renter agrees that Renter will abide by and conduct its affairs in accordance with all laws, rules, regulations, and ordinances, including those relating to alcohol consumption, noise, physical distancing or mass gathering limitations by executive order. Renter shall not engage in or allow any illegal activity to occur at the Park.

Meridith McFarland

Recreation Director, Town of Bristol

P.O Box 249, VT 05443

802-453-5885/802-349-8558

www.BristolVtRec.com



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Monday-Thursday 8:00 am-4:30 pm

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From: Nason, Bruce <Bruce.Nason@vermont.gov>
Date: Tuesday, November 12, 2024 at 10:58 AM
To: Daniel Lyons <squidburgers@gmail.com>, Recreation Director
<recdirector@bristolvt.org>
Cc: Bristol Recreation <recreation@bristolvt.org>
Subject: Re: Permit #: 1668 for Bristol Recreation Department

Parking has always been an issue in Bristol.
Was this reviewed by Selectboard?
If a request is to utilize more than one parking space, I believe that requires board approval.

Bruce Nason, Chief of Police

Bristol Police Department
72 Munsill Ave
Bristol VT, 05443
802-453-2533 office
802-453-6844 desk
802-349-5027 mobile

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From: Daniel Lyons <squidburgers@gmail.com>
Sent: Tuesday, November 12, 2024 10:41 AM
To: Bristol Recreation Department <recdirector@bristolvt.org>
Cc: Nason, Bruce <Bruce.Nason@vermont.gov>; Bristol Recreation Department
<recreation@bristolvt.org>
Subject: Re: Permit #: 1668 for Bristol Recreation Department

You don't often get email from squidburgers@gmail.com. [Learn why this is important](#)

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Thanks for sending this along, Meridith. I got two questions. Can I change the permit so that electricity can be accessed? And, the contract states that the Food Truck will be parked on Park Street. I believe that was the back up plan for Halloween, but moving forward on Mondays, would it be permissible to park on Main Street as long as it is within one space, and I have two other spaces blocked off for safety of patrons?

Thanks Meridith. Let me know. Have a good one.

Sent from my iPhone

On Nov 12, 2024, at 7:40 AM, Bristol Recreation Department
<noreply@receipts.myrecdepartment.com> wrote:



New Business

Permit #: 1668

Purpose: New Business

Daniel Lyons • (802) 338-2694 • 78 NORTH ST, BRISTOL VT 05443

Copy of Permit

Location	Date	Times
Town Green	Mon, November 18, 2024	04:00 PM - 07:00 PM
Town Green	Mon, November 25, 2024	04:00 PM - 07:00 PM
Town Green	Mon, December 02, 2024	04:00 PM - 07:00 PM
Town Green	Mon, December 09, 2024	04:00 PM - 07:00 PM
Town Green	Mon, December 16, 2024	04:00 PM - 07:00 PM
Town Green	Mon, December 23, 2024	04:00 PM - 07:00 PM
Town Green	Mon, December 30, 2024	04:00 PM - 07:00 PM
Town Green	Mon, January 06, 2025	04:00 PM - 07:00 PM
Town Green	Mon, January 13, 2025	04:00 PM - 07:00 PM
Town Green	Mon, January 20, 2025	04:00 PM - 07:00 PM
Town Green	Mon, January 27, 2025	04:00 PM - 07:00 PM
Town Green	Mon, February 03, 2025	04:00 PM - 07:00 PM
Town Green	Mon, February 10, 2025	04:00 PM - 07:00 PM
Town Green	Mon, February 17, 2025	04:00 PM - 07:00 PM
Town Green	Mon, February 24, 2025	04:00 PM - 07:00 PM
Town Green	Mon, March 03, 2025	04:00 PM - 07:00 PM
Town Green	Mon, March 10, 2025	04:00 PM - 07:00 PM
Town Green	Mon, March 17, 2025	04:00 PM - 07:00 PM
Town Green	Mon, March 24, 2025	04:00 PM - 07:00 PM
Town Green	Mon, March 31, 2025	04:00 PM - 07:00 PM
Town Green	Mon, April 07, 2025	04:00 PM - 07:00 PM
Town Green	Mon, April 14, 2025	04:00 PM - 07:00 PM
Town Green	Mon, April 21, 2025	04:00 PM - 07:00 PM
Town Green	Mon, April 28, 2025	04:00 PM - 07:00 PM
Town Green	Mon, May 05, 2025	04:00 PM - 07:00 PM
Town Green	Mon, May 12, 2025	04:00 PM - 07:00 PM
Town Green	Mon, May 19, 2025	04:00 PM - 07:00 PM

Reservation Questions	Answers
Will your event require use of electricity?	No
Will your event require use of water?	No

Special Conditions

The food truck is to be parked on Park Street, and cones block two parking spots next to it so patrons can order from the passenger side.

Cancelled Dates are hidden.

Created By: Meridith McFarland
Created On: 10/15/2024 3:03:03 PM

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