



Town of Bristol
Hub Teen Center & Skate Park
P.O. Box 249
Bristol, VT 05443
(802) 453-3678
http://bristol skatepark.com/

MEMORANDUM

TO: Selectboard
FROM: Taylor Welch-Plante, Hub Director
DATE: November 14, 2024
RE: Bristol Skatepark Final Design Proposals Summary

The Bristol Recreation Department released a Request for Proposals for the design portion of the remodeling of the Bristol Skatepark on September 12, 2024, with a deadline of October 14, 2024. We received five proposals by the deadline.* A scoring matrix was created to review the proposals and nine committee members scored the proposals using the matrix. We had a meeting on October 12th at the Hub to discuss the proposals and come to a decision of who we recommend to move forward with. There were 14 committee members present at the meeting; in total we had 16 people participate in the decision of who to recommend to the Selectboard. At the meeting we reviewed summaries of the proposals, the scoring matrix, and had a long discussion about community values, the positives and negatives of all the proposals, and what feels like a natural partnership for the Bristol Skatepark.

The table below summarizes the results of the five* proposals received by the October 14, 2024 due date: Scoring criteria: Relevant Experience (30%), Design Approach (25%), Community Engagement (20%), Cost-Effectiveness (15%), Timeline (10%)

Table with 6 columns: Considerations, Newline, Grindline, Pillar, Overhead Studio, Nor'Easter. Rows include Raw Score (/50), Weighted Score (/10), and Price.

* We received one additional proposal after the due date that was discussed at the meeting. The company was local and offered to provide a design at no cost. The committee discussed the proposal and after considering it through several difference lenses it was not selected, it was submitted too late to be included in the scoring.

After a long discussion on Tuesday, November 12th the committee members in attendance voted unanimously to support Nor'Easter as the design company for the skatepark. Significant contributing factors to the decisions was Nor'Easter's familiarity with our climate, their locality, and the owners' experience prior to starting the company.

RECOMMENDATION: Accept the proposal from Nor'Easter (Attached) and move forward with the design of the skatepark with them.